8 March 2019

**To all members of the Management Committee**

You are hereby summoned to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 13th March 2019** at **7.00 pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.

H Sharp

Acting Clerk

**Management Committee Members:**

David Wright-Chairman

Graham Davison

Linda Morgan

Sandra Kennedy

Sara Agintas

Marie Farmer

Peter Kirkham

Geoff Parker

**AGENDA**

|  |  |  |
| --- | --- | --- |
|  | **15-minute session for members of the public to speak**. |  |
|  | **Present:** |  |
| M/91/18 | **Apologies:** |  |
| M/92/18 | **Declarations of Interest:** |  |
| M/93/18 | **Minutes:** To agree and sign the Minutes of the Management Committee Meeting held on **Wednesday 13 February 2019**. |  |
| M/94/18 | **Office Manager Update**  Office Manager to give a verbal update to the Management Committee. |  |
| M/95/18 | **Responsible Financial Officer Update**  RFO to give a written update to the Management Committee. |  |
| M/96/18 | **Working Groups Update**  Working Group leaders to give verbal updates on the current status of the document reviews. |  |
| M/97/18 | **IT Maintenance Contract Update**  OM to give written update the Parish Council on the current situation with the IT Maintenance Contract. |  |
| M/98/18 | **Next Management Meeting Date**  Management Committee to discuss and agree the date and time to hold the next Management Committee Meeting. The suggested date and time are Wednesday 10 April 2019 at 7.00pm. |  |
|  | **Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).** |  |
|  | **Confidential**  Consideration of matters related to the following confidential matters:   * Staff Update |  |

The next meeting of Stantonbury Parish Management Committee

will be held at the Parish Office, 126 Kingsfold, Bradville**.**