3 April 2019

**To all members of the Management Committee**

You are hereby summoned to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 10th April 2019** at **7.00 pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.

H Sharp

Acting Clerk

**Committee Members:**

Cllr David Wright-Chairman

Cllr Graham Davison

Cllr Linda Morgan

Cllr Sandra Kennedy

Cllr Sara Agintas

Cllr Marie Farmer

Cllr Peter Kirkham

Cllr Geoff Parker

**AGENDA**

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|  | **15-minute session for members of the public to speak**. |  |
|  | **Present:** |  |
| M/99/18 | **Apologies:** |  |
| M/100/18 | **Elect a Chairman of the Management Committee**  Committee to nominate and elect who they would like as the Chairman of the Management Committee for 2019/2020 by show of hands. |  |
| M/101/18 | **Declarations of Interest:** |  |
| M/102/18 | **Minutes:** To agree and sign the Minutes of the Management Committee Meeting held on **Wednesday 13 March 2019**. |  |
| M/103/18 | **Office Manager Update**  Office Manager to give a written update to the Management Committee. |  |
| M/104/18 | **Working Groups Update**  Working Group leaders to give verbal updates on the current status of the document reviews. |  |
| M/105/18 | **IT Maintenance Contract Update**  Cllr Davison/Cllr Morgan to give written update to the Management Committee on the current situation with the IT Maintenance Contract following the meeting on 01.04.2019. |  |
| M/106/18 | **Policy Control**  Chairman to present to the Management Committee a flow chart detailing how policies are to be dealt with. |  |
| M/107/18 | **Standing Orders**  Working Group 1 Leader, Cllr Morgan to discuss how the review is progressing. |  |
| M/108/18 | **Confidential Process**  Chairman to discuss the confidential process of all meetings. |  |
| M/109/18 | **Next Management Meeting Date**  Management Committee to discuss and agree the date and time to hold the next Management Committee Meeting. The suggested date and time are **Wednesday 22 May 2019** at **7.00pm**. |  |
| M110/18 | **Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).** |  |
| M/111/18 | **Confidential**  Consideration of matters related to the following confidential matters:   * Update on legal matters. * Staff issues |  |

The next meeting of Stantonbury Parish Management Committee

will be held at the Parish Office, 126 Kingsfold, Bradville**.**