8 February 2019

Minutes of the Main Meeting

Held on **Wednesday 6 February 2019** at **7.30 pm** at

Stantonbury Parish Office, 126 Kingsfold, Bradville,

for the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 183/18 | **Present:**  Cllr G Davison-Chairman  Cllr M Farmer  Cllr S Kennedy  Cllr P Kirkham  Cllr M Millen  Cllr G Parker  H Sharp – Office Manager – Minute Taker  R Fairclough – Responsible Financial Officer (RFO)  Representative from Wood End School  Member of public from Bradville – arrived at meeting 7.34 pm.  **The Chairman invited the member of public to speak. The member of public queried if there was any further information on Regeneration, or the Aldi build. The Chairman responded by saying there was nothing new to report, but the member of public was welcome to stay for the Aldi discussion later (Chairman’s Remarks (a)). The member of public continued by saying he wants the work to be completed if Regeneration is going to be delayed. Cllr Farmer responded by saying she has tried to find out more information but has not yet received a response. The Member of public continued to stay until 8.30 pm when they left the meeting.** |  |
| 184/18 | **Apologies for Absence:**  Cllr S Agintas  Cllr L Morgan  Cllr D Wright  **Accepted by 6 votes for.** |  |
| 185/18 | **Public Forum for members of the Public to speak:**   1. **Grant Pitch from Representative of Wood End School-See Grants Item 191/18.** |  |
| 186/18 | **Declarations of Interest:**  None. |  |
| 187/18  a)  b)  c)  d)  e)  f) | **Chairman’s Remarks:**  **Stantonbury Shops Mural Update**  Chairman Davison to verbally update council regarding the latest arrangements for the removal and repositioning of the mural. **The Chairman advised the wall will be difficult to remove. A discussion followed where it has been proposed that a core sample will be taken and sent off for analysis to then decide the best course of action. Aldi are prepared to pay for the wall to be moved, but are unhappy to take a risk themselves.**  **SPC supported the application. The Neighbourhood Plan Project Manager has been kept up-to by Milton Keynes Council.**  **The Chairman continued to confirm that comments left on our Facebook page showed a majority of local people need an Aldi and are not concerned about the wall. He also confirmed that one option could be to lay the mural down on a bank/area.**  **The Parks Trust currently lease areas from Milton Keynes Council and feels this should not prove a problem. The resident asked if the wall could stay where it is, both Cllrs Davison and Kennedy explained that this is not possible because of its location.**  **Local Government Ethical Standards Document**  Chairman Davison requested that all the Councillors need to read the document and as well as them all having received an electronic copy; a paper copy would be available to view in the office.  **Milton Keynes Council Terms of Reference (Project Development Review Forum).** Chairmanadvised date to all Councillors.  **Milton Keynes Youth Cabinet Election Invitation.** Chairman read out the invitation and advised if any Councillor should wish to attend, they should make the arrangements directly.  **Village Hotel Club Letter – Request to meet Council.**  The Chairman informed the Council of the request to meet concerning plans to build a new hotel within the Parish. (No official planning application has been issued to date). Councillor Kennedy had concerns as the area designated was not designed for a hotel and we already have Novotel across the road. SPC decided to invite them to the Main Meeting after next on 03.04.19.  **Healthwatch Milton Keynes (Empowerment to the Parish) Event 11.02.2019.** The Chairman advised that all the Councillors are welcome to attend. | **All Cllrs. Noted.**  **All Cllrs. Noted.**  **All Cllrs. Noted.**  **All Cllrs Noted.**  **All Cllrs Noted.**  **All Cllrs noted.**  **Office to contact and invite to the MM on 03.04.19**  **All Cllrs to contact direct if wishing to attend.** |
| 188/18  a)  b) | **Reports:**  Parish Ranger Report – February 2019- **Chairman Davison read the report to the Parish Councillors and confirmed that he had received a number of thanks for all the improvements in the Parish landscape.**  **He continued to confirm to the Parish Councillors that a room in the office was in the process of being converted and will be used as the councilors’ office.**  Stanton Fields Pre-School Report-**Cllr Kennedy updated SPC on the Pre-School’s current situation.** Cllr Kennedy confirmed that she would continue to be a part of the group until Easter 2019. | **OM to update PR**  **OM to provide update when available.** |
| 189/18 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **9 January 2019. Agreed by 6 votes for.** |  |
