

13 March 2020

You are summoned to attend a meeting of the **Full Council** at **Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX** on **Wednesday 18th March 2020** at **7.30 pm** when the business set out in the following agenda will be transacted.

G Davison

Chairman
Stantonbury Parish Council

AGENDA

	Chairman's Welcome and Introduction to meeting.
293/19	Present:
294/19	Apologies for Absence:
295/19	Public Forum for members of the public to speak:
296/19	Presentations
297/19	Declarations of Interest:
298/19	Chairman's Remarks:
299/19	Reports: CAB Feedback
300/19	Minutes: To approve and sign the Minutes of the Main Meeting held on 4 March 2020 .
301/19	Finance: <ul style="list-style-type: none"> a) Cash and Reserves-Agree and sign. b) Budget Variance-Agree and sign. c) Invoices over £500-information. d) Payments made/Received-Agree and sign. e) Payments Due-Agree and sign. f) To agree to purchase water troughs for Bradwell Road Allotments total cost for 8 troughs = £613.00 + VAT (£735.60)

302/19	Risk Management Council to discuss any items concerning risk management.
303/19	Grants a) Herons Lodge Social Club Amount required from SPC- £500 Accounts approved by RFO. Funds needed asap Chairman to allocate to the next available Councillor.
304/19	SPC Parking Consultation Following Milton Keynes Council's review of all comments received. The Parish Council are to consider how they wish to proceed.
305/19	Neighbourhood Plan Parish Council to discuss and agree the revised costings for the Neighbourhood Plan Referendum letter drop and associated costs of £3500.00
306/19	Office Furniture, Phone and IT Equipment Office to discuss and agree if they wish to purchase the following items for the office: Furniture a) 2x 4-drawer filing cabinets. Single cost of £169. Total cost £338.00+VAT 1x stationery cupboard Total cost £289.00+VAT b) 1x classic desk total cost £199.00+VAT c) 1x desk pedestal total cost £219.00+VAT d) 1 x office chair total cost £250.00 +VAT Phone e) Yealink T23G Mono Handset Inc delivery. Total cost £79.00+VAT IT Equipment f) SFF-Core i5 9400 2.9 GHz-8GB Personal computer-including delivery and installation Cost of £589.00+VAT. g) Phillips V-line – LED Monitor including delivery. Cost 110.00+VAT. h) 2550GB Hard drive replacement Cost of £56.00+VAT i) 8GB Ram Upgrade to 12GB for HP PC. Cost of £49.00 j) Complete data operating system and data transfer (also includes Microsoft Office setup). Cost of £99.00+VAT Total Cost: £2,277.00 + VAT £455.40 (£2,732.40)

307/19	Staff Clothing Council to discuss and agree whether they wish to pay £20 per head for staff members to buy period clothing for the upcoming VE Day Afternoon Tea's.																																													
308/19	Community Bus Does Council wish to continue with enquiries into the Community Bus?																																													
309/19	Support for Senior Residents of the Parish Council to read and agree wording of draft letter intended to be sent to local organisations.																																													
310/19	Committee Meetings Chairman to notify Council of all confirmed committee meetings and receive confirmation of attendance of apologies: March Committee (Public) Meetings <table><tr><th></th><th>Date</th><th>Time</th><th>Title</th><th>Attendees</th></tr><tr><td>1.</td><td>16.03.20</td><td>10.30am</td><td>Extraordinary Meeting</td><td>All Cllrs</td></tr><tr><td>2.</td><td>25.03.20</td><td>2.00 pm</td><td>Com Proj</td><td>All Cllrs</td></tr><tr><td>3.</td><td>25.03.20</td><td>7.30 pm</td><td>Allotment</td><td>GAD/AA/ MM/LM/SK</td></tr></table> April Committee (Public) Meetings <table><tr><th></th><th>Date</th><th>Time</th><th>Title</th><th>Attendees</th></tr><tr><td>1.</td><td>01.04.20</td><td>7.30 pm</td><td>Main</td><td>All Cllrs</td></tr><tr><td>2.</td><td>08.04.20</td><td>7.00 pm</td><td>Management</td><td>All Cllrs, apart from MM</td></tr><tr><td>3.</td><td>15.04.20</td><td>7.30 pm</td><td>Main</td><td>All Cllrs</td></tr><tr><td>4.</td><td>21.04.20</td><td>5.30-8.00 pm</td><td>Annual Parish Meeting</td><td>All Cllrs</td></tr></table>		Date	Time	Title	Attendees	1.	16.03.20	10.30am	Extraordinary Meeting	All Cllrs	2.	25.03.20	2.00 pm	Com Proj	All Cllrs	3.	25.03.20	7.30 pm	Allotment	GAD/AA/ MM/LM/SK		Date	Time	Title	Attendees	1.	01.04.20	7.30 pm	Main	All Cllrs	2.	08.04.20	7.00 pm	Management	All Cllrs, apart from MM	3.	15.04.20	7.30 pm	Main	All Cllrs	4.	21.04.20	5.30-8.00 pm	Annual Parish Meeting	All Cllrs
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311/19	March Councillors and Staff Only Meetings <table><tr><th></th><th>Date</th><th>Time</th><th>Title</th><th>Attendees</th></tr><tr><td>1.</td><td>19.03.20</td><td>2-5 pm</td><td>Community Action:MK Spring Networking Event</td><td>SK (@ MK College)</td></tr><tr><td>2.</td><td>23.03.20</td><td>11.00 am</td><td>APM Wkg Grp</td><td>PK/LM/SA/ SK/ AR/KF</td></tr></table>		Date	Time	Title	Attendees	1.	19.03.20	2-5 pm	Community Action:MK Spring Networking Event	SK (@ MK College)	2.	23.03.20	11.00 am	APM Wkg Grp	PK/LM/SA/ SK/ AR/KF																														
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312/19	<p>Communication from Residents</p> <p>To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).</p>
313/19	<p>Vote to Agree to hold a confidential Part 2 of the meeting at which press, and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</p>
a)	<p>Confidential</p> <p>Consideration of matters related to the following confidential matters: -</p> <p>Staffing Matters</p>