5 April 2019

Minutes of the Main Meeting

Held on **Wednesday 3 April 2019** at **7.30 pm** at

Stantonbury Parish Office, 126 Kingsfold, Bradville,

for the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 233/18 | **Present:**  Cllr G Davison-Chairman  Cllr P Kirkahm  Cllr S Agintas  Cllr G Parker  Cllr L Morgan  Cllr D Wright  Cllr S Kennedy  OM-H Sharp-Minute-Taker  RFO-R Fairclough  Neighbourhood Plan Project Manager-L Emmanuel  4 Representatives from The Village Hotels Group |  |
| 234/18 | **Apologies for Absence:**  Cllr M Farmer  Cllr M Millen  **Accepted by 7 votes for.** |  |
| 235/18 | **Public Forum for members of the public to speak:**  No members of the public were present. |  |
| 236/18 | **Presentations:**  It was proposed by Cllr G Parker and Seconded by Cllr L Morgan to bring item 243/18 (Village Hotels Update) forward to this point to include a presentation.  A representative began the presentation by informing the Parish Council that they want to engage with the local people and make it have a local pub-style appeal. Local communities and causes are also supported.  Chairman Davison updated the Parish Council on the meeting that had taken place on 25.03.19.  The two issues the Parish Council had were:   1. It is not part of the Neighbourhood Plan 2. It’s colour. Nothing else in north Milton Keynes is black.   N/Plan Project Manager asked if there was any chance of the colour being different. Village Hotels responsed by saying the colour was part of their brand. The added that the black cladding works well along with all of the landscaping they will deliver. | **GAD** |
| 237/18 | **Declarations of Interest:**  Cllr L Morgan-Item 242/18 (c) |  |
| 238/18 | **Chairman’s Remarks:** None. |  |
| 239/18 | **Reports:**  -TVP Report-January 2019-**Noted.**  -Neighbourhood Plan Update Report-**Parking Enforcements justification needed. Mainly Hadrians Drive and the Bancroft Meeting Place.**  **L Emmanuel to ciculate to all Councillors.** | **LE** |
| 240/18 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **20 March 2019. Agreed by 7 votes for with amendments.** |  |
| 241/18  a)  b)  c) | **Finance**  RFO to discuss and agree the electricity supplier for Stantonbury Parish Council. **The RFO explained the current process, South Southern Electric contract was selected due to timescales. The process going forward is for the Parish Council to be presented with options. Agreed by 7 votes for due to timescales.**  RFO to provide an update on the Parish Ranger Credit Card. **The RFO has sourced a card and gave the Parish Council its details. The RFO to check if suitable for our needs. Agreed by 7 votes for.**  RFO to discuss the appointment of an Internal Auditor for Stantonbury Parish Council. **The RFO explained he had met with an internal auditor and would recommend his services to the Parish Council. The maximum budget is to be £500.00. The RFO is to arrange, provided it is within budget. All agreed by 7 votes for.** | **RFO**  **RFO**  **RFO** |
| 242/18 | **Grants – Budget for 2019/2020-Curent Level-£12,000**   1. **MK Moles Bowls Club.** Requestfrom SPC is£200.00. Allocated to Cllr D Wright at MM 06.03.19. **Verbal Report presented to the Parish Council at MM 03.04.19. No pitch was required.**   **Agreed by 7 votes for, with no conditions.**   1. **Hanover Court Residents Association.** Request from SPC is £1,000.00. Allocated to Councillor L Morgan at MM 06.03.19. **Report to follow. Pitch to follow. Update at MM 03.04.19 was Cllr Morgan as yet unable to get a response to arrange meeting.** 2. **Roman Park Residents Over 50’s Club** Request from SPC is £250.00. **Allocated to Councillor G Parker at MM 03.04.19.** **Report to follow.** | **Office**  **LM**  **GP** |
| 243/18 | **Planning**  Village Hotels Group Meeting Update- Planning Ref: 19/00602/FUL  Chairman to update Parish Council following the presentation meeting held on 25/03/2019. **See Item 236/18.**  Council to discuss and agree the appointment of a Planning Consultant to act on behalf of the Parish Council or this specific item. Maximum cost estimated at £500.00. **Deferred until the confidential Part 2 of the meeting.**  Chairman to update the Parish Council regarding the proposed commercial units in Linford Wood. Meeting held with developers on 23/03/2019. **Agreed by 7 votes for.**  **Licensing**  None requested by the Parish Council. | **GAD/Office** |
