**18 June 2019**

Minutes of the Community Projects Committee Meeting

Held at **10.00 am** on **Monday 17 June 2019**

At Stantonbury Parish Office, 126 Kingsfold, Bradville, MK13 7DX

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** |  |
| 14/19 | **Present:**  Cllr L Morgan – Chairman  Cllr S Kennedy  Cllr P Kirkham  Cllr B Wright  Mrs S Tozer – Administrator  Mrs K Fane – Administrator – Minute-Taker |  |
| 15/19 | **Apologies for Absence:**  Cllr A Anwar  Cllr G Davison  Cllr C Northwood  Cllr D Wright  Agreed by 4 votes for. |  |
| 16/19 | **Declarations of Interest:**  Cllr L Morgan – 18/19 – Picnic in the Park. |  |
| 17/19 | **Minutes**  To approve and sign the Minutes of the Community Projects Committee Meeting held on **20 May 2019**. **Agreed by 4 votes for.** | **Office** |
| 18/19 | **Picnic in the Park**  Chairman to give an update on arrangements and timings with council.  **Chairman Morgan requested this item be moved to later in the meeting, to allow Cllrs Davison, Millen and Wright to have an input. The remaining Committee members agreed. As Cllrs Davison, Millen and Wright were still unavailable.**    **Following the last item on the agenda, it was decided that the item would be discussed without them being present.**  **Chairman Morgan began the update by advising Council that banners had begun to be placed around set areas of the Parish and Cllr Millen had agreed to do a leaflet post.**  **Cllr B Wright suggested that this event be posted on our social media to which Chairman Morgan agreed and confirmed she would arrange with the office.**  **Chairman Morgan continued by confirming she would arrange for the office to contact The Parks Trust and Milton Keynes Council with the request that they advertise on their social media.**  **Payment for the artists needs to be arranged in advance (by cheque).**  **2/3 packs of water will be required to hand to volunteers on the night.**  **BBQ food will be available to buy in Roman Parks Residents’ Club for those who would like to buy some. There will also be a list of food prices displayed close to the stage. List to be provided by Roman Park Residents Club.**  **Mrs Tozer requested the availability of high-visibility jackets.**  **The Chairman and the office to organise a letter informing local residents of the event and notifying of possible disruption.**  **The remaining SPC balloons are to be counted for consideration to hand out to the children at the event. If there is a suitable amount, helium is to be bought (at the cost to Roman Park Residents Club) along with suitable string and weights to hold in place on the stage.**  **Chairman suggested to ask the Parish Guardians if they would be willing to assist in the clean-up.** | **Cllr Millen**  **Office**  **Office**  **RFO/Office**  **OM**  **LM**  **Chairman/Office**  **Chairman/Office**  **Chairman/Office** |
| 19/19 | **Summer Newsletter Title Agreement-Deferred from MM 05.06.19-Item 26/19**  To discuss and agree on whether the publications produced by Stantonbury Parish Council should be named ‘Newsletter’ or ‘Magazine’. A discussion followed and it was agreed that the newsletter remain as Newsletter. |  |
| 20/19 | **Ideas for Occupying Young Adults**  Working Party leader to update. **Cllr B Wright updated Council on how she had been in touch with someone who would charge £40 per hour, it they attended in person, or £75 per hour if running a workshop. This would be for children over 16 for spray painting. The spray paint being approx. £7 per can. Protective equipment would have to be looked into. Permission would be required from MKC if considering using underpasses.**  **This project would be long term and, due to time constraints, it would not be possible to arrange for this summer.**    **Chairman Morgan confirmed she would request a further update from the Youth Leaders. Chairman Morgan confirmed she had not received any call-backs from the MKC Youth Leaders.**  **Cllr B Wright confirmed a Safeguarding Officer would have to be appointed to attend a future CPC meeting.** | **LM/BW/PCSO/Rep from Hanover/SK**  **LM**  **LM**  **LM** |
| 21/19 | **Committee to agree a future Community Projects Meeting Date**  Council to discuss future meeting date options. Suggested date Wed 4th September 2019 at 10.00am.  **Discussion followed regarding whether the day held and time held should be changed to allow more Councillors to attend.**  **It was decided to keep the day to change the day it is to be held from a Monday to a Wednesday and to change the time from 10.00 am to 11.00 am.**  **Next Meeting: Wednesday 4 September at 11.00 am.**  **Agreed by 4 votes for.** |  |

**Meeting Closed at 11.07 am**

**The next meeting of the Stantonbury Parish Council Community Projects Group will be held at the Parish Office, 126 Kingsfold, Bradville, MK13 7DX.**