7 December 2018

**To all members of the Management Committee**

You are hereby summonsed to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 12th December** at **7.00 pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.

H Sharp

Acting Clerk

**Committee Members:**

This is a committee of the Full Parish Council

**AGENDA**

|  |  |
| --- | --- |
|  | 15-minute session for members of the public to speak. |
| M/67/18 | **Apologies:** |
| M/68/18 | **Declarations of Interest:** |
| M/69/18 | **Minutes:** To agree and sign the Minutes of the Management Committee Meeting held on **Wednesday 14 November 2018.** |
| M/70/18  a)  b) | **Working Groups**  Chairman Wright to update the committee on the working groups and to lead discussion on:  To decide on the dates of working group 1 and 2 meetings.  To decide on what policy to work on. |
| M/71/18  a)  b)  c) | **Purchase of Equipment Update**  Chairman Wright to lead discussion on whether the committee agree to the purchase of the following items for the Parish Ranger.  **Chipper**  Committee to discuss and agree to the purchase of a chipper. Chairman to provide the item details and costing.  **Shredder**  Committee to discuss and agree to the purchase of Chainsaw. Chairman to provide the item details and costing.  **Chainsaw**  Committee to discuss and agree to the purchase of a chainsaw. Chairman to provide the item details and costing. |
| M/72/18 | **Purchase of Tools Update**  Chairman to lead discussion on the agreement of the tools needed for the Parish Ranger for the upcoming budget. |
| M/73/18 | **Purchase of Garage Update**  Chairman to lead discussion on the current status of the garage proposed for the Parish Ranger at the Wylie Drop-In location. |
| M/74/18 | **Purchase of Trailer Update**  Chairman to lead discussion on the current status of the proposed purchase of a trailer for the use of the Parish Ranger. |
| M/75/18 | **Councillors Paper for all Meetings**  To discuss how we can go electronic as not all Councillors have the means to receive and copy. |
| M/76/18 | **Tow Bar Update**  To discuss and agree to purchase a tow bar suitable for the Parish Ranger van. Options and costs to be provided by the Parish Ranger. |
| M/77/18 | **Yellow Flashing Lights Update**  Update from Cllr Kirkham to discuss flashing yellow lights suitable for the Parish Ranger van. Options and costs to be provided by the Parish Ranger. |
|  | Agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2). |
| a)  b) | **Confidential**  Consideration of matters related to the following confidential matters:  Office Working Hours  Time-tracking to all tasks carried out. |

**The next meeting of Stantonbury Parish Management Committee**

**will be held on Wednesday 13 March 2019 at 7.00 pm,**

**at the Parish Office, 126 Kingsfold, Bradville**