7 June 2019

**Minutes** of the **Main Meeting** held on

**Wednesday 5 June 2019**

at Stantonbury Parish Office, 126 Kingsfold, Bradville,

For the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 15/19 | **Present:**  Cllr G Davison (GAD) - Chairman  Cllr L Morgan (LM) – Vice Chairman – Minute-Taker  Cllr D Wright (DW)  Cllr B Wright (BW)  Cllr S Kennedy (SK)  Cllr P Kirkham (PK)  Cllr A Anwar (AA)  Cllr S Agintas (SA)  Cllr C Northwood (CN)  RFO - Rupert Fairclough  Representative from Bradwell Parish Council  Representative from Hanover Court Residents Association  Representative from Local Crafters |  |
| 16/19 | **Apologies for Absence:**  Cllr M Millen – **Accepted by 9 votes for.** |  |
| 17/19 | **Public Forum for members of the public to speak:**  Cllr Kennedy asked the Chairman if she could address the Parish Council which was agreed to. Cllr Kennedy went on to thank all the office staff and Councillors for their help and support over the last few weeks, and further thank them for the flowers and card. |  |
| 18/19  a)  b)  c) | **Presentations:**  SPC Presentation of cheque to the Neighbourhood Plan competition Winner. **Unfortunately, due to other commitments, the competition winner was unable to attend the meeting. Alternative arrangements will be made for the winner to collect their cheque.**  Grant Pitches  Hanover Court Residents’ Association Grant Pitch  **The representative for Hanover Court Residents Association was asked to begin their pitch. They outlined to the Parish Council how they had been fund raising for the last 5 years to get a new summerhouse and how their aim was to involve other elderly people within the community to use the facilities.**  **They had brought a presentation folder which was handed round for the Parish Council to read.**  **Once completed the Chairman confirmed to the representative that the Parish Council would consider their pitch and let them know shortly after the meeting date.**  **The representative left the meeting at 7.50 pm**  Local Crafters Grant Pitch  **The representative for Local Crafters was asked to begin their pitch. They outlined to the Parish Council how they were a local group of crafters who, together go to various craft fairs. The grant request was specifically to fund a coach/bus suitable for 28 disabled people and their helpers. The money for the tickets for the fairs had already been sourced by fund raising. The group was happy for the grant to be paid directly to the coach/bus company and they had also made enquiries and produced 3 separate quotations.**  **Once completed, the Chairman confirmed to the representative that the Parish Council would consider their pitch and let them know shortly after the meeting date.**  **The representative left the meeting at 8.00 pm** | **Office** |
| 19/19 | **Declarations of Interest:**  Cllrs B & D Wright – Item 18/19 (c)- Agreed 7 votes for, 2 abs. |  |
| 20/19  a)  b)  c)  d)  e)  f) | **Chairman’s Remarks**  NHS-Help Us Help You-Request for the Parish Council to work with them to see how they can help in the community.  **It was decided that this should be deferred for the Community Projects Committee to arrange a meeting and discuss further.**  Mathieson Centre  **Information circulated. Unfortunately, due to other commitments, none of the Councillors were able to take any further.**  Textile Bins  **Chairman Davison explained that a representative who is working with the charity Scope contact the Parish via Email to ask the following ‘the charity is endeavoring to ask all parish councils to host a textile bin for residents to dispose of unwanted textiles. After much discussion, the Council agreed to send a letter saying we support the cause but we are unable to have a bin in our area.**  MKC Briefing Note from Cllr Davison  **Chairman Davison circulated the email containing the letter from MKC to the Independent Examiner of the Neighbourhood Plan to all the Cllrs. The Councillors voted to keep the last paragraph in the said letter by 9 votes for. Chairman to advise the Neighbourhood Plan Project Manager and Milton Keynes Council.**  GLPC 106 Email  **Cllrs Linda Morgan and David Wright to attend the meeting and report back at the next available Main Meeting.**  Planning Buddy  **Email from Milton Keynes Council confirming their arrangements to put in place a ‘Planning Buddy’ allocated to each Parish Council. Chairman Davison and Cllr Morgan to make contact with the buddy.** | **CPC Mtg**  **17.06.19 for presentation**  **Office to contact**  **GAD to write and update.**  **Office to arrange.**  **Office to arrange the meeting.**  **GAD/LM to arrange meeting** |
| 21/19 | **Reports:**  - Office Manager Report-**Noted**  - TVP Briefing Note from Cllr Davison -**Noted**  - MKC Briefing Note from Cllr Davison – **Please refer to Chairman’s Remarks-Item 20/19 (d) for the full information**.  - MKBUG Report Update-**Cllr Anwar supplied an update to all the Parish Councillors. Noted.** |  |
| 22/19  a)  b) | **Minutes:**  To approve and sign the Minutes of the **Annual** Meeting held on **15 May 2019. Agreed by 7 votes for, 2 abs.**  To approve and sign the Minutes of the **Main** Meeting held on **15 May 2019. Agreed by 7 votes for, 2 abs.** |  |
