22 March 2019

Minutes of the Main Meeting

Held on **Wednesday 20 March 2019** at **7.30 pm** at

Stantonbury Parish Office, 126 Kingsfold, Bradville,

for the purpose of transacting the business as set out below.

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 213/18 | **Present:**  Cllr L Morgan-Acting Chairman  Cllr D Wright  Cllr S Kennedy  Cllr P Kirkham  Cllr G Parker  Cllr M Millen  Cllr M Farmer  OM-H Sharp-Minute-taker  RFO-R Fairclough |  |
| 214/18 | **Apologies for Absence:**  **Cllr G Davison-**Accepted by 7 votes for.  **Cllr S Agintas arrived at the meeting 7.35pm** |  |
| 215/18 | **Public Forum for members of the Public to speak:**  None present. |  |
| 216/18 | **Presentations:**  Microsmiths to attend the Main Meeting to provide a presentation and answer any questions from the Councillors. **Deferred to future meeting**. Date to be agreed. |  |
| 217/18 | **Declarations of Interest:**  None. |  |
| 218/18 | **Chairman’s Remarks:**   * MK Nominees-**Acting Chairman Morgan read the Parish Council a briefing, provided by Chairman Davison, regarding a recent meeting. The contents of the briefing were noted.** |  |
| 219/18 | **Reports:**  None. |  |
| 220/18 | **Minutes:**  To approve and sign the Minutes of the Main Meeting held on **6 March 2019. Agreed with amendments. Agreed by 8 votes for.** |  |
| 221/18  a)  b)  c)  d)  e) | **Finance**  To sign the direct debit for the new Electricity contract. **The RFO provided the Parish Council with a report detailing the options considered. A discussion followed where Cllr Morgan felt Total Gas & Power may have been able to provide a quote now but not then.   The office is to check if the options are available now.**  **Tariffs are to be obtained by Cllr Morgan.   Cllr Millen asked why EDF only quoted for 12 months. RFO explained the cost should go down now the monthly meter readings are provided.  The direct debit remained unsigned and the item was deferred to the next meeting for further discussion.**  Payment card options for role of Parish Ranger (deferred from Finance-item 204/18 (b)). **The RFO suggested £100.00 float for the Parish Ranger. Cllr Millen and Cllr Morgan felt this is not the best option, a credit card would be a preferred option.  Agreed at the last meeting to provide a credit card with a limit of £200.00.**  Financial Update from RFO. **Noted.**  Virement for Grants Budget.   **Cllr Millen asked for details of where the additional funds can come from.** **The RFO** **advised** **the Grant fund was overspent by £700.00. Cllr Morgan asked if pending grants can be moved to April 2019. CAB budget to costs. £1,000.00. Agreed by 8 votes for.**  **Fixed Asset Management:** - Capitalisation Limit- **The** **RFO requested the Parish Council consider setting the fixed asset limit at £100.00. Cllr Morgan asked if there was a tax issue. The RFO confirmed not an issue. Agreed by 8 votes for.**  - Depreciation Terms-**The RFO proposed that the Parish Council have different classes of assets. Deferred to next MM 03.04.19.**  - Buildings-**The Parish Office valuation was discussed, RFO advised the options the Parish Council had to choose from. The insurance value was agreed by 8 votes for.** | **RFO**  **RFO**  **LM**  **MM 03.04.19**  **RFO**  **RFO**  **RFO**  **RFO** |
| 222/18  a)  b) | **Grants – Budget for 2018/2019.**  **MK Moles Bowls Club.** Request£200.00. To be allocated to a Councillor at MM 06.03.19. **Allocated to Cllr D Wright. Report to follow.**  **Hanover Court Residents Association.** Request£1,000.00.To be allocated to a Councillor. To be allocated to a Councillor at MM 06.03.19. **Allocated to Cllr L Morgan. Report to follow.**  **Cllr Millen suggested the RFO sees all grants when they arrive to ensure funds are available.**  **Both grants to be deferred until new Grant financial year in place (03.04.19).** | **DW**  **LM** |
| 223/18 | **Planning**   |  |  | | --- | --- | | **19/00602/FUL** | North Western Development Woodlands Business Park Breckland Linford Wood, Construction of a six storey hotel (Use Class C1) of up to 7,711 sqm gross floorspace with associated leisure, car parking and landscaping. **Acting-Chairman Morgan confirmed to the Parish Council that, at the time of the agenda, arrangements were being made for representatives to give a presentation at this main meeting. Unfortunately, the presentation was unable to be arranged until 25.03.19. it was decided to defer to the next MM 03.04.19.** |   **Licensing**   |  |  | | --- | --- | | **151181** | Street Trading Consent - New Marios Ice Cream, Monday - Sunday 12:00 - 15:00. **Comments to be provided by the Parish Council no later than 04.04.19.** | | **MM 03.04.19**  **All Cllrs** |
