

Report on Inaugural meeting of Stantonbury Parish Council Neighbourhood Plan

Held on 18 January 2016 at 7.00 pm in Stantonbury Parish Council Offices.

1. Attendance

Sixteen residents attended with one Ward Councillor and six Parish Councillors. The majority of residents were from Bradville, three from Stantonbury, two from Bancroft.

Of the 46 people expressing a willingness to participate we had a representation of 34%

2. The main points raised for consideration were:-

- The decision to opt for a Parish Wide Neighbourhood Plan rather than discrete plans. This was discussed and the practicalities of generating individual plans was considered. Some support for individual plans was expressed but overall the consensus was for one plan. It was restated that the Plan is a legal document binding on Milton Keynes Council for 11 years.
- Clarification between the Neighbourhood plan and Regeneration
The difference between the two documents was explained and clarified. The Neighbourhood Plan is a stand alone document which, if implemented in time, will impact any regeneration proposals.
- The scope of the potential Plan
An example of the initial survey was circulated for review. The full results are posted on the Parish Website.
- The skills matrix
Eleven people returned the Skills Matrix. A summary of the people completing the matrix and areas of activity they will support is attached. There are a large number of critical areas not supported.
- Release of information in accordance with the Data Protection Act.
It was stated that to comply with the requirements of the Data Protection Act the Parish Council will need permission for individuals to release contact information.
- The emphasis that this is a community lead activity
The next meeting will need to consider the management structure of the group, terms of reference, chairperson, secretary etc. This is a community lead project with the support of the Parish Council and staff. Funding is available up to £8000 with the assignment of a dedicated Planning Officer from Milton Keynes Council.
- Secrecy regarding Land owned by Sainsbury
This item continues to arise. Irrespective of who own the land the Neighbourhood Plan is a planning document applicable to all owners.
- Availability of the results of the original survey.
The results are now available on the Parish Council website for public consideration.
- Future Participation
The participation of the group must be extended to represent groups that have an interest in the Parish, such as businesses (Linford Wood Business centre is in the Parish), Police, Schools, Doctors, Dentist, Shops (existing and proposed). It was agreed to hold meeting on a three week basis.

Summary

The meeting was very much an exploratory event with, as expected the shadow of Regeneration over the event leading to greater participation by residents from Bradville. Currently the groups representation is unbalanced and this need to be addressed for the plan to engage the community. Much of the information in the brochure was revisited.

It was emphasised that it is important to get on with the generation of the document rather than becoming embroiled in protocols, minutes and unnecessary bureaucracy. The group is functionary with the remit to produce the Plan with overarching communication with the general population of the Parish.

The full list of participants is as per the fire safety log.

Action for Stantonbury Parish Council

- Dedicated cupboard in meeting room. Access to documents to be provided but documents not to be removed.
- Contact all 46 people to get permission to allow distribution of their contact details. Without this we cannot use a group email process.
- Invitation to at least two representatives of Parish Councils where the plan has been implemented, to come to the next meeting.
- Re circulate details of the next meeting to Bancroft, Blue Bridge, Oakridge Park.
- Invitations to other interested groups, police, businesses, schools etc.
- Hire of larger meeting room if possible. It may be necessary to hold the meeting in different locations around the Parish to allow those less able to come to the Parish Offices to participate.
- Update the Parish Council web site with all information. Draft terms of Reference Example of completed Neighbourhood plan and links.
- Circulate the next meeting Agenda.

Next Meeting Agenda Items (note. Some items are necessarily involved. It is therefore important to minimise the Agendas into small manageable parcels of work)

Election of officers of the group.

Name the Group

Terms of reference

Time Table of the Plan

Presentation of the results of the initial Survey

Outline format of the Plan

Circulation of the skills matrix

Agree a full programme of meetings tied into the timetable.

Cllr Graham Davison