

30 May 2017

To all members of the Council

You are hereby summonsed to attend the Main Meeting of Stantonbury Parish Council being held on **Wednesday 7 June 2017 at 7.30 pm at Stantonbury Parish Office**, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.



Helen Mortimer
Parish Clerk

AGENDA

	15 Minute session for members of the public to speak		
15/17	Present:		
16/17	Apologies for absence:		
17/17	Declarations of interest:		
18/17	Chairman's Remarks:		
19/17	Reports:		
20/17	Minutes: To approve and sign the Minutes of Main Meeting held on 17 May 2017.		
21/17	Finance: a) Cheques – List Provided b) Bank Payments – List Provided c) Debit Card d) Accounts – April 2017 e) Annual Internal Audit Report		
22/17	Grants – Budget for 2017-2018 Fund Remaining £13,800		
	Organisation	Reviewer & Power to be used	Amount requested
a)			

23/17	<p>Planning & Licensing:</p> <table border="1"> <thead> <tr> <th data-bbox="320 405 743 443">Address</th><th data-bbox="743 405 1382 443">Description</th></tr> </thead> <tbody> <tr> <td data-bbox="320 443 743 481"></td><td data-bbox="743 443 1382 481"></td></tr> <tr> <td colspan="2" data-bbox="320 481 743 519">For information only:</td></tr> <tr> <td data-bbox="320 519 743 887">a) 41 Stanton Avenue, Bradville, Milton Keynes, MK13 7AR</td><td data-bbox="743 519 1382 887">Prior notification for a proposed single storey rear extension measuring 4.815 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.315 metres and maximum eaves height of 2.665 metres. MKC confirmed 'The Prior Approval of the Authority is Required and Refused'. No prior notification to SPC.</td></tr> <tr> <td data-bbox="320 887 743 1037">b) 136 Selkirk Drive Oakridge Park, Milton Keynes, MK14 6FF</td><td data-bbox="743 887 1382 1037">Single storey rear extension with flat roof. Planning Permission Granted. Not on SPC Agenda-No Cllr Comments at MM 19/04/17.</td></tr> </tbody> </table>	Address	Description			For information only:		a) 41 Stanton Avenue, Bradville, Milton Keynes, MK13 7AR	Prior notification for a proposed single storey rear extension measuring 4.815 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.315 metres and maximum eaves height of 2.665 metres. MKC confirmed 'The Prior Approval of the Authority is Required and Refused'. No prior notification to SPC.	b) 136 Selkirk Drive Oakridge Park, Milton Keynes, MK14 6FF	Single storey rear extension with flat roof. Planning Permission Granted. Not on SPC Agenda-No Cllr Comments at MM 19/04/17.
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24/17	<p>Changes to SPC Documentation for Logo Changes Only</p> <p>a) Fire Safety Policy/Plan Freedom of Information Policy Stantonbury Parish Council Stress Policy The Risk Assessment Lone Working risk Assessment Statement of Intent Training Complaints Handling</p> <p>b) To agree updates to the Financial Regulations referred from the Management Committee</p> <p>c) To agree the new Social Media Policy as agreed by the Management Committee</p>										
25/17	<p>Parish Grants Programme 2017/2018 – Deferred from MM 03/05/17.</p> <p>To decide whether PC would like to apply for any of the following Grants 2017/18. The three funds available are:</p> <ul style="list-style-type: none"> • Parish Partnership Investment Fund (PPIF) • Play Area Improvement Scheme (PAIS) • Community Parking Partnership Scheme (CPPS) 										

	Cllrs R Wilde, G Parker and G Davison to come up with proposals for the grant schemes.
26/17	Communication from Residents To review and discuss all communication from residents.
27/17	New Dog Bin Request – The Redway between the rear of the Mathieson Centre, Bradville and Hadrians Drive Referred from Chairman's Remarks 17/05/17 To look into the options available to site a dog bin.
28/17	Appointment of Deputy Clerk/Office Manager Council to confirm the position of deputy Clerk/Office Manger as a job role in the Parish Office.
29/17	Local Award Scheme-Quality Council Council to discuss and agree on whether they wish to apply for the Local Council's Award Scheme.
30/17	Proposed by Cllr S Kennedy and Seconded by Cllr G Davison – Newsletter Photographic Competition Prizes-Transferred from Newsletter Meeting 23/05/17 At the newsletter meeting it was agreed to hold a photographic competition for young people for the July newsletter. To agree to award two prizes of £30 (for ages 5-12 years and 13-18 years). Photos will remain ours to use in future. (Vouchers only).
31/17 a) b)	Neighbourhood Plan Project Manager to provide report and update council. Planning Consultant. Deferred from Main Meeting item: 316/16 on 19 April 2017 Council to continue to look into appointing a Planning Consultant.
32/17	TVP Update For PSCO/PC to present update on local Parish issues.
33/17	Formal Tender To agree the commencement of the formal tender process for the selection of a Surveyor for the valuation of the Wylie Drop in Centre and the Main Parish Office.

34/17	Legal Services To agree the payment of £630 inc. VAT as payment for the fee from EMW for legal services in respect of Risk Assessment of staff within the Parish Office.															
35/17	Work Place Risk Assessment To agree the payment of professional services for Work Place Risk Assessments carried out with staff members within the Parish Office.															
	Confidential The Committee is invited to resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. Public Bodies (Admissions to Meeting) Act 1960 the public and press be excluded.															
36/17	Upcoming June Meetings – All held at Parish Offices unless otherwise stated. <table><tr><td>7 June 2017</td><td>First Main Meeting</td><td>7.30 pm</td></tr><tr><td>14 June 2017</td><td>Management Committee Meeting</td><td>10.00 am</td></tr><tr><td>14 June 2017</td><td>Allotment Committee Meeting</td><td>7.30 pm</td></tr><tr><td>21 June 2017</td><td>Second Main Meeting</td><td>7.30 pm</td></tr><tr><td>27 June 2017</td><td>Community Projects Meeting</td><td>10.30 am</td></tr></table>	7 June 2017	First Main Meeting	7.30 pm	14 June 2017	Management Committee Meeting	10.00 am	14 June 2017	Allotment Committee Meeting	7.30 pm	21 June 2017	Second Main Meeting	7.30 pm	27 June 2017	Community Projects Meeting	10.30 am
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**To confirm that next meeting of Stantonbury Parish Council
Will be held on Wednesday 21 June 2017 at 7.30 pm
At the Parish Office, 126 Kingsfold, Bradville**