| 190/18 | **Finance**  **Chairman Davison introduced the RFO to the meeting to talk through the proposed changes to our finance processes.**  a) Financial Management Process-**Noted**  b) Agree Precept-**Agreed by 6 votes for.**  c) Agree Budgets 2019-2020-**Agreed by 6 votes for**.  d) Sign new mandates on:  • All 3 Co-Op Bank Accounts  • Cambridge & Counties Bank Account  e) Debit card for role of Parish Ranger-**Deferred**  f) Debit card for RFO-**Deferred**  Payroll-**RFO proposed payroll move from 12Pay to Xero system from April 2019. Agreed by 6 votes for.** | **RFO**  **MM 06.03.19** |
| 191/18 | **Grants – Budget for 2018/2019 Fund Remaining £3120.03**   1. **Bancroft Pre-School** Request £968.17. Allocated to Cllr Kennedy. **Report to follow**. **Pitch to be arranged.** 2. **Wood End First School**   Request £1,000. Allocated to Cllr Kirkham. Report received and distributed. Pitch arranged for MM 06.02.19. **A Representative from Wood End School attended the meeting to pitch for the grant request. A detailed presentation, followed by a question and answer session. The Chairman advised the representative the Parish Council will make their decision later in the meeting and the outcome would be confirmed to them at a later date. Agreed by 6 votes for.**  **The Wood End First School representative left the meeting at 7.40 pm.** | **Cllr to arrange pitch.**  **Office to arrange payment.** |
| 192/18 | **Planning**   1. **19/00166/EIASCR**   **19 Capital Drive Linford Wood Milton Keynes**  Environmental screening request for the conversion of an office building to 172 residential units. **Objected by 6 votes against**. **Chairman to provide the objections to the office for issue to Milton Keynes Council**.   1. **19/00117/PANB1C**   **19 Capital Drive Linford Wood Milton Keynes**  Prior notification for the conversion of B1a office building to 172 residential units. **Objected by 6 votes against. Chairman to provide the objections to the office for issue to Milton Keynes Council.**  **Licensing**   1. **150667** Stantonbury international School, Stantonbury MK14 6BN, New premise Licence Application. **Agreed by 3 votes for, 1 objection, 1 abs.** 2. **133371** F&S Kebab, trading at Enfield Chase, Linford Wood**. – Received too late to include on agenda.**  **Noted. No objections.** | **GAD to issue office with objections.**  **GAD to issue office with objections.**  **Office to contact MKC to provide outcome.**  **Office to contact MKC to provide outcome.** |
| 193/18 | **Partial Renting of Wylie Drop-In**  To agree whether council want to consider set aside part of the Wylie Drop-In Centre to offer out to rent as office space. **Discussion took place with** **Councillors regarding how this would work, what area would be used and if the name should be changed. Outcome was for RFO to look into developing a business plan, including Wifi costings and to update the Council at a later Main Meeting.** | **RFO** |
| 194/18 | **Stantonbury Parish Council 2018-2019 Parking Review (v3)**  Council to agree next stage in the Parking Review. **Chairman Davison advised the RFO and Acting Clerk had submitted a proposal to Milton Keynes Council to request matched funding.**  **Cllr Millen advised of ‘Private-No Parking’ signs that have appeared in Hadrians Drive, Bancroft. Office to contact Milton Keynes Council contact at Highways.** | **Office to contact Highways.** |
| 195/18 | **IT Tender**  Review, agree and appoint IT provider. **The** **RFO explained the three options to the Councillors. Unanimous votes for Option B.** | **RFO/OM to arrange.** |
| 196/18 | **Spring Newsletter**  Review and sign off Spring Parish Newsletter ready for publishing and distribution. **Chairman Davison confirmed that all the Councillors were very pleased with the Newsletter. He continued by confirming starting from the next Newsletter, any organisation making a profit should be charged to place an advert.**  Agree amount of cash prize for competition held in Spring Newsletter. **It was agreed to have two prizes of £50.00 each. Agreed by 6 votes for.** | **RFO to arrange** |
|  | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).  **None**. |  |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).**  **Agreed by 6 votes for.** |  |
|  | **Confidential**  Consideration of matters related to the following confidential matters:   1. Pension Matters-**Concluded Successfully**. 2. Payroll Matters-**Resolved. No further action needed.** 3. Notice received in respect of Staff matters – **Resolved**. 4. Direction Council would like to take with respect to staff matters-**Ongoing**. 5. Appointment of Legal Advisors-**Ongoing**. 6. Approval of Legal Expenditure-**Ongoing**. |  |
|  | **February 2019 Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Thur 7 | Mgmt. Com Mtg | Group 2 | Parish Office | 7.00pm | | Wed 13 | Mgmt. Com Mtg | All Cllrs | Parish Office | 7.00pm | | Thur 21 | Mgmt. Com Mtg | Group 2 | Parish Office | 7.00pm |  * Group 2 – MF/SA/PK/GP/SK |  |

**Meeting closed at 9.35 pm**