| 244/18 | **YiS Youth Counselling Service (Deferred from MM 20.03.19-Item 224/18) Update**  RFO to provide a logistics update to the Parish Council. **The RFO** **read the Parish Council the written report. The report stated that welcomers would be needed. The RFO proposed that both the OM and he would agree to this and would look into other welcomers.**  **Cllr Kennedy expressed her interest in attending in the future.**  **The total cost to SPC would be £5,700.00.**  **The RFO to liaise with organisation.**  **Agreed by 6 votes for and 1 abs.** | **RFO** |
| 245/18  a)  b) | **Policies**  **Grievance Policy & Procedure** Policy to be adopted on 3 April 2019 and signed off by the Chairman. **Deferred to MM on 17.04.19.**  **Disciplinary Policy & Procedure** Policy to be adopted on 3 April 2019 and signed off by the Chairman. **Deferred to MM on 17.04.19.** | **MM 17.04.19**  **MM 17.04.19** |
| 246/18 | **ANPR Update**  OM to provide update regarding ongoing enquiries. **RFO informed the Parish Council there is nowhere currently in place to review the data collected from an ANPR device. TSID’s are a better investment.**  **Meeting to be set up with Thames Valley Police.**  **Deferred until MM 05.06.19.** | **Acting Clerk**  **MM 5.06.19** |
| 247/18 | **Thames Valley Police (TVP) Drop-In Sessions**  OM to provide update regarding sessions. **OM provided a verbal update to the Parish Council on the progression of the Drop-In Sessions. First session to be held on 12.04.19 between 1.00 pm to 3.00 pm.** |  |
| 248/18 | **Adoption of Parking Management Scheme-Update**  Acting Clerk to give the Parish Council an update on the Parking Management Scheme. **No response to Acting Clerk.**  **Chairman Davison requested full costings from MKC.**  **A grant (Community Infrastructure Fund) was applied for, The RFO advised the application will need to be withdrawn.**  **Acting Clerk to submit a new grant application.** | **Acting Clerk** |
| 249/18 | **Stantonbury Adventure Playground**  OM to provide update to the Parish Council regarding the Stantonbury Adventure Playground Skate Park. **Cllr Morgan gave a verbal update. Chairman Davison requested that RFO pick this up from the OM and provide an update to the Council.** | **RFO** |
| 250/18 | **Appointment of a Second Parish Ranger**  To discuss and agree to the appointment of a second Parish Ranger. **A summary was circulated to the Parish Councillors present. Chairman Davison requested the OM provided a more detailed summary for further analysis. Defer until future meeting.** | **GAD/OM** |
| 251/18 | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).   * Email from Bradville – Re: Faulty Street Light-**Office to liaise with resident.** * Email from Bradville-Re: land dispute-**Office to** **look into and respond to residents.** | **Office**  **Office/LE** |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).**  **Agreed by 7 votes for.**  OM left part one of the meeting at 9.30 pm. |  |
| a)  b)  c)  d) | **Confidential**  Consideration of matters related to the following confidential matters:  To discuss the role of Responsible Officer and **Noted.**  To discuss and agree to the appointment of a Part-Time Parish Clerk. Maximum of 37.5 hours per month, including Main Meeting attendance and minute-taking. The RFO is to provide estimated costs. **Noted.**  Update on HR Committee. **Noted.**  To discuss and agree the appointment of a Planning Consultant to act on behalf of the Parish Council for this specific item-Comments for the Village Hotels Group Planning Application. Maximum cost estimated at £500.00. **Agreed by 7 votes for.** | **GAD** |
|  | **April Public Parish Council Meetings**  **April Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Wed 3 | Main | All Councillors | 7.30pm | Parish Office | | Wed 10 | Mgt Com. | GAD/LM/  DW/SA/ SK/ GP/PK/MF | 7.00pm | Parish Office | | Tue  16 | Annual Meeting of the Parish (Meet Your Councillors) | All Councillors | 6.00pm | Bradville Hall Community Centre | | Wed 17 | Main | All Councillors | 7.30pm | Parish Office | |  |

**Meeting was closed at 10.15 pm**