| 23/19  a)  b)  c)  d)  e)  f)  g) | **Finance**  Payments List-**Agreed by 9 votes for. Please note Cllr B Wright asked for a correction in the finance list to indicate the return cheque was a credit not a debit on the list. The returned cheque was from the Wednesday Group and not Bradville Bloomers. Although it was agreed for the paperwork to be signed, the signing was delayed until the correction was made.**  Debit Card Payments List-**Noted**.  Payroll-**Noted. Chairman Davison requested a meeting with the RFO to discuss changes to the reports.**  Annual Insurance-Deferred from AM 15.05.19-Item Finance 9.4. **RFO produced 3 quotes. Agreed by 9 votes for to go with existing insurer.**  To discuss alternative Insurance company quotations **Please see item 23/19 d).**  Received by the RFO and decide on the preferred option  Agree to move £50,000 to Co-op Savings account from Main account. **Agreed by 9 votes for.**  Chairman/RFO to update Council that, following Annual Meeting, the following Councillors have decided not to receive the Allowance:  Cllr B Wright and Cllr D Wright  No further changes to the Councillors Allowances have been made. **Noted.** |  |
| 24/19  a)  b)  c)  d)  e)  f) | **Grants – Budget for 2019/2020-Curent Level- £11,550**  **Hanover Court Residents Association**  Amount requested from SPC is £1,000.  Allocated to Cllr L Morgan at MM 06.03.19  Councillor written report received and distributed.  Pitch booked for MM 05.06.19.  **Agreed by 9 votes for with no conditions.**  **Local Crafters**  Amount requested from SPC is £490.  Allocated to Cllr M Millen at MM 01.05.19  Councillor report received and distributed  Pitch booked for MM 05.06.19  **Agreed by 7 votes for, 2 abs. No conditions**.  **Drums Aloud (MK)**  Amount requested from SPC is £1,000.  Allocated to Cllr B Wright at MM 15.05.19  Councillor report to follow  Awaiting RFO Report  Pitch to be arranged for MM 19.06.19  **Deferred to MM 19.06.19**  **Roman Park Resident Club**  Amount requested from SPC is £1,000  Awaiting RFO report  **Issue to Councillor deferred until 19.06.19.**  **MK Pride Parade**  Amount requested £1,000  Awaiting RFO report  **Not to proceed**.  **M&G Productions**  Amount requested £314.00  Awaiting RFO report  **Deferred to MM 19.06.19 for more information**. | **MM 19.06.19**  **RFO to update**  **Office/LM** |
| 25/19 | **Planning & Licensing**  **MK152072 – Village Hotel Club MK14 6EY**  Monday to Sunday: On and Off Supply of Alcohol, Film, Live Music, Recorded Music, Performances of Dance and anything of a similar description from 07:00 to 02:00 (alcohol 24hrs a day for residents and bona fide guests). Late Night Refreshments (On the premises) 23:00 to 05:00 for residents and bona fide guests)  **Following a discussion, it was decided to object to the license. The Chairman was tasked with providing the objections.**  **Bradwell Parish Council were not aware of this project. They are now too late to send their objection again the planning, however, could all the information SPC have, including the application for licence, be sent to the Clerk at New Bradwell Parish Council.**  **Votes against the licence 9 votes.** | **GAD** |
| 26/19 | **Summer Newsletter Agreement**  Approve Summer Parish Newsletter ready for publishing and distribution.  **Agenda item for discussion at the Community Projects Committee Meeting to formalise the name of the Parish Council publication.**  **Agreed by 9 votes for to go ahead.** | **Office**  **CPC Mtg**  **17.09.19** |
| 27/19 | **Sentinel Speed Camera**  Council to approve the purchase of a Sentinel Speed Camera up to the value of £3,500  **Chairman Davison explained how the training will be organised. Parish Guardians have volunteered to be trained and use the camera. The Chairman asked if any Councillors would also like to be included in the training. Cllrs will advise the office.**  **Agreed by 9 votes for, up to the value of £3,500.** | **All Cllrs**  **GAD/Office for camera purchase.** |
| 28/19 | **Skate Park Update**  Chairman/Parish Ranger to provide verbal/written update on the new skatepark in Stantonbury.  **The Chairman explained that the construction was moving ahead and the anticipated completion date is still on track for the end of June.** | **LM/Office to discuss the opening arrangements** |
| 29/19 | **Elect a Chairman for the Allotment Committee**  Parish Council to vote by a show of hands to elect a Chairman for the Allotment Committee for 2019/2020. **Agreed by 9 votes for to defer decision to elect an Allotment Committee Chairman to the next Allotment Committee on 26.06.19.** | **Allot Cttee**  **26.06.19** |
| **30/19** | **To consider funding so that Bradville Bloomers can enter the Parish for Britain In Bloom.** Discussed at Meet the Councillors meeting.  **Following a full and frank discussion, the voting was decided as follows:**  **5 votes against, 2 votes for and 2 abs**  **Outcome: Not to proceed.** |  |
| 31/19 | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).  **None.** |  |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).**  Agreed by 9 votes for**.**  **Meeting Part 1 closed at 8.50pm.** |  |
| a)  b) | **Confidential**  Consideration of matters related to the following confidential matters: -  Solicitor Feedback-**Outcome noted in the confidential book.**  HR Feedback-**Outcome noted in the confidential book.**  **Meeting Part 2 closed at 9.00 pm** |  |
|  | **Public Parish Council Meetings**  **June Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Meeting Title | Which Councillors to be present | Time | Meeting Location | | Wed 12 | Management  **\*\*\*** | N/A | N/A | N/A | | Mon 17 | Community Projects | All SPC | 10.00  am | SPC Parish Office | | Wed 19 | Main | All SPC | 7.30 pm | SPO Parish Office | | Wed 26 | Allotment | AA/MM/LM/GD | 7.30 pm | SOC Parish Office |   **\*\*\*Please note the Management meeting has now been cancelled. \*\*\*** |  |