21 June 2019

**Minutes** of the **Main Meeting** held on

**Wednesday** **19 June 2019**

At Stantonbury Parish Office, 126 Kingsfold, Bradville,

For the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 32/19 | **Present:**  Cllr G Davison (GAD)  Cllr L Morgan (LM)  Cllr D Wright (DW)  Cllr M Millen (MM)  Cllr P Kirkham (PK)  Cllr S Agintas (SA)  Mr R Fairclough (RFO)  Representative of Drums Aloud for Grant Pitch |  |
| 33/19 | **Apologies for Absence:**  Cllr A Anwar – **Agreed by 8 votes for.**  Cllr C Northwood – **Agreed by 8 votes for.** |  |
| 34/19 | **Public Forum for members of the public to speak:**  None. |  |
| 35/19  a) | **Presentations:** Drums Aloud (MK) Grant Pitch  **Proposed by Cllr M Millen and Seconded by Cllr P Kirkham to bring item 43/19 to this point in the meeting. Agreed by 8 votes for, to bring to this point.**  **The representative attending for Drums Aloud (MK) was asked by the Chairman to begin their pitch. Once complete, the representative was thanked and told they would be notified.** | **BW** |
| 36/19 | **Declarations of Interest.** None. |  |
| 37/19  (a)  (b) | **Chairman’s Remarks: - Two:**  DBS Checks - **The following people have still not completed the DBS check requested by the Chairman. Cllrs Kennedy, Millen, B Wright, D Wright, & Morgan. These Councillors were asked to complete them as soon as possible.**  Griffin Trust Meeting Update - **Cllr Davison updated Council on the meeting of The Griffin Trust. During which their Parent Ambassador and Community Cohesion Worker explained they wished to reach out to the community in many different ways to encourage more communication between all ages in the area.**  **The representative has agreed to be involved with the parish’s community project group and the possibility of setting up a junior parish council was also discussed.** | **MM/BW/SK/LM/ DW**  **LM** |
| 38/19 | **Reports:**  -Environmental Report-Emailed to full council 12.06.19.  -OM Report  -Parish Ranger  **All reports were accepted by Parish Council.** |  |
| 39/19 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **5 June 2019.**  **Deferred until next meeting due to some changes that have to be made.** | **Office** |
| 40/19  a)  b)  c)  d) | **Finance**  To approve the payments list. **Agreed by** **8 votes for to accept.**  To approve and sign the Staff Overtime Report. **Agreed by** **8 votes for to accept.**  To approve and sign a revised bank mandate for Cambridge & Counties. **Approved and signed.**  To approve a change of the Nationwide account from a passbook account to an online account. **Approved and signed.** | **RFO/Office** |
| 41/19 | **Annual Governance Statement**  To Approve and Sign the Annual Governance Statement.  **Clls B. Wright and S. Kennedy requested a recorded vote.**  **6 Councillors voted to accept the Annual Governance Statement. These were: Cllr Millen, Cllr Kirkham, Cllr Agintas, Cllr L Morgan, Cllr D Wright and Cllr G Davison.**  **2 Councillors voted to object to the signing of the Annual Governance Statement. These were: Cllr B Wright and Cllr S Kennedy.**  **Majority vote was to Accept the Governance Statement.** | **RFO/Office** |
| 42/19 | **Accounting Statements 2018/2019**  To approve and sign the Accounting Statements 2018/19.  **Cllrs B. Wright and Kennedy requested a recorded vote.**  **6 Councillors voted to accept the signing of the Accounting Statements 2018/2019. These were: Cllr M Millen, Cllr P Kirkham, Cllr S Agintas, Cllr L Morgan, Cllr D Wright and Cllr G Davison.**  **2 Councillors voted to object to signing of the Accounting Statements 2018/2019. These Councillors were: Cllr B Wright and Cllr S Kennedy.**  **The Majority vote was to accept the Accounting Statements of 2018/2019.** |  |
| 43/19  a)  b) | **Grants – Budget for 2019/2020-Curent Level-£11,691.67**  **Drums Aloud (MK)**  Amount requested from SPC is £1,000  Allocated to Cllr B Wright at MM 01.05.19  Report Received and allocated to Council  RFO Report received and distributed  Pitch carried out MM 19.06.19  **Outcome: Grant refused in its current format.**  **Cllr B. Wright recommended the grant. However, a number of questions still needed answers as at present it did not conform to the grant policy. Other options were discussed and it was agreed to talk again with the applicant with the possibly a new grant be submitted. Cllr B Wright to discuss with the applicant.**  **Councillors Report Received and distributed.**  **The voting was decided as follows:**  **6 votes against the grant being allocated in its present format.**  **2 votes for the grant being allocated in its present format.**  **2 Abs.** **Outcome: Decided against the grant being allocated in its present format.**  **Roman Parks Resident Club**  Amount requested £1,000  RFO Report received and distributed  Allocated to Cllr S Agintas  Councillor report yet to be received  Pitch yet to be arranged.  **New Grant application was allocated to Cllr S Agintas at MM 19.06.19.** | **BW**  **SA** |
