12 July 2019

You are summoned to attend a meeting of the **Full Council** at **Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX** on **Wednesday 7 August 2019** at **7.30 pm** when the business set out in the following agenda will be transacted.

**G Davison**

**Chairman**

**Stantonbury Parish Council**

**AGENDA**

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|  | **Chairman’s Welcome and Introduction to meeting.** |
| 86/19 | **Present:** |
| 87/19 | **Apologies for Absence:** |
| 88/19 | **Public Forum for members of the public to speak:** |
| 89/19 | **Presentations:**  MK: Foodbank to pitch to the Parish Council following their grant request. |
| 90/19 | **Declarations of Interest:** |
| 91/19 | **Chairman’s Remarks:** |
| 92/19  a)  b)  c) | **Reports:**  - Parish Rangers Report  - Enforcement Officer – deferred until September (holidays)  - Peter Kirkham’s Report on Bradwell Road |
| 93/19 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **17 July** **2019.** |
| 94/19  a)  b)  c)  d)  e)  f)  g)  h)  i)  j)  k) | **Finance**  **Financial Report:**  Cash and reserves list – to approve and sign.  Budget variance list – to approve and sign.  Payments made list – to approve and sign.  Payments due list – to approve and sign.  Payroll – to approve and sign.  Overtime for July – to approve and sign.  To consider the provision of £1,000.00 towards the building of steps at Stantonbury Skate Park.  Agree in retrospect to the cost of work wear items to the total of £733.61 plus VAT.  To agree and approve the providers of the phone line at the Wylie Drop-In Centre and their associated costs.   |  |  | | --- | --- | | Choice 1 | Choice 2 | | BT | Microsmiths | | Installation and annual charges | Installation and annual charges | | **£438.20** | **£279.00** |   Agree to the purchase of a rolling shutter for Wylie Drop-In at a cost of £200.00.  Agree to the purchase of a replacement Notice Board for the Parish Office, at a cost of no more than £600.00. Existing notice board to be transferred to allotment site. |
| 95/19  a)  b) | **Grants – Budget Remaining £10,080**  **Bradville Allotment Tenants**  Application Rec’d: 04.06.19 Amount requested from SPC: **£849.30**  Grant required by: **ASAP**  Allocated to RFO. RFO Report Completed Date: **16.07.19**  Allocated to: **Cllr L Morgan**  Cllr Report Rec’d: **Yes**  Pitch Date: **t.b.c.**  SPC Decision:  **MK: Foodbank**  Application Rec’d **26.06.19** Amount requested from SPC: £1,000.00  Grant required by: **ASAP**  Allocated to RFO: RFO Report Completed Date:  Allocated to: **Cllr M Millen** Cllr Report Rec’d:  Pitch Date: **07.08.19**  SPC Decision: |
| 96/19  a) | **Planning**  Cllr Morgan to update the Parish Council following the meeting at Milton Keynes Council on 01.08.2019 with respect to Aldi Application No: 18/01469/FUL. |
| 97/19  a)  b) | **Terms of References**  **HR**  Parish Council to agree for the Chairman to sign-off the 2019 HR Terms of Reference V4 as presented by the Management Committee on 10.07.2019.  **Management**  Parish Council to agree for the Chairman to sign-off the 2019 Management Terms of Reference V4 (including final revisions as issued electronically), as agreed at the Management Committee on 10.07.2019. |
| 98/19 | **Neighbourhood Plan Update**  Parish Council to approve moving forward with the revised policies for consultation from 17th August 2019 for 6 weeks. ((Place as agenda item for this end date for discussion). |
| 99/19 | **Report on Devolution of Assets (Facilities) and Services**  Chairman to give a verbal report. Parish Council to discuss the reports provided by Milton Keynes Council. |
| 100/19 | **Newsletter Distribution**  Parish Council to agree to employing Sure2Door to take over the distribution of the Parish Newsletter at a cost of £250 plus VAT. |
| 101/19 | **Bradwell Road**  To remove the existing bollards in the carriageway, carriageway patching & curb works, supply & install 3no bollards (1no lockable) and footway.  Please see Peter Kirkham’s Report for full details (92/19-(c)) |
| 102/19 | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process). |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).** |
| a) | **Confidential**  Consideration of matters related to the following confidential matters:  **Christmas Meal-contribution to staff meals towards costs.** |
|  | **Public Parish Council Meetings**  **August Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Meeting | Councillors to be present | Time | Meeting Location | | Wed 7th | Main | All | 7.30 pm | Parish Office | | Thur 15th | Newsletter | All | 10.30 am | Parish Office | | Wed 21st | Main | All | 7.30 pm | Parish Office | |