**29 March 2019**

Minutes of the Community Projects Committee Meeting

Held at **10.00 am** on **Wednesday 25 March 2019**

at Stantonbury parish Office. 126 Kingsfold, Bradville MK13 7DX

**MINUTES**

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|   | **Chairman’s Welcome and Introduction to meeting.** |  |
|  | **Present:**Cllr L Morgan – ChairmanCllr S AgintasCllr D WrightCllr P KirkhamCllr S KennedyK Fane – Minute-TakerD Moore - Administrator |  |
| 35/18 | **Apologies for Absence:**Cllr G DavisonCllr M Millen**Accepted by 5 votes for.** |  |
| 36/18 | **Declarations of Interest:**None. |  |
|  | **Cllr S Kennedy requested to bring her contribution to item 32/18 forward to this point as she had another engagement she had to attend and would have to leave early. Proposed by Cllr Morgan and Seconded by Cllr Wright to bring item 32/18 to bring forward. Cllr Kennedy confirmed the refreshments for the Annual Parish Meeting (Meet Your Councillors) would either be provided by her or Maggie Prisk.** **At 11.50 am, Cllr Kennedy gave her apologies and left the meeting.** |  |
| 37/18 | **Minutes**To approve and sign the Minutes of the Community Projects Committee Meeting held on **23 January 2019**. **Agreed by 4 votes for.** | **Office** |
| 38/18a)a.1)a.2) | **Football Skills Sessions 2019**Office to provide an update for Easter and Summer Football Skills Sessions.To agree the Autumn Term Football Skills Sessions: **Autumn Session 1Date:**Tuesday 29 October 2019**Times:** 1.00pm and 3.30pm**Football Skills Coaches**: 2 coaches at a cost of £30 per coach. **Location:** Cawarden Play Park.**Agreed by 4 votes for.****Autumn Session 2****Date:**Wednesday 30 October 2019**Times:** 1.00pm and 3.30pm**Football Skills Coaches:** 2 coaches at a cost of £30 per coach.**Location:** Cawarden Play Park**Agreed by 4 votes for.****A member of the office staff was tasked with confirming the arrangements to the chosen sports company.** | **Office** |
| 39/18a)a.1)a.2)b)b.1)b.2)b.3 | **Additional Sports Sessions 2019**To agree which of the following sports to offer in addition to our existing Football Skills Sessions:Basketball-**Agreed by 4 votes for.**Tennis-**Agreed by 4 votes for**.To agree which of the following sports sessions to offer in addition to our existing football skills sessions:**Date:** Wednesday 7 August 2019 **Times:**1pm-2pm (suited to ages 5-7 years) 2pm-3pm (suited to ages 8-14 years)**Sports Coaches:** 2 coaches at a cost of £30 per coach.**Location:** Bradville Hall Community Centre-Bradville**Agreed by 4 votes for.****Date:** Thursday 15 August 2019**Times:**1pm-2pm (suited to ages 5-7 years) 2pm-3pm (suited to ages 8-14 years)**Sports Coaches:** 2 coaches at a cost of £30 per coach.**Location:** Bradville Hall Community Centre-Bradville**Agreed by 4 votes for.****Date:** Wednesday 21 August 2019**Times:**1pm-2pm (suited to ages 5-7 years) 2pm-3pm (suited to ages 8-14 years)**Sports Coaches:** 2 coaches at a cost of £30 per coach.**Location:** Bradville Hall Community Centre-Bradville**Agreed by 4 votes for.****A member of the office staff was tasked with confirming the arrangements to the chosen company.** | **Office** |
| 40/18 | **Update of Play Dates Sessions 2019**Office to provide an update on the current status of the play date sessions.**A member of the office staff confirmed that MKPA had recently had a change of staff which had resulted in some difficulty in receiving some final documents and assessments. These difficulties were being resolved and the documents and assessments were going to be sorted in the next couple of weeks.****If these final assessments resulted in any equipment changes, the office staff member would make the committee aware and they would make the appropriate changes to media announcements.** | **Office** |
| 41/18 | **Review of Event in the Park Sat 6 July 2019**Chairman Morgan to provide an update on the Picnic in the Park event 2019. **Chairman Morgan addressed the committee** **on the current situation with regard to bookings and arrangements.** **She confirmed that the bookings have all been made and everything was in place.****Chairman Morgan addressed the committee with regard to the litter-picking arrangements. She further confirmed that there would be no payments made. Cllr Agintas confirmed she would not be able to help out this year. Chairman Morgan continued by making the suggestion to invite the Lions Club to help out. It was agreed that the Lions Club should be invited. Agreed by 4 votes for. Chairman Morgan also suggested that any money raised at the Event should be donated to Thames Valley Air Ambulance. Agreed by 4 votes for.** | **Chairman/ Office/RFO** |
| 42/18 | **Annual Parish Meeting (Meet Your Councillor) Update-Tuesday 16 April 2019**Office to provide an update on the Annual Parish Meeting.**A member of the office staff confirmed that the arrangements for the Annual Parish Meeting (Meet Your Councillor) was going well.****To date, there were 5 confirmed guests which included 4 guest speakers. There was one guest still to confirm which should hopefully be in place by the end of the week.****All invited organisations/speakers were going to be given notice boards, a table and chairs with laminated name signs to help any visiting residents know what each organisation was and where they were located. Each organisation has also been asked to bring along their own posters/information/leaflets to organise.****Bradville Hall Community Centre has also been contacted to request early access arrangements.****Please see Page 1 for the minutes noted for with regard to the refreshments.** | **Office** |
| 43/18 | **Committee to agree a future Community Projects Meeting Date**Council to discuss future meeting date options. Suggested date **Monday 6 May 2019 at 10.00am.** **Following a discussion on date suitability, it was decided that the date of the next Community Projects Meeting should be Monday 20 May 2019 at 10.00 am.****Agreed by 4 votes for.** |  |

**The next meeting of the Stantonbury Parish Council Community Projects Group will be held at the Parish Office, 126 Kingsfold, Bradville, MK13 7DX.**