

6 December 2019

To all members of the Management Committee

You are hereby summoned to attend the Management Committee Meeting of Stantonbury Parish Council being held on **Wednesday 11 December 2019 at 7.00 pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, for the purpose of transacting the business as set out below.

G Davison

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Chairman-Stantonbury Parish Council

Working Group 1

Cllr Peter Kirkham – Leader
Cllr Sara Agintas
Cllr Sandra Kennedy
Cllr Malcolm Millen

Working Group 2

Cllr Linda Morgan – Leader
Cllr Abid Anwar
Cllr Graham Davison
Cllr Carol Northwood

AGENDA

	15-minute session for members of the public to speak.
	Present:
M/64/19	Apologies:
M/65/19	Election of Management Committee Chairman Committee to elect a new Chairman following Cllr D Wright's resignation from the Parish Council.
M/66/19	Declarations of Interest:
M/67/19	Minutes: To agree and sign the Minutes of the Management Committee Meeting held on Wednesday 11 September 2019 .
M/68/19	Working Group Updates
a)	<u>Working Group 1</u> Management Committee to decide if they agree with the recommendations made by WG1 for each policy. Committee to also agree each revised policy is to be forwarded to the next Main Meeting for adoption and sign-off.
a1)	Policy on the reporting of meeting of the Council BB16-Logo update.
a2)	Statement on Equality and Diversity-BB14-Logo Update.
a3)	Equality Policy- BB24b-Logo Update.
a4)	Fire Safety Policy/Plan-BB30-Logo Update.

<p>b)</p> <p>b1)</p> <p>b2)</p> <p>b3)</p> <p>c)</p> <p>c1)</p> <p>c2)</p> <p>c3)</p>	<p><u>Working Group 2</u></p> <p>Review Working Group 2 Leader to give Committee an update on the progression of the following policy reviews.</p> <p>-Lone Working Policy-V1-BB23 -Lone Working Risk Assessment Appendix I-V1-BB23b -Lone Working Risk Assessment Appendix II-V1BB23c</p> <p>Draft Policy Progression Working Group 2 Leader to give Committee an update on the progression of the following draft policies:</p> <p>-Draft Paternity Leave Policy -Draft Maternity Leave Policy -Draft Colleague Handbook</p>
<p>M/69/19</p>	<p>Safeguarding Policy-BB33 Safeguarding Policy provided by Cllr Millen to be allocated to a working group for review.</p>
<p>M/70/19</p> <p>a)</p> <p>b)</p>	<p>Equality Policy</p> <p>Committee to agree Equality Policy November 2019 is agreed and passed to Main Meeting for adoption.</p> <p>Committee to agree to archive the Statement on Equality and Diversity BB24 and Equality Policy BB24b once the Equality Policy November 2019 has been adopted at Main Meeting.</p>
<p>M/71/19</p>	<p>Next Management Meeting Date Management Committee to discuss and agree the date and time to hold the next Management Committee Meeting. The suggested date and time are Wednesday 8 January 2020 at 7.00pm.</p>

The next meeting of Stantonbury Parish Management Committee will be held at the Parish Office, 126 Kingsfold, Bradville.