

1 September 2020

You are summoned to attend a meeting of the **Management Committee of Stantonbury Parish Council**, by **video link** via **Zoom**, as per The Local Authorities and Police and Crime Panel Meetings (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020, on **Thursday 10th September 2020 at 10.30 am** when the business set out in the following agenda will be transacted.

L Morgan

Temporary Clerk
Stantonbury Parish Council

Join Zoom Meeting:

<https://us02web.zoom.us/j/88477215596?pwd=SEx5YURZMHdqGtyN2d6V09wSWVPZz09>

Meeting ID: 884 7721 5596

Passcode: 904388

Members of the public who wish to attend the meeting may contact the office for the relevant backing paperwork.

Committee Members:

Cllr S Kennedy - **Chairman**

Cllr C Northwood – **Vice-Chairman**

Cllr S Agintas

Cllr A Anwar

Cllr A Ronaldson

AGENDA

	Present:
M/01/20	Apologies:
M/02/20	Chairman's Remarks
M/03/20	Declarations of Interest:
M/04/20	<p>Minutes:</p> <p>To agree and sign the Minutes of the Management Committee Meeting held on 12 February 2020.</p> <p>Of the current committee, only Cllrs Kennedy, Agintas, Ronaldson, Northwood were present at the February Management Committee Meeting and therefore only those will be able to vote on the validity of the minutes from 12 February 2020.</p>

M/05/20	RFO Purchase Limit Committee to discuss whether they wish to review the current RFO spend limit.
M/06/20	Staff Spend Limit Committee to discuss whether they wish to review the current staff spend limit.
M/07/20	Video Conferencing Equipment Committee to discuss whether to consider looking into the purchase of video conferencing equipment for the Chambers.
M/08/20	Purchase of Work Mobile Phone Committee to discuss whether to consider the purchase of a work mobile to be used for social media updates and for trips.
M/09/20	Purchase of lap-tops for Office Staff Committee to discuss whether to consider the purchase of laptops for the staff members and how many should be considered.
M/10/20	Purchase of Chipper Committee to discuss whether to consider looking into the getting a chipper for use by the Parish Rangers and if so, whether to hire or buy one.
M/11/20	Switching of Utility Providers RFO to discuss with committee whether to review current utility providers with a view to changing.
M/12/20	Review of COVID-19 Expenses RFO to discuss with committee progression of COVID-19 expenses review.
M/13/20	Review of Air Conditioning for Parish Office Committee to discuss update of review on whether to provide air conditioning for the parish office.