

26th May 2021

You are summoned to attend a meeting of the **Full Council** of Stantonbury Parish Council, as per The Local Authorities and Police and Crime Panel Meetings (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 on **Wednesday 2nd June 2021 at 7.00pm at Roman Park Residents Club, Constantine Way, Milton Keynes, MK13 0RA** when the business set out in the following agenda will be transacted.

L Morgan

**Temporary Clerk
Stantonbury Parish Council**

Legislation changes now mean Council meetings are to be held physically. Covid restrictions, such as social distancing and wearing masks unless exempt, need to be adhered to. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. Registration can be made either by emailing info@stantonburyparishcouncil.org.uk or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.

Please note these meetings are recorded.

AGENDA

	Chairman's Welcome and Introduction to meeting
16/21	Present:
17/21	Apologies for Absence:
18/21	Public Forum for members of the public to speak:
19/21	Declarations of Interest:
20/21	Chairman's Remarks:
21/21	Minutes:
a)	To approve and sign the Minutes of the Main Meeting held on 19th May 2021 .
b)	To approve and sign the Minutes of the Annual Meeting held on 19th May 2021 .
c)	To approve and sign the Minutes of the Neighbourhood Plan Steering Group held on 2nd March 2021 . See item 28/21 c).

22/21	<p>Reports:</p> <p>a) Commemorative Bench & Plaque Update for local Shopkeeper - Cllr Morgan Update for Council on the progression of the bench & plaque arrangements.</p> <p>b) TSID Report-Chairman Update for Council on findings from TSID.</p> <p>c) Bradville Rubbish Amnesty Skips- Verbal Update Report-Cllr L Morgan.</p> <p>d) Stantonbury Rubbish Amnesty Skips-Verbal Update Report-Cllr Morgan.</p> <p>e) SPC Skips General Update- Verbal Update Report-Cllr Morgan.</p>
23/21	<p>Finance:</p> <p>a) To agree to increase the Councillors Allowance of the Vice-Chair from £62.50 per month (£750 per annum), to £125 per month (£1500 per annum) with immediate effect.</p> <p>b) To review Budget Variance Report – see backing paper.</p> <p>c) To agree payment of the invoice of £500.00 to CN Davies for the works relating to the Independent Internal Audit and Annual Governance reports.</p>
24/21	<p>The review of effectiveness of the system of internal control:- Please reference document previously sent to Councillors entitled "Stantonbury Parish Council Governance and Internal Controls. Annual Internal Audit Report 2020/21" by C. N. Davies.</p> <p>Councillors' attention is drawn to the Action Plan items 2, 3, 9, 21, 23, 28, which are part of the discussion for this agenda item.</p>
25/21	<p>Annual Governance Statement 2020/21 (Section 1) To consider and populate where applicable and approve and sign the Annual Governance Statement 2020/21.</p> <p>See backing paper - Section 1 – Annual Governance Statement 2020/21.</p>
26/21	<p>Accounting Statements 2020/21 (Section 2) To consider and populate where applicable and approve and sign the Accounting Statements 2020/21.</p> <p>See backing paper - Section 2– Annual Accounting Statement 2020/21.</p>
27/21	<p>Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <p>a) Council to agree to remove Cllr Millen as signatory for the Unity Bank, b) Council to agree a replacement Councillor as signatory for the Unity Bank.</p>

28/21	<p>Neighbourhood Plan</p> <p>a) Announcement of the referendum figures to be formally announced at MK Council Meeting on 16th June 2021. See backing paper.</p> <p>b) Council to agree to formally write to all the participants of the Steering Group and Lisa Emmanuel thanking them for their hard work.</p> <p>c) Council to agree to dissolve the Neighbourhood Plan Steering Group and in doing so agree to sign off the minutes of the meeting 2 March 2021.</p> <p>d) Council to agree to formally thank Mrs Tozer for her hard work in developing the Plan, support to the Councillors and public members of the steering group in steering the administration and co-ordination of the project.</p> <p>e) Agree to a modest celebration for Councillors and Steering group members at the success of the plan.</p>
29/21	<p>Community Infrastructure Fund 2022/23</p> <p>a) Council to consider if they wish to consider applying for funds. If agreed:</p> <p>b) Council to provide suggestions for consideration.</p>
30/21	<p>National Litter Pick</p> <p>Council to decide if they wish to take part in the National Litter pick for 2021.</p>
31/21	<p>Ashfield Play Park Bench Request</p> <p>Council to consider how to proceed concerning resident of Stantonbury bench enquiry. Backing paper.</p>
32/21	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</p> <p>b) Vote to allow a Staff Member to remain in the confidential Part 2 of the meeting.</p>
	<p>Confidential - Part 2</p> <p>Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> • Asset Transfer • EMW

Committee Meeting Table

Committee	Location	Date	Time	Councillors
Human Resources	Parish Office	26.05.21	2.00pm	Human Resources Committee
Main	Roman Park Residents Club	02.06.21	7.00pm	All Councillors
Community Projects	Parish Office	08.06.21	10.00am	All Councillors
Main	Roman Park Residents Club	16.06.21	7.00pm	All Councillors