

Minutes of the Meeting of the Neighbourhood Plan Committee
Held on **Monday 19th November 2018** at 10.00am
At Stantonbury Parish Office, 126 Kingsfold, Bradville

	15 minute session for members of the public to speak	Action
	<p>Present: Cllr G Davidson (GAD) Chair Cllr S Kennedy (SK) (Arrived at 10.40am) Cllr P Kirkham (PK) Cllr L Morgan (LM) Cllr D Wright (DW)</p> <p>Lisa Emmanuel (LE) - Project Manager Sue Tozer - Minute Taker</p>	
60/18	<p>Apologies for absence: Cllr M Farmer Cllr M Millen</p>	
61/18	<p>Declarations of interest: None</p>	
62/18	<p>Chairman's Remarks: None</p>	
63/18	<p>Minutes: To approve and sign the Minutes of the Neighbourhood Plan Committee Meeting held on 22nd October 2018. Agreed by 4 votes for</p>	
64/18	<p>Health Check</p> <p>LE confirmed that she had received the Health Check Report from Andrew Matheson (AM). LE has subsequently shared this report with Diane Webber (MKC).</p> <p>In his report AM has suggested the following recommendations:</p> <ul style="list-style-type: none"> • Front cover to state duration of the Plan (2019 – 2031) 	

	<ul style="list-style-type: none"> • LE suggested the colour of the Action Plan be changed, similar to the Key Commitment box, this would emphasise the difference between the land use planning policy elements of the document and the non-planning related actions, which are important to include to reflect resident's concerns. • Comment to be added in the overview section to reflect – that the document be 'read as a whole'. However, the group agreed to keep in the 'delivery section' on individual policies also. • Add a commitment to review the Plan in 5 years at the latest. To be written into the Introduction to the Action Plan (from date of adoption). <p>Discussion followed regarding the content:</p> <p>2.1 Content – foot notes and references should be made with additional hyperlink (e.g. Plan:MK) where relevant and the first time they are referenced in the document.</p> <p>2.3 We do not reference housing allocation for the Area as now required within the revised NPPF. Diane Webber to write a statement that refers to this, this will then go into the Site-Specific section in the Overview. LE to expand on where our evidence has come from, e.g. from consultation which will support DW's statement.</p> <p>LE advised that all maps will need to be amended to incorporate Northings and OS copyright references where applicable. There is also a need to be able to see surrounding areas by either expansion or blowing-up the maps to identify certain streets/areas where they are referenced within an individual policy.</p> <p>2.4 Diane Webber to provide sustainable development statement.</p> <p>2.8 Policy boxes – agreed that the bullet points are replaced by letters, e.g. a), b), c) etc.</p>	
65/18	<p>General Policies</p> <p>SNP1 Open & Leisure Space</p> <ul style="list-style-type: none"> • Map needs to revert back to earlier version as the printed version is very confusing. Open Space to remain, along with amenity land, however any amenity land allocated for other use within the policies in the Plan, to be removed from this map. • Keep local green space designation, with key to be added which cross reference to SNP2. 	

Signed *Rueger*


Date 11/12/2018

	<ul style="list-style-type: none"> • Diane Webber suggested keeping in Sports & Heritage as this is protected land. • Review the wording of the Policy to ensure accuracy and clarity for potential planning applicants. <p>SNP2 Local Green Space</p> <ul style="list-style-type: none"> • LE to include assessment form for each individual site as an Annex (supplementary evidence), but submitted separately. The sites to be cross-referenced to the map at SNP1. • Paragraph 68 – LE to look at the wording to ensure correct references. • LE suggested that a new map in OS version highlighting each policy/site (not just Local Green Space) allocated will be created as a separate attachment and can be ‘enlarged’ by developers when referencing individual sites. <p>SNP3: Parking Enhancements</p> <ul style="list-style-type: none"> • AM questioned the wording and deliverability of all the locations, however the group decided all locations should remain at this time. • LE/Diane Webber agreed with AM to refer to the specific areas referenced in Policy box with additional parking to be identified on the map and key. • LE to change introductory wording in line with AM’s recommendation. <p>SNP4: Design Principles</p> <ul style="list-style-type: none"> • LE to remove lighting reference and electric car charging point as this would be dealt with by development control and may not be applicable to all sites. • Result in ‘biodiversity’ net gains – wording to be amended in line with AM’s recommendations. • Policy wording to be revised in line with AM’s recommendation, with additional references to be included from later site-specific policies. <p>SNP5: Housing Infill</p> <ul style="list-style-type: none"> • Examiner asked for this to be removed as this would be covered by MKC Planning policy. <p>However, the meeting agreed to keep in the policy as it informs the residents of the protection for small infill areas, however some minor amendments to the wording to be incorporated by LE.</p> <p>SNP6: Houses in Multiple Occupation</p> <ul style="list-style-type: none"> • LE to expand some of the context on the current state of the housing market. • Policy reference to noise assessments to be amended. • Bin Storage – text to be amended LE. 	
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Signed 

