



Neighbourhood Plan Steering Group

**Minutes of meeting held on
Tuesday 19th December 2017**

37/17	Present: Lisa Emmanuel, John Mountford, Gordon Lewis, David Kent, Cllr Wright, Maggie Prisk, Cllr Davison, Richard Wilde
38/17	Apologies: Cllr. Kennedy Cllr Morgan, Cllr Agintas, Cllr Parker, Gill Jones, Helen Nicholson.
39/17	Minutes: The minutes from the meetings held on 22 nd May 2017, 12 July 2017, 16 October and 20 November were agreed and signed. The minutes from 16 th October were amended as follows: 30/17 the first bullet point was amended to add LM 32/17 amended to include: JM to email LE with his concerns
40/17	Report from Project Manager LE outlined the progress on meetings with stakeholders, including representatives from MK Museum and volunteers re the Windmill, Mathiesen Centre Trust and Stantonbury Campus. GAD informed the group on the proposals for the internal re-organisation of the campus reception area and the plans for future residential accommodation for overseas students. The architects shared their plans for re-design of the car parks and discussions were held over access to the site in general and parking issues including the shops, church and health facilities. Dialogue is now open with the Campus and it is hoped they will continue to share updates with SPC to promote via the website and Parish Newsletter. LE had shared the contact details for the representatives of Christ Church with the architects and MP confirmed a meeting had already taken place. The campus representatives are aware of the deadline for any comments regarding changes to the proposed policy. RW asked about the land where the Lloyds Pharmacy portacabin was situated, GAD confirmed this was owned by the Campus.

Signed

Date

	<p>LE then fed back on meeting with Marshall Athletics Club and shared their plans for an indoor sporting facility similar in nature to the one at Woughton-On-The-Green playing fields. This is proposed to be located where the current tennis courts are and would still accommodate tennis with other indoor sports including pole-vault.</p> <p>All agreed this would be supported and should be added to the policy.</p> <p>A meeting has now been arranged in early January with Sainsbury's representatives.</p> <p>SPC have met with Your:MK to discuss their proposals for engaging with residents in the North Bradville Regeneration area. It was agreed that they would delay their consultation process until after the Draft SNP consultation so that there would be no confusion between the two.</p> <p>Your:MK have a 4-point plan for engagement and will be holding a workshop with SPC to agree what is the right approach for North Bradville. DG stressed yet again that nothing at all has been decided with regard to any regeneration proposals.</p> <p>LE confirmed that the draft policies had been shared with Your:MK.</p> <p>LE confirmed that a meeting had been held with the Graphic Designer, Helen Borrowman-Davison and the process for the Plan production agreed.</p>
41/17	<p>Policy update</p> <p>LE outlined the progress for the draft document, which was currently version 4. The general layout has been agreed in line with previous discussions, photo's, maps and paragraph numbering will all be inserted once the text is finalised.</p> <p>We are on track for the final draft to be in place by end of January 2018.</p> <p>ST/LE to circulate the latest version to the Steering Group. LE/ST</p> <p>GAD commented that the design and colour scheme was looking good.</p> <p>MP agreed that the layout was clear.</p> <p>RW requested an updated photo of the windmill.</p>
42/17	<p>Consultation Events</p> <p>LE shared the proposed dates for the consultation event.</p> <p>GAD requested as many members of the Steering Group to attend the events as possible, to support talking with residents.</p>

Signed
6-2016-2017 NPSGM NP 19.12.2017

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	<p>GL asked why we were not holding an event at the SPC offices. It was explained that the room size and layout were not suitable.</p> <p>LE explained that an A4 double-sided leaflet is being designed to be delivered to all households promoting the draft plan consultation and the events.</p>
43/17	<p>Finance The grant for £4,035 was approved today. This will cover all aspects of the draft plan production and consultation. A further amount of circa £2,500 is available in the grant programme which should cover the remaining costs through to Referendum.</p>
44/17	<p>Timeline LE confirmed we are still on the current timeline.</p>
45/17	<p>AOB GAD confirmed that the Steering Group will see the Draft Plan before finalising and sharing further.</p> <p>The date of the next meeting was confirmed as Tuesday 6th February 2018, 7pm.</p>

Signed
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Date