9 August 2019

**Minutes** of the **Main Meeting** held on

**Wednesday** **7 August 2019**

At Stantonbury Parish Office, 126 Kingsfold, Bradville,

For the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 86/19 | **Present:**  Cllr A Anwar  Cllr G Davison – Chairman  Cllr S Kennedy  Cllr P Kirkham  Cllr M Millen  Cllr L Morgan – Vice-Chairman – Minute-Taker  Cllr C Northwood  Cllr D Wright  Cllr B Wright  RFO – R Fairclough  Representative for MK: Foodbank |  |
| 87/19 | **Apologies for Absence:**  Cllr S Agintas – **Agreed by 9 votes for.** |  |
| 88/19 | **Public Forum for members of the public to speak:**  None. |  |
| 89/19 | **Presentations:**  MK: Foodbank to pitch to the Parish Council following their grant request. **The Foodbank representative was asked to present their pitch to the Parish Council. Full details noted on item 95/19 b). The presentation included the percentage breakdown of areas within the Parish who use the scheme. The representative confirmed that in the last quarter 167 vouchers were issued within the parish.**  **The representative was thanked for their pitch and it was confirmed that they would be informed of the decision by their appointed Councillor following the meeting. See item 95/19 b) Grants for decision.** | **Office/RFO** |
| 90/19 | **Declarations of Interest:**  Cllr B Wright – Item No: 94/19 d)-Finance Report  Cllr B Wright – Item No: 94/19 j) – Finance Report  Cllr D Wright – Item No: 94/19 j)-Finance Report |  |
| 91/19  a) | **Chairman’s Remarks:**  Written report from Cllr S Kennedy – Canalside Forum – **A written copy of the Canalside Forum Report was issued to the attending Councillors at the meeting. Contents noted.** |  |
| 92/19  a)  b)  c) | **Reports:**  - Parish Rangers Report – **Noted**  - Enforcement Officer – deferred until September (holidays) **Noted.**  - Peter Kirkham’s Report on Bradwell Road – **Deferred until next MM to allow for Cllr Kirkham to obtain more details including costings.** | **b) MM 04.09.19**  **c) PK report & costings next**  **MM 04.09.19** |
| 93/19 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **17 July** **2019. Agreed by 8 votes for and 1 abs.** |  |
| 94/19  a)  b)  c)  d)  e)  f)  g)  h)  i)  j)  k) | **Finance**  **Financial Report:**  Cash and reserves list – to approve and sign. **Agreed by 9 votes for.**  Budget variance list – to approve and sign. **Agreed by 9 votes for.**  Payments made list – to approve and sign. **Agreed by 9 votes for**.  Payments due list – to approve and sign. **Agreed by 9 votes for.**  Payroll – to approve and sign. **Remove as an item for consideration.**  Overtime for July – to approve and sign. **Agreed by 9 votes for.**  To consider the provision of £1,000.00 towards the building of steps at Stantonbury Skate Park. **Agreed by 9 votes for.**  Agree in retrospect to the cost of work wear items to the total of £733.61 plus VAT. **Agreed by 9 votes for**.  To agree and approve the providers of the phone line at the Wylie Drop-In Centre and their associated costs. **Choice 2 agreed unanimously. Agreed by 9 votes for.**   |  |  | | --- | --- | | Choice 1 | Choice 2 | | BT | Microsmiths | | Installation and annual charges | Installation and annual charges | | **£438.20** | **£279.00** |   Agree to the purchase of a rolling shutter for Wylie Drop-In at a cost of £200.00. **Agreed by 7 votes for, 2 abs**.  Agree to the purchase of a replacement Notice Board for the Parish Office, at a cost of no more than £600.00. Existing notice board to be transferred to allotment site. **Agreed by 8 votes for, 1 abs.** | **RFO** |
| 95/19  a)  b) | **Grants – Budget Remaining £10,080**  **Bradville Allotment Tenants**  Application Rec’d: 04.06.19 Amount requested from SPC: **£849.30**  Grant required by: **ASAP**  Allocated to RFO. RFO Report Completed Date: **16.07.19**  Allocated to: **Cllr L Morgan**  Cllr Report Rec’d: **Yes**  Pitch Date: **t.b.c.**  SPC Decision: **Defer to next Main Meeting 04.09.19 to allow full documentation received.**  **MK: Foodbank**  Application Rec’d **26.06.19** Amount requested from SPC: £1,000.00  Grant required by: **ASAP**  Allocated to RFO: RFO Report Completed Date:  Allocated to: **Cllr M Millen** Cllr Report Rec’d:  Pitch Date: **07.08.19**  SPC Decision: **Approved by 9 votes for.** |  |
