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Minutes of the Meeting of the Neighbourhood Plan Committee/Steering Group

Held on **Monday 8th April 2019** at 10.00am

At Stantonbury Parish Office, 126 Kingsfold, Bradville

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|  | **15-minute session for members of the public to speak** | **Action** |
|  | **Present:**  Cllr G Davidson (GAD) Chair  Cllr S. Kennedy (SK)  Mr D. Kent (DK)  Cllr P Kirkham (PK)  Mr G. Lewis (GL)  Mr R. Wilde (RW)  Cllr D Wright (DW)  Lisa Emmanuel (LE) - Project Manager  Sue Tozer - Minute Taker |  |
| **88/18** | **Apologies for absence:**  Cllr S Agintas  Cllr M Millen  Cllr L Morgan  Mr J. Mountford (JM)  Ms H. Nicolson  Cllr G Parker |  |
| **89/18** | **Declarations of interest:**  None |  |
| **90/18** | **Chairman’s Remarks:**  None |  |
| **91/18** | **Minutes:**  To approve and sign the Minutes of the Neighbourhood Plan Committee Meeting held on Monday 11th March 2019. |  |
| **92/18** | **Examination’s Queries 23.3.19**  Q1. European Obligations – MKC to respond.  Q2. Comment on Regulations 16 Representations – this is an opportunity for SPC to comment on the representations made during Regulation 16 consultation**.**  **Policy SMP3 Parking Enhancements**  Query regarding 5 areas, LE is not sure of the response and will discuss with David Blandamer to ask for clarification tomorrow.  NP suggested that the existing parking spaces are to be expanded.  GAD suggested that as the roads are not wide enough it prompts the use of parking on verges, we need to ease the traffic flow.  The 5 areas are referenced in other policies, we were advised to list them separately.  All areas were identified during an initial survey with residents prior to the Policy being developed.  GAD reminded the meeting of the pilot exercise with residents of Bradville regarding parking, questionnaires were issued and Paul Harrison was involved in the survey. LE asked if this report is in the public domain.  LE confirmed that there would be loss of grass verges at Hadrians Drive to provide additional parking, but we do not have any formal survey to support this.  RW advised the meeting that Cllr Alex Walker is currently conducting a survey in the area.  GL suggested that the loss of verges can only be done with traffic calming measures. LE advised that this is too late to be incorporated as part of the policy wording, but will put points to the Examiner.  RW also highlighted potential for plans to close the intersection on Monks Way leading to Bancroft, and that the Council reserves the right to report the issues.  **Policy SNP1**  Is the policy concerned with parking in open spaces only?  LE advised that in this instance this policy is only being discussed about open parking space, e.g. Loughton Valley. LE to seek clarification.  GAD suggested that we need to take advice on how to respond, if the Examiner is not happy, he will need to come with some clarification.  Stantonbury Wharf – this is incorrect. Stantonbury Wharf is not a designated local Green Space.  **Policy SNP7**  MKC to respond.  **Policy SNP10**  This refers to late conversation with MKC in support of their proposals for council housing. SPC would support any housing tenure.  LE to refer back to original survey in various locations which were identified.  GAD advised that during the development stage of the Plan we were being made aware of MKC trying hard to meet their land allocation (the 5-year housing land supply was failing to be achieved).  LE reiterated that residents were presented with the areas of land where housing development would be supported at all events  **Policy SNP12**  LE to look into more detail the resident’s comments. MKC are asking for specific evidence of engagement, LE to reiterate process of engagement referring to surveys, door to door delivery of leaflets and holding of events etc.  LE confirmed that Naseby Court had not been excluded from the consultation, this site was included for allocation to ensure it is developed in a way which is in keeping with surrounding area.  GAD suggested a meeting with the school after the Easter break to discuss the status of the land and proposals. RW queried whether this land was always allocated as a development site.  **Policy SNP 14**  LE advised the meeting that this where we need to cross-reference Point C in the policy. The key issue is to ensure that open space is protected at a percentage which to a minimum reflects the current position. LE confirmed that the wording was suggested by MKC. LE to respond.  **Policy SNP16**  GAD suggested that we engage further with Griffin Trust. LE asked if the issue could be addressed by removing the Stantonbury Campus site from this policy, although it could be referred to within the context section as a community hub but is addressed through SNP17.  LE to acknowledge conflict and take advice on residential building on land.  **Policy SNP17**  The policy refers to a ‘masterplan’, however the NP does not have a ‘masterplan’ - LE to consider site as a whole rather than individual chunks.  SK suggested keeping the policy as it is but remove some of the wording. LE to seek advice from David Blandamer as to how this should be worded.  It was also noted that the map contains an error. Location ‘C’ and Location ‘B’ are the wrong way around.  Christ Church boundary also to be amended.  **Policy SNP18**  The Examiner queried why the supporting text only refers to garages, whilst the site includes maisonettes. Following the recent meeting with Taylor Wimpey/MK Nominees it was agreed that the map should be amended to encompass the additional areas of amenity land required to achieve the full development.  LE to advise the amendments to the map to Graphic Designer, once the examiner’s recommendations are confirmed. | **LE**  **LE**  **LE**  **LE**  **LE**  **LE**  **LE**  **LE**  **LE**  **LE** |
| **93/18** | **Finance**  LE confirmed that the spend to date was £38,943.76, this does not include £9K from the grant. LE to circulate the breakdown.  GAD asked the meeting if they were still happy for the Steering Group and Committee to meet together, this was agreed.  LE tabled a suggested sample leaflet and text for the Referendum and asked for feedback from the meeting on these samples. The leaflet would be distributed by Sure2Door to all homes in the parish. Posters and additional engagement would take place at school fetes, Picnic in the Park and other events, with promotional freebies to be considered. Exact arrangements for events will be confirmed once the Referendum date is agreed.  LE to ensure that Examiner’s Report is put onto the SPC website. | **LE**  **All**  **All**  **LE** |
|  | **Date of next meeting NP Steering Group/Committee**  Monday 13th May 2019 at 10.00 SPC Offices |  |

The meeting finished at 12.20pm