

2 May 2018

Minutes of Main Meeting of Stantonbury Parish Council

Held at **7.30 pm** on **Wednesday 2 May 2018**

At Stantonbury Parish Office, 126 Kingsfold, Bradville

### Minutes

	<p><b>15 minute session for members of the public to speak</b></p> <p><b>1 member of the public attended the meeting. Cllr G Davison asked that the resident tell SP Council what their item/s of concern where. Resident itemised 4:</b></p> <p><b>Parking on Cleveland-Grass is ruined due to people parking on the grass verges. Chairman confirmed to resident a letter had been drafted with the intention of posting to all houses in Cleveland provided content agreed by full council. If letter is agreed copy could then be shown to resident.</b></p> <p><b>On agreement of letter content, Chairman gave letter to resident and asked if there were any comments. Resident had no comments.</b></p> <p><b>Speeding on Mercers Drive – is a concern when children return home from school. – Chairman informed resident this is why SPC have the TSID. Office has list showing locations of areas noted as problems. TSID was out of action for short time as was vandalised, but it is now repaired and out working again on Abbey Way. Each location generally has TSID for 2-week period and information collected is given to TVP for further analysis.</b></p> <p><b>Bin Days – Place looks like a landfill site – why can't we have bins? Chairman explained MK Council issue green bin for food waste and garden waste, blue box for glass, Clear/pink sacks for recycled waste and black sacks for all other waste. Resident also mentioned cardboard left looks a mess. It is possible that some residents can't read the language on the sacks?</b></p> <p><b>Parking at Bradville Hall Community Centre- inadequate.</b></p>	<p><b>Office to add Mercers Drive to list if not already on it.</b></p> <p><b>Chair to write to MKCouncil</b></p>
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331/17	<p><b>Present:</b> Cllr G Davison Cllr S Agintas Cllr M Farmer Cllr S Kennedy Cllr P Kirkham Cllr M Millen Cllr L Morgan Cllr D Outram Cllr D Wright</p> <p><b>K Fane – Administration Officer – Minute Taker</b></p> <p><b>H Sharp – Office Manger</b></p> <p><b>1 Resident</b></p>																
332/17	<p><b>Apologies for absence:</b> Cllr G Parker – <b>Accepted by 7 votes for, 2 abs</b></p>																
333/17	<p><b>Declarations of interest:</b></p> <p>LM 338/17 b Grant - Roman Park</p>																
334/17	<p><b>Chairman’s Remarks:</b> YourMK Councillors update of repairs &amp; maint contract - <b>Noted</b></p>																
335/17	<p><b>Reports:</b> None</p>																
336/17	<p><b>Minutes:</b> To approve and sign the Minutes of the Main Meeting held on <b>18 April 2018. Defer to next meeting due to amendment.</b></p>																
337/17	<p><b>Finance:</b> a) Payments List-<b>Noted</b> b) Debit Card Payments-<b>Deferred</b> c) Payroll-May-<b>Deferred</b></p>																
338/17	<table><tr><td colspan="3"><b>Grants – Budget for 2017 – 2018 Fund Remaining £10,000.00</b></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td><b>Organisation</b></td><td><b>Reviewer &amp; Power to be used</b></td></tr><tr><td></td><td></td><td><b>Amount Requested</b></td></tr><tr><td>a)</td><td><b>Squirrels Children’s Centre</b></td><td>Allocated to Cllr L Morgan. Verbal report from Cllr Morgan.  £420.00</td></tr></table>	<b>Grants – Budget for 2017 – 2018 Fund Remaining £10,000.00</b>							<b>Organisation</b>	<b>Reviewer &amp; Power to be used</b>			<b>Amount Requested</b>	a)	<b>Squirrels Children’s Centre</b>	Allocated to Cllr L Morgan. Verbal report from Cllr Morgan.  £420.00	
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		Agreed by 7 votes for Payment made on receipt of written report. <b>Written report received.</b>		
b)	<b>Roman Park Residents Over 50's Club</b>	LGA 1976 S19 (3a) Allocated to Cllr P Kirkham. <b>Report received. Agreed 8 votes for, 1 Dec. Int.</b>	£250.00	
c)	<b>Young Enterprise</b>	LGA 1972 137 (1) <b>Allocated to Cllr G Davison/Marie Fowler</b>	£1000.00	
d)	<b>Wood End Scout Troop</b>	LGA 1976 19 3 (a) <b>Allocated to Cllr D Wright</b>	£650.00	
339/17	<b>Planning &amp; Licensing:</b>			
	<b>Address</b>	<b>Description</b>		
a)	<b>18/00990/FUL</b> Stanton School Fairfax Bradville MK13 7BE	The erection of a stand-alone sports pavilion block to accommodate two changing rooms, official changing room, toilet facilities and kitchenette. Provision of a timber deck viewing area under a timber-framed canopy/roof. <b>SPC Agreed by 9 votes for.</b>		
	<b>For information Only:</b>			
340/17	<b>Neighbourhood Plan</b> Project Manager or Chairman to provide an update to the council. <b>Chairman gave verbal update to council on delay due to re-designation of green spaces, Rowle Close before new consultation, awaiting amendments to the plan.</b>			
341/17	<b>Office Manager's Monthly Report</b> To update the council on the following areas:  a) General/Staff b) GDPR c) IT Contract-  <b>Chairman informed the council that the Office Manager will be giving regular updates on current office matters. He also confirmed that due to an email received from NALC the Councillors will no longer be receiving laptop devices.</b>			