| 44/19  a)  b)  b1)  b2) | **Planning**  To discuss the SPG Fund and how the council wish to proceed.  **Chairman Davison informed Council that an additional £100,000 is now available for Parish Councils to apply for grants. SPC cannot apply for the same grant applied for last year, which covers parking issues as we are on the reserve list in case another Parish Council withdraws.**  **Cllr Davison asked all Councilors to email in a list and give priority numbers to each of their ideas. All emails to go to office for next Monday’s meeting**  To discuss the proposed planning obligations supplementary planning document.  **Cllr Davison explained that MKC were amalgamating All grants and a discussion was held on these items.**  **Options open to the council were as follows:**  **Should we provide our own comments on the proposal?**  **Copy the comments from all other councils.**  **Council voted by 8 votes for to choose option (b2)** | **All Cllrs** |
| 45/19 | **Licensing** No new licensing**.**  **Village Hotels Group Licence Request Update**  Cllr Davison advised he had sent in our objections to The Village Hotel Licence application and stated that Bradwell and Gt Linford Parish Councils were also jointly to object. | **GAD** |
| 46/19 | **Additional HR Committee Member Notification**  Parish Council to acknowledge the addition of Cllr Sandra Kennedy on to the HR Committee.  **Noted.** |  |
| 47/19 | **Potential Increase in the Number of Councillors at SPC**  **To discuss and agree to start investigations with the residents regarding increasing the number of Councillors.**  Cllr Davison explained that we had been in touch with MKC and that we had to wait until we were closer to our next election year (4 Yrs. time) to formally apply but preceding the application we need to investigate if the 10% vote is of the total electors or individual wards.  We need to request from MKC clarification and how many of each ward are on the electoral role. | **OM/Office** |
| 48/19 | **Body Cameras-Proposal 1-Proposed by Cllr D Wright, Seconded by Cllr L Morgan**  To consider the provision of body cameras for our Parish Rangers.  **Agreed by 8 votes for to look into the purchase of body cameras for each of our 2 Parish Rangers. Office to look into costings and report back to MM 03.07.19.** | **OM/Office** |
| 49/19 | **BreatheHR-Proposal 2-Proposed by Cllr D Wright, Seconded by Cllr M Millen.**  The Chairman of the HR Committee is given full administrator access to the BreatheHR system.  **8 votes for, for this to be available immediately.** | **OM** |
| 50/19 | **Councillors’ Training-Proposal 3-Proposed by Cllr L Morgan-Seconded by Cllr B Wright**  To agree to pay for up to 2 Councillors to attend the Chairing Skills for Town & Parish councils on Thursday 11th July 2019, or when available.  **Cllr Davison requested that this proposal be changed to any Councillor (not 2 Councillors) to enable it to be fair to the whole council.**  **Agreed by 8 votes for, for the change and for the costs to be paid.** | **OM/RFO** |
| 51/19 | **Merchant Navy Day-Proposal 4-Proposed by Cllr M Millen-Seconded by Cllr L Morgan**  SPC to support Merchant Navy Day on 3rd September 2019 by flying the Red Ensign and publicising the day on our social media.  Cost of purchasing the flag is approx. £50  **Agreed by 8 votes for to support Merchant Navy Day and to the purchase of a Red Ensign flag at a cost of no more than £50.00** | **OM/Office** |
| 52/19 | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).  **None** |  |
| 53/19 | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).**  **Agreed by 8 votes for.** |  |
| a) | **Confidential**  Consideration of matters related to the following confidential matters: -  Update of legal matters discussed with EMW. **Outcome of update noted in confidential book as procedure.** |  |
|  | **Public Parish Council Meetings**  **June Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Meeting | Councillors to be present | Time | Meeting Location | | Mon 17 | Community Projects | All SPC Cllrs | 10.00 am | Parish Office | | Tues 18 | HR Meeting | MM/LM/PK/SK/ GD/SA | 2.00 pm | Parish Office | | Wed 19 | Main | All SPC Cllrs | 7.30 pm | Parish Office | | Wed 26 | Allotment | AA/MM/LM/GD | 7.30 pm | Parish Office | |  |

**Meeting ended at 9.15pm**