22 October 2020

Minutes of the Main Meeting for
Stantonbury Parish Council
Held on
Wednesday 21st October 2020
At 7.00pm
Using Zoom (video & audio)
For the purpose of transacting the business as set out below.

MINUTES

	Chairman's Welcome and Introduction to meeting	
	Present: Cllr G Davison-Chairman-GAD Cllr L Morgan-Vice-Chairman-LM Cllr A Anwar-AA Cllr S Agintas-SA Cllr S Kennedy-SK Cllr P Kirkham-PK Cllr A Ronaldson-AR Cllr C Northwood-CN Cllr M Millen-pre-agreed late arrival-19.45pm Mrs S Espey-RFO Mrs S Tozer-Zoom Administrator Mrs K Fane-Minute-Taker	
132/20	**Apologies for Absence:** None	
133/20	**Public Forum for members of the public to speak:** None	
134/20	**Presentations:** None	
135/20	**Declarations of Interest:** None	
136/20 1)	**Chairman's Remarks:** Croner zoom meeting update. **The Chairman confirmed he considered the meeting to be a good one as the package Croner have put together is significantly lower in cost than normal. He is putting together a full report to feature at the next meeting.**	**1)GAD MM 4/11**
2)	Email from MKC, including letter written by Cllr Lauren Townsend to Rt Hon Grant Shapps regarding their views on the proposed public transport (buses) proposals. **The Chairman confirmed he agreed with the detailed content of the letter objecting to the proposals and was drafting a letter confirming Council's own objections.**	**2)GAD**

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Signature:…….…… Date:……

3)	Email from Cllr Sue Smith, Chair of MKALC regarding their views on the new planning proposals. **The Chairman confirmed that he agreed with the content of the letter objecting to the new planning proposals and was drafting a letter confirming the Council's own objections. He also urged council to send questions.**	**3)GAD/ Cllrs**
137/20 a) b) c) d) e) f)	**Reports:** Parish Ranger Report (LS)-**Noted** Parish Ranger Report (PH)-**Noted** Environmental Officer Report-**Very detailed**. **The RFO confirmed she had a meeting with the Environmental Officer. Noted.** **The Chairman asked Council if they wished for the Environmental Officer to do an Asana presentation. The office is to arrange for a presentation at the next Main Meeting 4.11.20.** Public Transport Meeting Report by Cllr Anwar-**AA confirmed how the parish council should forward comments. The Chairman asked the Councillors to forward their comments to the office.** NPR Meeting verbal update by Cllr Morgan-**LM confirmed how many technical difficulties had caused audio issues. During the meeting, the camera locations were confirmed, and it was agreed to notify residents of their presence within the parish in the upcoming Newsletter.** Reserves Information/Forecast Chart - Council to review information from RFO regarding reserves. **The RFO discussed her report in detail to the Council. She expressed concerns over reserves levels and recommended Council spend wisely and have a good reserve policy in place.**	 **c)Office/ DB** **d)Cllrs** **e) ENlttr**
138/20	**Minutes:** To approve and sign the Minutes of the Main Meeting held on **7th October 2020**. **Agreed by 8 votes for with spelling correction**.	
139/20 a) b) c) d) e)	**Finance** Payments made List to agree and sign. **Agreed by 8 votes for**. Payments due list to agree and sign. **Agreed by 8 votes for.** Council to review and approve the renewal of the existing direct debits (as shown on list). **Agreed by 8 votes for.** Council to review and approve the new direct debits (as shown on list). **Agreed by 8 votes for.** Council to discuss and agree de minimis value of fixed assets £500-£1000. **The RFO explained to Council this was needed to only allow assets above amount agreed to feature on the asset list and any below would be removed. She recommended the value be set at £500 to allow the capture of items such as the work laptops on the list. It was proposed by LM and seconded by AA to set at £500.**	**RFO**

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	Agreed by 8 votes for. SK requested a change of spelling from 'de minimus' to 'de minimis'. Agreed. It was also agreed to maintain a list of items below £500. Agreed by 8 votes for.	
f)	Council to discuss the re-instatement of Grants. **The RFO updated Council by explaining the Corona virus has stopped Council from being able to offer grants and would suggest Council consider their re-instatement and find a way of working with corona virus. Cllr Morgan requested a deferral of this item to find out how many enquiries had been received since placing on hold. Deferred to the next Community Projects Meeting.**	**Next CPMtg**
140/20	**Risk Management** Chairman to discuss current Risk Management issues.	
a)	Internal Audit - RFO to update. **The RFO recommended Council consider recruiting the same internal auditor to visit Council more than once a year. She confirmed the auditor had agreed but was currently away. Agreed by 8 votes for to employ the internal auditor.**	**RFO**
b)	Council to agree introducing delegated authority to a member of staff. **Agreed by 8 votes for. Further details were deferred to be discussed in the confidential part 2 section.**	
141/20	**Parish Ranger Van Update** Cllr Kirkham to provide Council an update on the progression of the enquiries. **Cllr Kirkham updated Council on his current enquiries and went through quotes provided. A discussion followed and a vote was taken. This was later overturned as a point of order by the Chairman as the RFO confirmed our Standing Orders state we must go out to tender. The Chairman agreed it was a point of order for any purchases over £10,000. It was agreed Council would start proceedings to go out to tender.** **Cllr Millen entered the meeting during this discussion at 19.45pm.**	
142/20	**Parishes Advisory Group (PAG)** Council to discuss which Councillor to represent SPC at the Parishes Advisory Group. (3 places available). **Cllr Kennedy volunteered to represent Council.**	**SK**
143/20	**Allotment Document Adoption**	
a)	**Allotment Terms of Reference** - to be adopted and signed by full Council following revisions made at the Allotment Committee Meeting on 30.09.20. **Agreed by 9 votes for**.	**ST**
b)	**Allotment Terms & Conditions** – full Council to be notified that the Allotment Terms & Conditions remain unchanged following the Allotment Committee Meeting on 30.09.20. **Agreed by 9 votes for**.	**ST**

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144/20	**Increasing Councillor Numbers** Council to discuss if they wish to proceed with arranging to increase the number of councillors. **Following a discussion and a further consultation with the MKC representative (PT). The council decided to defer until the next or a future meeting to discuss how they wish to proceed.**	**DM-MM 04/11**
145/20 a) b)	**Planning** **Application no: 20/02388/FUL** **Proposal:** Change of use of amenity land to the rear of the application site to private garden use enclosed by 6 ft featherboard fencing **At**: 2 Vienna Grove, Blue Bridge, Milton Keynes, MK13 0LG **The Council is to discuss and vote on whether they wish to support/object to this application. Cllr Morgan explained how others within the street had done the same. The Chairman asked for a vote which was as follows:** **Agreed = 5 votes** **Abstained = 4 votes** **The outcome was to agree with the application.** **Aldi Mural Relocation Strategy- Update Statement** Council to decide if they wish to send a Councillor/s to speak at the upcoming Milton Keynes Council meeting. **Cllr Davison to speak at the next meeting in support of the planning relocation strategy.**	 **a)DM** **b)DM/ GAD**
	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2). **Vote to allow the RFO to remain in the confidential Part 2 of the meeting. Agreed by 9 votes for.** **Agreed by 9 votes for to allow the RFO to remain for certain items of the confidential section of the meeting.** **Mrs S Tozer & Mrs K Fane left the meeting at 20.11pm.**	
	Confidential - Part 2 Consideration of matters related to the following items: • List of Bank Accounts following Fund Transfers - Councillor who is not a bank signatory to sign off. • Staff Overtime for approval.	

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