

21 June 2018

Minutes of Main Meeting of Stantonbury Parish Council,
held at **7.30 pm** on **Wednesday 20 June 2018**,
at Stantonbury Parish Office, 126 Kingsfold, Bradville

Minutes

	<p>15-minute session for members of the public to speak</p> <p>It was proposed by Cllr G Parker and Seconded by Cllr D Outram to bring forward 34/18 (a) - Milton Keynes Cheerleading Academy to pitch for their grant. A pitch was made and the Parish Council followed with questions. After consideration, the Parish Council Approved the grant application.</p> <p>It was proposed by Cllr G Parker and Seconded by Cllr S Kennedy to bring forward 24/18 (b)-Bradville Bloomers to pitch for their grant. A pitch was made and the Parish Council followed with questions. After consideration, the Parish Council approved the grant in principle, but added that they wish to defer the final decision until after the Grant Policy review at the Management Meeting on 11.07.18.</p>	
27/18	<p>Present: Cllr G Davison Cllr M Farmer Cllr M Millen Cllr L Morgan – Minute Taker Cllr S Kennedy Cllr P Kirkham Cllr D Outram Cllr G Parker Cllr D Wright</p> <p>Representative from Milton Keynes Cheerleading Academy Representative from Bradville Bloomers</p>	
28/18	<p>Apologies for absence: Ward Cllr H Minns-Accepted by 9 votes for Cllr S Agintas-Accepted by 9 votes for</p>	
29/18	<p>Declarations of interest: Cllr D Wright – 34/18 ((b) Cllr L Morgan – 34/18 (e)</p>	

30/18	Chairman's Remarks: - O/Park Medical Practice Update- Noted - Bury St Edmunds Trip Email Thank you- Noted - N/P Proj. Man. Email Update Re: Tree Preservation Order- Noted													
31/18	Reports: a) Parish Ranger Report- Chairman read council Parish Ranger Report-Noted b) Thames Valley Police report on crimes within the Parish-Office Manager's Report. Concern was expressed by some councillors with regard to the increase in violent crime. Another questioned the accuracy of the figures with respect to shoplifting, which was known to be an issue in ASDA, Oakridge Park, but was not reflected in the zero shoplifting count provided by TVP. Request made to ask TVP to attend future meetings. c) Office Manager's Report- Report discussed by council. Cllr Davison to write to IT support providers regarding service.	Office to arrange. GD Ittr to IT												
32/18	Minutes: To approve and sign the Minutes of the Main Meeting held on 6 June 2018. Agreed by 7 votes for, 2 abs.													
33/18	Finance: a) Payments List- Noted b) Debit Card Payments- Noted c) Payroll- Deferred													
34/18	Grants – Budget for 2018 – 2019 Fund Remaining £9740.60 <table border="1"><thead><tr><th></th><th>Organisation</th><th>Reviewer & Power to be used</th><th>Amount Requested</th></tr></thead><tbody><tr><td>a)</td><td>Milton Keynes Cheerleading Academy</td><td>LGA 1976 19 1 (d) Allocated to Cllr S Agintas. Report received. Pitched to SP Council at MM 20.06.18. Council considered pitch and report and their decision was to agree the grant. Agreed by 5 for, 4 obs.</td><td>£1,000.00</td></tr><tr><td>b)</td><td>Bradville Bloomers</td><td>LGA 1988 9 Sch1 6 (1) (b) Allocated to Cllr P Kirkham. Report received. Pitched to Parish Council at MM 20.06.18. Approved in</td><td>£1,000.00</td></tr></tbody></table>		Organisation	Reviewer & Power to be used	Amount Requested	a)	Milton Keynes Cheerleading Academy	LGA 1976 19 1 (d) Allocated to Cllr S Agintas. Report received. Pitched to SP Council at MM 20.06.18. Council considered pitch and report and their decision was to agree the grant. Agreed by 5 for, 4 obs.	£1,000.00	b)	Bradville Bloomers	LGA 1988 9 Sch1 6 (1) (b) Allocated to Cllr P Kirkham. Report received. Pitched to Parish Council at MM 20.06.18. Approved in	£1,000.00	Office to Contact Office to contact
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		principle. Deferred to MM 18.07.18 until after Grant Policy review at Management Meeting on 11.07.18.										
c)	Rainbow Children Centre	LGA 1976 S19 1 A Allocated to Cllr G Parker. Report received. Pitched to Parish Council at MM 20.6.18. Arrival (as pre-agreed) at 8.15 pm. Agreed by 9 votes for.	£1,000.00	Office to contact								
d)	Carers Milton Keynes	LGA 1972 137 Allocated to Cllr S Kennedy. Report to follow. Deferred.	£1,000.00									
e)	Roman Park Management Ltd	LGA 1976 S19 (a) Allocated to Cllr D Wright. Report to follow.	£1,000.00	Cllr D Wright to contact								
35/18	Planning & Licensing: <table><tr><td>Address</td><td>Description</td></tr><tr><td></td><td></td></tr><tr><td>For information Only:</td><td></td></tr><tr><td></td><td></td></tr></table>			Address	Description			For information Only:				
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36/18	Proposal-Independent Audit Proposal from Cllr L Morgan and Seconded by Cllr D Wright to discuss and vote on whether to have an independent audit to ensure our accountancy package is adequate. Council discussed whether there is a need to audit the current accountancy package with a view to ascertaining if it is suitable for the demands that will be placed on it due to Devolved Services. In addition, the National Audit Office has notified that Parish Councils can now select their own auditors from 2018 onwards rather than submit accounts to Littlejohns. Agreed by 9 votes for.			Office Manager to organise.								
37/18	Office Refurbishment Further to the Parish Council's instruction to reassign office accommodation between the Clerk and Office Manager it has become apparent that with the increase in personnel and the potential for the office cleaner to undertake some administrative work, the Parish Council should also consider a refurbishment programme											

