5 July 2017

**To all members of the Management Committee**

You are hereby summonsed to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 12 July 2017** at **10.00 am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.



Helen Mortimer

Parish Clerk

**Committee Members:**

Cllr R Wilde (Chairman)

Cllr S Agintas

Cllr P Kirkham

Cllr D Outram

Cllr G Parker

Cllr D Wright Helen Mortimer (Clerk)

**AGENDA**

|  |  |
| --- | --- |
|  | 15 minute session for members of the public to speak. |
| M/8/17 | **Present:** |
| M/9/17 | **Apologies:** |
| M/10/17 | **Declarations of Interest:** |
| M/11/17 | **Minutes:**  To agree and sign the Minutes of Management Committee Meeting held on **Wednesday 14 June 2017.** |
| M/12/17 | **Office Manager/Deputy Clerk**  To discuss and finalise the details of the role. |
| M/13/17 | **Emergency Plan-referred from MCM of 14.06.17**  To finalise Emergency Plan for Main Council approval. |
| M/14/17  a)  b) | **Management committee Terms of Reference**  Council to agree to change the membership votes required from 5 to 6 councillors on page 1. This is to reflect the increase in councillors on the 2017/2018 committee.  Council to agree to change the quorum members needed from 3 to 4 councillors. This is to reflect the increase in councillors on the 2017/2018 committee. |

**The next meeting of Stantonbury Parish Management Committee**

**will be held on Wednesday 13 September 2017 at 10.00 am,**

**at the Parish Office, 126 Kingsfold, Bradville**