**5 September 2019**

Minutes of the Community Projects Committee Meeting

Held at **11.00 am** on **Wednesday 4 September 2019**

At Stantonbury Parish Office, 126 Kingsfold, Bradville, MK13 7DX

**MINUTES**

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|  | **Chairman’s Welcome and Introduction to meeting.** | **Actions** |
| 22/19 | **Present:**  Cllr L Morgan – Chairman  Cllr S Agintas  Cllr G Davison  Cllr S Kennedy  Cllr P Kirkham  Cllr C Northwood  Cllr B Wright – Arrived at 11.37 am. Apologies received.  Cllr D Wright  Mr R Fairclough - RFO  Mrs S Tozer – Senior Administrator  Mrs D Moore -  Mrs K Fane – Senior Administrator – Minute-Taker |  |
| 23/19 | **Apologies for Absence:**  Cllr M Millen – **Agreed by 6 votes for** |  |
| 24/19 | **Declarations of Interest:**  Cllr S Agintas – Item 30/19 – Coach Trips  Cllr D Wright – Item 28/19-Ideas for Occupying Young Adults |  |
| 25/19 | **Minutes**  To approve and sign the Minutes of the Community Projects Committee Meeting held on Monday 17 June 2019. **Agreed by 5 votes for, 2 abs**. |  |
| 26/19 | **Picnic in the Park**  Chairman to give update on how things went with the 2019 event and begin discussions for ideas for 2020. Committee to also agree a date for the 2020 event. Suggested date is Saturday 4 July 2020. **The Chairman gave thanks for all those that attended the event to help, confirming it was a very successful day.**  **2020 Event Date**  Chairman gave suggested date for the 2020 event as having a ‘Stars & Stripes’ theme and holding the event on Saturday 4 July 2020. **Agreed by 7 votes for.**  **Budget Allocation**  Cllr Kennedy requested that fund be ‘ring-fenced’ for the event. RFO Fairclough confirmed that sufficient funds will be allocated towards the event within the budget.  **2020 Event Name**  Chairman suggested the 2020 event have a Stars & Stripes theme to go along with the date. She also invited other suggestions to be made by the Council. Deadline for suggestions 11.09.19.  **2020 Suggested Event Features:**   * face-painting * juggler/circus performer * food vans * need lights for later part of evening * Patio heaters * Provision of step-style seats (bleachers) in grass (Parks Trust). * Provision of ponchos   All suggestions to be investigated further for costings/availability etc. | **RFO**  **All Cllrs** |
| 27/19 | **Review of Community Projects Committee Terms of Reference**  Chairman to discuss the revisions made to the current CPC Terms or Reference in readiness to pass on to the Management Committee Meeting for review on 11.09.19**. Forward to the Management Committee Meeting of 11.09.19 Agreed by 7 votes for.** | **Office to forward to MCM 11.09.19** |
|  | **Cllr B Wright arrived for meeting at 11.37 am.** |  |
| 28/19 | **Ideas for Occupying Young Adults**  **Chairman Morgan gave a verbal update on some potential ideas. DM updated the council on how a survey had been issued via Facebook and the Website to ask residents within the age-group of 11-21 and their parents for ideas. These ideas were read out at the meeting. Lifestyle was most popular.**  **Cllr Kennedy was asked if Christ Church had any connections through which she could receive suggestions. She also mentioned that Wolverhampton has several blackboards for general use in asking opinions and advertising events.**  **Cllr Kirkham asked if we could contact the International school to which Chairman Morgan responded she was currently arranging a meeting with a school contact to further enquiries.**  **Chairman Morgan further informed the council how she had been in contact with Milton Keynes Council regarding Street Art.**  **Cllr Northwood suggested contacting any local youth clubs in the area.**  **RFO Fairclough suggested the parish could offer the chance for local projects to come to the parish to request money via the Community Projects route.**  **A general discussion took place concerning asking local groups to attend to hold talks on finance, health advice etc. Office to look into arranging.** | **SK/Office**  **Office to arrange mtg**  **LM/Office** |
| 29/19 | **Community Coffee Shop**  Committee to discuss whether to proceed with enquiries. **Chairman Morgan confirmed she had looked into this further and had found contacts from a group who had already set up a group like this and have offered to help. Discussion followed regarding the need to provide a suitable room/s. Chairman added she is in talks with a local Oakridge Park retail unit owner, who has previously offered to work with the parish.** | **LM/Office** |