	<p>for the Parish offices. The offices currently do not provide adequate accommodation for all staff and have not been refurbished in the last 6 years.</p> <p>The proposal is for the Clerk and Office Manager to put forward a refurbishment programme that should include an appraisal of equipment, decoration, health & safety requirements and staff wellbeing. The upper financial costs to be limited to £15,000.</p> <p>Parish Council to agree that refurbishment costs for the parish offices should not exceed £15,000.00.</p> <p>A plan of the office was distributed to all councillors. They were asked to consider options and return their suggestions to the office in time for the next MM 04.07.18.</p> <p>Parish Council voted to agree the refurbishment costs should not exceed £15,000.00. Agreed by 9 votes for.</p>	All Cllrs
38/18	<p>Devolved Services</p> <p>Resume the potential services the Parish Council can undertake. Subject to confirmation of the working group. Parish Council discussed the formation of a working Group of 6 members:</p> <p>Cllr Graham Davison Cllr Sara Agintas Cllr Linda Morgan Office Manager Helen Sharp Parish Ranger Lee Shuttlewood Administrator Kerry Fane</p>	
39/18	<p>Consideration of the Terms of Reference of the Management Committee</p> <p>To discuss the potential changes to the number of councillors on the committee.</p> <p>It was agreed by full parish council not to make any further changes to version 3 of the Terms of Reference of the Management Committee at this time. A copy 3 to be available to sign off for the next MM 04.07.18.</p>	Office to prepare for next MM on 04.07.18
40/18	<p>Newsletter</p> <p>To agree proof of Summer 2018 Newsletter.</p> <p>There were five proposed final changes requested for the Summer 2018 Newsletter. These changes are to be relayed to the office to organise. These changes are as a consequence of what appears to be unauthorised changes to the magazine since it was reviewed in the Newsletter meeting of 15.05,18. These changes could have embarrassed the Council.</p>	Office to arrange final Newsletter amendments.

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	<p>The Chairman asked that we need to establish who had authorised these changes?</p>																																																								
41/18	<p>Communication from Residents To review and discuss all communication from residents. None</p>																																																								
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	<p>Confidential Item The committee is invited to resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. Public Bodies (Admissions to Meeting) Act 1960 the public and press be excluded.</p>																																																								

**To confirm that the next meeting of Stantonbury Parish Council
will be held on Wednesday 4 July 2018 at 7.30 pm
at the Parish Office, 126 Kingsfold, Bradville**

16/7/2018