Date 11/12/2018

	<p>SNP7: Grid Road Corridors</p> <ul style="list-style-type: none"> • LE advised of a slight amendment to wording to Grid Road Corridors and to add a footnote and reference to MKC Planning manual. <p>SNP8: Key Links and Connectivity</p> <ul style="list-style-type: none"> • Some bullet points to be removed and relocated to within SNP4 Design Principles – top 3 bullet points • LE to rewrite a new introduction paragraph as recommended by AM and then reference the specific link locations. <p>SNP9: Infrastructure Delivery</p> <ul style="list-style-type: none"> • To remain as it is with an additional paragraph to context LE. <p>SNP10: Location of Facilities</p> <ul style="list-style-type: none"> • It was agreed there was not a need for this Policy as each location is referenced in Site Specific Policies. • SK requested the photograph of the mural from this policy be utilised in elsewhere in the document. LE to inform HBD. <p>SNP11: Land at Mathiesen Road</p> <ul style="list-style-type: none"> • Context wording to be changed LE to clearly reflect discussions with landowner. • Policy wording – LE to change so it clearly identifies what is expected of a perspective developer, as recommended by AM. • LE to change the reference to 7 dwellings not units. <p>SNP12: Land at Wylie/Harrowden</p> <ul style="list-style-type: none"> • The map needs to be bigger. • AM queried the reference to a community facility, a slight amendment to wording was agreed. • LE to remove reference to NEAP. <p>SNP13: Land at Stanton School</p> <ul style="list-style-type: none"> • LE to re-word this policy and revise the context to reflect inclusion of amenity land and not just the school land. <p>SNP14: Bradville Sports & Heritage Area</p> <ul style="list-style-type: none"> • LE to reword the policy in line with AM and DW's recommendations. <p>SNP 15: North Bradville Regeneration</p> <ul style="list-style-type: none"> • LE to reference Your:MK, clarifying current position. • 2 bullet points to be removed. DW is checking the reference to the '50% open space' bullet point, taken from wording used by MKC regarding the Western expansion area. <p>SNP16: North Loughton Valley Park</p> <ul style="list-style-type: none"> • LE to make some minor amendments and remove 2nd bullet point in line with AM recommendation. 	
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Signed 

Date 11/12/2018

	<p>SNP18: Rowle Close Garages</p> <ul style="list-style-type: none"> • Map to be enlarged to cover whole area with a redline around the housing areas. • Additional parking areas to be shown. • Context to be expanded to reflect discussions with landowners and some bullet points to be removed, now covered in SNP4 Design principles. <p>SNP19: Stantonbury Shops</p> <ul style="list-style-type: none"> • Add a paragraph to expand on the discussion with landowners. • Minor policy wording amendments to reflect recommendations by AM. <p>SNP20 Community Facilities</p> <ul style="list-style-type: none"> • Agreed to merge with SNP17 Stantonbury Campus. <p>SNP21: Stanton Low Park</p> <ul style="list-style-type: none"> • Agreed at the meeting to remove this policy. • Action Plan to support access to the canal and play equipment to reflect the recommendation from the Canal and River Trust. <p>SNP22: Linford Wood Employment Land</p> <ul style="list-style-type: none"> • Site a), b) and c to be referenced on the map and in policy wording. • First two bullet points only to apply to site A. • Multi-storey car park height to be amended to maximum 3 storey. • Existing public parking in the vicinity to be re-worded as per recommendation. <p>SNP23: Linford Wood</p> <ul style="list-style-type: none"> • Technically this is not a land developing policy and could be moved to the Action Plan. • Agreed to remove the policy. <p>SNP24: Community Hubs</p> <ul style="list-style-type: none"> • Agreed to move position to come before Stantonbury Campus <p>SNP17: Stantonbury Campus</p> <ul style="list-style-type: none"> • AM questioned the title of the policy, however the meeting agreed to leave it as it is. • Add into the area (leaving Campus boundary as is) other community facilities in the policy indicated by dotted lines. • Policy needs to be re-worded to incorporate community facilities, once written will need to share with Griffin Trust. Diane Webber/LE to compose the wording. • To retain the bullet point referring to maximum two storeys. • To retain other agreed boundaries as per the key. <p>LE to liaise with Diane Webber on processing the above amendments to the Plan.</p>	
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Signed 

Date 11/12/2018

	AM suggested that all policies where there is also a map, these are incorporated into the box alongside policy wording.	
	Glossary <ul style="list-style-type: none"> • LE advised that there are a couple of amendments to make to this in light of policy wording amendments. • Publishing the names and addresses of consultations on SPC website – LE still awaiting clarification from MKC. LE to chase. 	LE LE
66/18	Timeline Still on track to submit in December, depending on revisions by HBD. However, LE advised it is SPC's best interest to submit to MKC in December before Diane Webber leaves the authority. At this time, it is not known what structure will be put in place by MKC for Neighbourhood Planning support after this date.	
67/18	Finance	
68/18	Steering Group Meeting It was agreed to postpone the next SG meeting on 27 th November until modifications to the Plan have been made and to invite the SG to the next NP Committee meeting.	

The meeting finished at 12.15pm