| 30/19  a)  a.1)  a.2)  a.3) | **Coach Trips**  **Disabled Coach**  Committee to discuss whether to agree to the addition of a coach for disabled travellers on our coach trips and if so, which trips these should be. **Following a discussion** **on the limitations of** **some journey times, etc, it was confirmed that a disabled coach should be added to the following 2020 trips:**  **Over 55’s trip (Spring trip) 2020 -1 coach for the disabled in addition to the 1 coach for the remaining passengers.**  **-Location yet to be decided.**  **-Office to arrange coaches when location confirmed.**  **Summer trips 2020**  **-Summer trip 1: Trip 1 of 2 was agreed to be Wicksteed Park. --1 coach the disabled in addition to the 3 further coaches for the remaining passengers. Agreed by 8 votes for.**  **Summer trip 2: Trip 2 of 2 was agreed to be Woodside Animal Farm. Agreed by 8 votes for.**    **Committee decided not to hold a seaside trip for 2020.** | **Office**  **Office to arrange.**  **Office to arrange.** |
| 31/19 | **Play Dates**  Office to update on how the 2019 Play Date Sessions have progressed. **The Chairman updated the committee on how well the 2019 play dates had been attended by most of the residents.**  **One email had been received by an Oakridge Park resident, the outcome of which is to be considered separately under item 36/19.**  **The zorb balls were extremely popular as was the Wikidizer. A feedback report from Milton Keynes Play Association will be forwarded to the council on receipt, when their Administrator returns from annual leave.** | **Office** |
| 32/19 | **Circus Skills**  Office to update on how the Circus Skills Sessions have progressed. **KF updated the committee on how well the 2019 Circus Skills sessions had been attended by residents. The feedback report from The Great Gappo had been received and he had confirmed everyone who had shown an interest, no matter their age had been given a chance to take part with the skill adapted appropriately.** |  |
| 33/19 | **Football Skills Sessions**  Office to discuss how the Football Skills Sessions are progressing.  **KF updated the committee on how well the 2019 Football Skills Sessions have been received to date. The feedback report from Martin White Football Factory, who provided the coaches for the sessions, confirmed how all the sessions had been well attended and their residents’ feedback was all positive.** |  |
| 34/19 | **Basketball & Tennis Skills**  Office to discuss how the Basketball & Tennis Skills Sessions have progressed. **KF updated the committee on how these newly added sessions had been well received. The feedback report from Martin White Football Factory, who provided the coaches for the sessions, had confirmed how well attended they had been, and their residents’ feedback was all positive.** |  |
| 35/19  35.1/19  35.2/19  35.3/19  35.4/19  35.4/19 | **Ideas for Future Projects**  Committee to discuss suggestions presented. **The Chairman had suggested, along with the sports and circus sessions, the committee also consider the following ideas:**  Dance Sessions  Board Games Sessions  Christmas Parties for over 65’s.  Consideration of the provision of benches in the Bradville Play Park.  Consideration of the provision of a shelter at the Stantonbury Skate Park. |  |
| 36/19 | **Oakridge Park Play Dates 2020**  Committee to discuss email received by resident of Oakridge Park. **Chairman updated committee how a resident of Oakridge Park had written an email expressing their concerns when the play date/Circus Skills Sessions had been held on 8 August 2019. All the concerns raised were considered and a response provided directly to the resident with a copy provided to Cllr Barbara Wright.**  **As a direct result of the issues raised, it has been confirmed that any future sessions provided by SPC must also provide a supply of bin sacks, to ensure that the area stays clean. In addition, SPC must place a note on any advertising information confirming there are no toilet facilities provided.**  **The Parish Rangers are also required to check the areas following use.** |  |
| 37/19 | **Christmas Hampers**  Committee to discuss recipients for the hampers. **Chairman confirmed to committee that Aldi had offered to provide SPC with 20 hampers. It was decided that the minimum for those who would be eligible would be those over 65 and requested that the Committee members all consider potential recipients. The Chairman requested that a pre-meeting be arranged in 2 weeks (Wed 18 Sept at 12 noon) to discuss the details further.**  **Christmas Parties**  Committee to discuss recipients for the possible addition of Christmas Parties to eligible parish residents. **Details for this will also be discussed at the pre-meeting of 18.09.19.** | **Office/Cllrs** |
| 38/19 | **Committee to agree a future Community Projects Meeting Date**  Council to discuss future meeting date options. Suggested date Wed 16 October 2019 at 11.00am. **Agreed by 7 votes for**. |  |

Meeting Closed at 12.20 pm

**The next meeting of the Stantonbury Parish Council Community Projects Group will be held at the Parish Office, 126 Kingsfold, Bradville, MK13 7DX.**