| 96/19  a) | **Planning**  Cllr Morgan to update the Parish Council following the meeting at Milton Keynes Council on 01.08.2019 with respect to Aldi Application No: 18/01469/FUL. **Some Councillors expressed their concerns that new permission had been given. Their concerns centered around the wall being accidentally damaged or knocked down.**  **Cllr Millen advised Aldi had stated that they may have to withdraw interest if a resolution to the retention and re-siting of the wall cannot be found.**  Cllr Morgan will keep the Parish Council aware of any updates.  **Additional Agenda Item** – Proposed by Cllr P Kirkham, seconded by Cllr M Millen to discuss Planning Item: **19/01844/FUL**. Proposal: **Proposed change of use of highway amenity land to residential garden area and enclosed with new 2m high timber fencing. At: 10 Chalfont Close, Bradville, Milton Keynes, MK13 7HS.** It was agreed to object to this planning application by 9 votes against. |  |
| 97/19  a)  b) | **Terms of References**  **HR**  Parish Council to agree for the Chairman to sign-off the 2019 HR Terms of Reference V4 as presented by the Management Committee on 10.07.2019. **Agreed by 9 votes for.**  **Management**  Parish Council to agree for the Chairman to sign-off the 2019 Management Terms of Reference V4 (including final revisions as issued electronically), as agreed at the Management Committee on 10.07.2019. **Agreed by 9 votes for.** |  |
| 98/19 | **Neighbourhood Plan Update**  Parish Council to approve moving forward with the revised policies for consultation from 17th August 2019 for 6 weeks. **Agreed by 9 votes for to move forward.** |  |
| 99/19 | **Report on Devolution of Assets (Facilities) and Services**  Chairman to give a verbal report (a briefing note had been previously issued). Parish Council to discuss the reports provided by Milton Keynes Council. **Chairman Davison asked the Parish Council how they wished to proceed. It was agreed to keep a dialogue open with the MKC representative (KP), but the proposals as presented in the MKC documentation were not favourable to the Parish Council and would not be taken up.** | **Office/GAD/DW** |
| 100/19 | **Newsletter Distribution**  Parish Council to agree to employing Sure2Door to take over the distribution of the Parish Newsletter at a cost of £250 plus VAT. **Agreed by 9 votes for.** | **Office** |
| 101/19 | **Bradwell Road**  To remove the existing bollards in the carriageway, carriageway patching & curb works, supply & install 3no bollards (1no lockable) and footway.  Please see Peter Kirkham’s Report for full details (92/19-(c)). **Defer until next meeting to allow Cllr Kirkham to provide a more detailed report which includes costings.** | **Cllr P Kirkham MM 04.09.19** |
| 102/19  a)  b) | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).  Letter from Mears’ Resident Liaison Officer – **Cllr Kennedy produced a letter from The Mears Group entitled Imposters. It warns that reports had been received claiming to be tradesmen working for Mears or Bailey Roofing in order to gain access to properties. The letter content was discussed, and the Parish Council decided to look into displaying on the Parish website and other social media to make residents aware.**  Email from Bancroft resident – Neighbourhood Plan Consultation – **Chairman Davison confirmed he would respond directly.** | **Office**  **GAD** |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).**  Agreed by 9 votes for.  **Part 1 of Meeting Closed at 8.55 pm.** |  |
| a) | **Confidential**  Consideration of matters related to the following confidential matters:  **Christmas Meal-contribution to staff meals towards costs.** All part 2 minutes are kept in the confidential book and locked away as per agreed process.  **Part 2 Confidential Meeting Closed at 9.07 pm.** |  |
|  | **Public Parish Council Meetings**  **September Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Meeting | Councillors to be present | Time | Meeting Location | | Wed 4th | Com Proj | All | 11.00 am | Parish Office | | Wed 4th | Main | All | 7.30 pm | Parish Office | | Wed 11th | Mgmt | All | 7.00 pm | Parish Office | | Wed 18th | Main | All | 7.30 pm | Parish Office | | Wed 25th | Allotment | Allotment Cttee Cllrs | 7.30 pm | Parish Office | |  |