5 July 2019

**To all members of the Management Committee**

You are hereby summoned to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 10 July 2019** at **7.00 pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.

**D Wright**

D Wright

Chairman-Management Committee

**Committee Members:**

|  |  |
| --- | --- |
| **Working Group 1 (Cllr P Kirkham Lead)** | **Working Group 2 (Cllr L Morgan Lead)** |
| Cllr P Kirkham | Cllr L Morgan |
| Cllr S Agintas | Cllr C Northwood |
| Cllr B Wright | Cllr D Wright - Chairman |
| Cllr S Kennedy | Cllr A Anwar |
|  | Cllr G Davison |

**AGENDA**

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|  | **15-minute session for members of the public to speak**. |
|  | **Present:** |
| M/24/19 | **Apologies:** |
| M/25/19 | **Declarations of Interest:** |
| M/26/19 | **Minutes:** To agree and sign the Minutes of the Management Committee Meeting held on **Wednesday 22 May 2019**. |
| M/27/19  a)  b) | **Working Groups**  Chairman requests update from Working Group 1 – Cllr Peter Kirkham to decide which policies should be reviewed  Chairman requests update following meeting held on 8th July from Working Group 2 – Cllr Linda Morgan has the following policies:   * **Lone Worker Policy** * **Human Resources Terms of Reference** * **Management Terms of Reference** |
| M/28/19 | **Replacement of Noticeboards**  Chairman to update committee on audit of noticeboards. |
| M/29/19 | **Bradville Play Parks**  Cllr Peter Kirkham to update committee |
| M/30/19  a.1)  a.2)  a.3) | **Policy Reviews**  Draft Procurement Procedure – V1  Draft Tender Review Document – V1  Draft Procurement Specification Document – V1 |
| M/31/19 | **New Ranger Update**  Chairman to update council regarding new ranger |
| M/32/19 | **Independent Audit Report and Recommendations**  Councillors to review and report to committee |
| M33/19 | **Village Hotels**  Application for S106 monies to be discussed by council, planned building at Linford Wood |
| M34/19 | **Next Management Meeting Date**  Management Committee to discuss and agree the date and time to hold the next Management Committee Meeting. The suggested dates and times are **Wednesday 14 August 2019** |
| M/35/19 | **Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).** |
| M/36/19 | **Confidential**  Consideration of matters related to the following confidential matters:  Office Manager Update |

The next meeting of Stantonbury Parish Management Committee

will be held at the Parish Office, 126 Kingsfold, Bradville**.**