| 224/18 | **YiS Youth Counselling Service (Deferred from MM 06.03.19-Item 208/18) Update**  RFO to update Parish Council on proceedings. **The RFO advised the Parish Council that they are due to meet at the Parish Office on 21.03.19 to give more details on the logistics. The Councillors were given the time of the meeting and given the opportunity to attend as well. Acting Chairman Morgan asked the RFO to provide a report for the next meeting.** | **RFO/Cllrs** |
| 225/18 | **Policies**   1. **Recruitment Policy & Procedure-version 4** Policy to be adopted on 20.03.19 and signed off by the Chairman. **Agreed by to adopt. Agreed by 8 votes for.** | **Office** |
| 226/18 | **Enforcement Officer**  Chairman to update the Parish Council on the meeting held concerning Enforcement Officer enquires. **Acting Chairman Morgan gave an overview of the meeting held earlier in the day.**  **Defer to future meeting.** | **Cllr Morgan**  **Future meeting.** |
| 227/18 | **OPRA Funds Update**  RFO to update Parish Council regarding OPRA Funds.  **RFO explained the current situation. Further enquiries to be made.**  **Acting-Chairman asked the office to manage this issue with RFO.** | **Office/ RFO** |
| 228/18 | **Management Committee Resignation Notification**  As of 5 March 2019, Cllr Malcolm Millen resigned his position on the Management Committee. He will continue as normal on all his other Committees. **Noted**. |  |
| 229/18 | **ANPR Update**  OM to provide update regarding investigations. **The RFO explained that even though data could be collected, we would be unable to find someone to write the letters to the ‘offenders’.**  **Acting** **Chairman** **Morgan** **had received an alternative** **solution** **by the** **Parish Ranger. The Parish Council could consider the option of a purchasing a further TSID. In addition, it would be arranged that the Parish Guardians would attend speed monitoring sessions where Radar Speed Guns could be used in nominated areas.**  **Cllr Wright advised that our local PCSO’s have two radar guns available and that training would be provided.**  **MM suggested we use our £11-12,000.00 budget and purchase more TSID cameras and ask the Parish Guardians to use (the TSID’s/Radar Guns following the relevant training.**  **MM advised the option of the Parish employing a PCSO for our requirements.**  **The Parish Council decided to defer to the next Main Meeting 03.04.19 whilst further information was obtained.** | **OM**  **Office** |
| 230/18 | **Increase of Number of Councillors**  To discuss the increase of the number of Councillors. **Acting Chairman Morgan advised she is waiting on clarification from Milton Keynes Council.** |  |
| 231/18 | **Councillors Weekly Update**  To discuss and provide constructive feedback to office.  Cllrs Kennedy and Morgan felt it was sometimes too long.  **Office to review.** | **Office** |
| 232/18 | **Thames Valley Police (TVP) Drop-In Sessions**  OM to provide update regarding sessions. **Following discussion, it was agreed for the office to make the arrangements. The drop-In sessions should be held during the day and not the evening. Agreed by 8 votes for.** | **OM** |
|  | **Communication from Residents**  To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).   * Letter from Resident of Bradville-**Pelican crossing at** **Bancroft.** **The resident does not want a Pelican Crossing. Ward Councillor Alex Walker is keen for it to happen. Cllr Millen is happy to meet with the resident regarding the issues in Bancroft. Acting Clerk to respond.** * Email from Resident of Bradville land ownership issue-**Acting-Chairman Morgan to respond directly to resident as it is outside our jurisdiction.** | **Acting Clerk**  **LM/PK** |
|  | **Vote to Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).** Agreed by 8 votes for to hold a Part 2 of the meeting. |  |
|  | **Confidential**  Consideration of matters related to the following confidential matters:   1. **Parish Council Election-**Office can provide details as per documentation from Milton Keynes Council **Noted.** 2. **April Salary Review-**April salary review. Increase as per NALC. **Agreed by 8 votes for**. |  |
|  | **March Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Type** | **Attendees** | **Time** | **Location** | | Mon 25th | Com. Proj. | All Councillors | 11.30am | Parish Office |   **April Meetings**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Wed 3 | Main | All Councillors | 7.30pm | Parish Office | | Wed 10 | Mgt Com. | GAD/LM/  DW/SA/ SK/ GP/PK/MF | 7.00pm | Parish Office | | Tue  16 | Annual Meeting of the Parish (Meet Your Councillors) | All Councillors | 6.00pm | Bradville Hall Community Centre | | Wed 17 | Main | All Councillors | 7.30pm | Parish Office | |  |