

**13th May 2021**

You are summoned to attend a meeting of the **Full Council** of Stantonbury Parish Council, as per The Local Authorities and Police and Crime Panel Meetings (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 on **Wednesday 19<sup>th</sup> May 2021 at 7.30pm at Roman Park Residents Club, Constantine Way, Milton Keynes, MK13 0RA** when the business set out in the following agenda will be transacted.

*L Morgan*

**Temporary Clerk  
Stantonbury Parish Council**

**AGENDA**

	<b>Chairman's Welcome and Introduction to meeting</b>
01/21	<b>Present:</b>
02/21	<b>Apologies for Absence:</b>
03/21	<b>Public Forum for members of the public to speak:</b>
04/21	<b>Declarations of Interest:</b>
05/21	<b>Chairman's Remarks:</b>
a)	<b>Narrowboat Electra arrival notification</b> -The new narrowboat has arrived and has been put into the water. It will be moored at Campbell Park Marina and will start offering cruises once the crews are trained.
06/21	<b>Minutes:</b>
a)	To approve and sign the Minutes of the Main Meeting held on <b>5<sup>th</sup> May 2021</b> .
b)	To approve and sign the Minutes of the Extraordinary Meeting held on <b>10<sup>th</sup> May 2021</b> .
07/21	<b>Reports:</b>
a)	<b>Commemorative Bench &amp; Plaque Update for local Shopkeeper - Cllr Morgan</b> Update for Council on the progression of the bench & plaque arrangements. Backing Paper.

	<p>b) <b>Parish Rangers Report for April – Cllr Millen</b>-backing paper.</p> <p>c) <b>Environmental Officer Report – Chairman</b> - backing paper.</p> <p>d) <b>Internal Scrutiny Report – Cllr Northwood</b> Verbal update on the internal verification of Q3 and Q4 2020/21 Bank Summary.</p>
08/21	<p><b>Finance:</b></p> <p>a) Council to approve the annual use of variable direct debits as per Financial Regulations 6.7. See backing paper.</p> <p>b) Council to approve the annual list of regular payments as per Financial Regulations 6.5. See backing paper.</p> <p>c) <b>Payments made</b> to agree and sign. See backing paper.</p> <p>d) <b>Payments due</b> to agree and sign. See backing paper.</p> <p>e) Council to agree to the Allocation of Reserves 2021/22 as recommended by the Finance Committee (item 23/20). See backing paper.</p>
09/21	<p><b>Risk Management:</b></p> <p>a) Council to agree to update the Risk Assessment to be renamed 'Risk Register and Assessment'.</p>
10/21	<p><b>Planning</b></p> <p>a) <b>Neighbourhood Plan update-</b> Council to discuss and agree whether to employ planning consultant and a discussion of how much this may cost and how it will be funded?</p>
11/21	<p><b>Grass Verge Parking Letter</b> Council to consider if they wish to adapt the grass verge letter provided by West Bletchley Parish Council for use in the parish. See backing paper.</p>
12/21	<p><b>Councillor and Staff Training</b> To engage BALC to undertake Councillor and staff training in respect of working as Councillors, behaviour at meetings and interaction with Council Officers. This training will be mandatory for all Councillors and Staff of the Parish Council. To agree cost of £400.</p>
13/21	<p><b>Empty Dog Bin App</b> Council to agree to work with Great Linford Parish Council on the app they are working on to advise of nearest empty dog bin.</p>
14/21	<p><b>Code of Conduct for Councillors and Co-Opted Policy V1</b> Council to agree to adopt the Code of Conduct Policy V1.</p>

<p>15/21</p> <p>a)</p> <p>b)</p>	<p><b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</b></p> <p><b>Vote to allow the RFO to remain in the confidential Part 2 of the meeting.</b></p>
	<p><b>Confidential - Part 2</b>  Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> <li>• Overtime</li> <li>• Payroll</li> <li>• Bank Summary</li> <li>• Determine if FOI request is subject to an absolute or qualified exemption.</li> </ul>