	<p>He also updated council on how the transition will continue between the Clerk and the Office Manager and everything should now be initially directed at the Office Manager, leaving the Clerk free to concentrate on legal and financial matters.</p> <p>Office Manager informed council how since arrival had introduced regular meetings with staff both group and one-to-ones to get to know roles. Hopes to get Parish Ranger outside more as role develops.</p> <p>Office to re-send email requesting areas of special interest.</p> <p>OM told council how staff finding it difficult to get agendas/minutes out on time due to delays in councillors responses. Chairman responded by saying if staff have not received responses by 4pm on the Thursday before the agenda/minutes are due to be posted, that item does not go on.</p> <p>Coach Trip update- 28 tickets sold to date.</p> <p>Newsletter is in hand.</p> <p>OM exploring possibility of opening up the Training Room to local clubs.</p> <p>IT contract was not cancelled on time and therefore automatically renewed. OM had meeting with Mirus and agreed to same price as last year. Cllr L Morgan requested full investigation into why contract was not cancelled. Chairman asked Cllr D Wright to look into.</p> <p>Work to continue on office reorganisation in order to accommodate current levels of staff and expansion in roles.</p> <p>OM finished report and Chairman opened up to council for questions. Cllr P Kirkham asked if TSID was able to function properly at its current location (Abbey Road) given that a white van seemed to be blocking. OM to ask PR to investigate.</p>	<p>Office email</p> <p>OM to investigate further.</p> <p>DW</p> <p>OM/GAD</p> <p>OM/PR</p>
342/17	<p><b>Speed Reduction Review on Wolverton Roads / Millers Way H2</b></p> <p>Council to discuss MK Council's plan to reduce the speed on Wolverton Roads.</p>	<p>Clerk to circulate email To -DO/PK/MF/MM/LM/GAD</p>

	<b>Cllr L Morgan gave verbal report on email received from Ward Cllr Robert Middleton regarding the Grid Road Safety Review.</b>	
343/17	<b>Parking on the Estates</b> Council to agree three letters copied to all Councillors regarding local parking issues on estate roads and blocking access for buses/bin lorries and general traffic.  <b>Letter to Cleveland – Council agreed with changes. Questionnaire agreed in principle. Responses to be received by the end of May 2018.</b>  <b>Letter to Ashfield – Council agreed with changes.</b>  <b>Letter to Abbey Way – Council agreed with changes.</b>	<b>OM to send with agreed changes.</b>  <b>OM to send with agreed changes.</b>  <b>OM to send</b>
344/17	<b>Devolved Services</b> Update on shed for Ranger.  <b>Chairman is still considering an option of a metal shed that would stand on hardcore/paving.</b>	<b>GAD to continue to look into options.</b>
345/17	<b>Meet the Councillors meeting</b> Progress update and leaflet for distribution to local residents.  Cllr L Morgan gave council update on how things are progressing:  LM-currently preparing leaflet -to send agenda to DW to check times DW-Organising a speaker for the meeting - in the process of inviting Squirrels Children's Centre to talk about grant received -getting presentations together GAD-to write to Asda and ask for food donation GAD-Updated Cllrs Farmer and Millen on what the process is for the Meet Your Councillors Meeting.	<b>LM</b>        <b>GAD contact Asda</b>
346/17	<b>Communication from Residents</b> To review and discuss all communication from residents. <b>None.</b>	
	<b>Confidential Item</b> The committee is invited to resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. Public Bodies (Admissions to Meeting) Act 1960 the public and press be excluded.	

**Meeting Closed at 9.00 pm**

**To confirm that the next meeting of Stantonbury Parish Council  
will be held on Wednesday 16 May 2018 at 8.30 pm  
at the Parish Office, 126 Kingsfold, Bradville**