

March 2019

Minutes of the Allotment Committee of Stantonbury Parish Council
Held on **Tuesday 19th March 2019 at 7.30 pm**
At Stantonbury Parish Office, 126 Kingsfold, Bradville

Committee Members

Cllr GA Davison (Chair)
Cllr M Farmer
Cllr M Millen
Cllr G Parker

	<p>15 Minute session for members of the public to speak. David Outram asked why minutes from the last meeting were not available prior to the meeting today. GAD advised that going forward they will be available on the notice board in draft form only.</p>	
A01/19	<p>Present: Cllr GA Davison (Chair) (GAD) Cllr M Farmer (MF) Cllr G Parker (GP)</p> <p>Helen Sharp – Office Manager, Note Taker (HS) Lee Shuttlewood – Parish Ranger (PR) Sue Tozer – Administrator (ST) Jane Kirkham – BATs (Chair)</p>	
A02/19	<p>Apologies: Cllr M. Millen</p>	
A03/19	<p>Minutes from Previous Meeting The Minutes from Tuesday 26th September 2018 were approved and signed. 3 Votes for</p>	
A04/19	<p>GAD expressed condolences on behalf of the Parish Council and staff at the recent loss of two plot holders. MB said items had gone missing from Plot 46, JK reported that she had seen his mother present on the plot. GAD advised that current plots are not being relinquished by their families yet. The Parish Council are currently in contact with the families.</p>	
A05/19	<p>JK read the BATs report and thanked Sue and Lee. DO suggested there had been a break-in into the allotment now that the bushes and fences had been cleared. Bushes will grow back. Water is back on. GAD thanked JK.</p>	

1-2019-2020 ACM 19.3.19

Signed Date

A06/19	<p>Financial Appraisal Update</p> <p>The meeting referenced the summary of funds spend/income provided by the RFO. GAD advised the committee of the following:-</p> <ul style="list-style-type: none"> a) Water is now being charged and a bill for £8 had been received and advised charges will be passed onto allotment holders. b) The bill is unexpected and the Parish council will need time to evaluate the financial implications c) Suggestions are required as to how this cost is billed to allotment holders, should it be by plot size or equally to each allotment holder? BW suggested the bill will be added at the annual rent charges. d) Until the Parish has formulated its approach to this sudden charge allotment holders will be encouraged not to use hoses. This may require the use of storage vessels and watering cans. e) THE RFO will be asked to estimate the likely annual charges. 	
A07/19	<p>Area Measurements of individual plots</p> <p>Gad advised that this work is being completed by RFO/ST. BW asked if the ridings are included in the measurement. LS advised that the measurements did not include the ridings. ST advised that the work is currently ongoing.</p>	
A08/19	<p>Rent Charge Issue 2018/19</p> <p>GAD advised the plan will be updated and displayed on the notice board. MB asked if water charges will be included and was advised this was not possible at this time. GAD suggested BATs monitor the use of the water (leak/overnight). JK felt this was a useful exercise.</p>	
A09/19	<p>Lawnmower</p> <p>GAD confirmed that no other lawnmower will be provided by the Parrish Council.</p>	
A10/19	<p>Community Plot</p> <p>LS explained that D1 plot is in need of some refurbishment. LS suggested we remove the raised beds and soil, and slab over where the beds are and BATs could use the area for functions. GAD said that no charge would made for the refurbishment of the area, it could be used by allotment holders. Greenhouse – LS suggested it is used as a community greenhouse, however JK said BATs will discuss and perhaps have it removed. GAD/GP said the greenhouse could be sold. BW had concerns about moving glass. LS to review and advise (feasibility study) moving the greenhouse. MB will advise at their meeting and advise.</p>	

A11/19	<p>Parish Ranger's Report</p> <ul style="list-style-type: none"> • Rubbish Amnesty Once a month the allotment holders can leave bags of rubbish that they are unable to remove from the site. Lee will remove the bags. BW asked if a certain date can be agreed to ensure a large pile is made. • Reposition of Tyres and paint Allotment holders are welcome to join in. Tyre wall - diagram on board, not wall of tyres pillars and painted tyres. JK happy, soil from D1 to be used, this will make a solid wall. LS asked for volunteers. MB asked for SPC to display plans on notice board and to ask for volunteers. LS also commented on the bark chippings. LS to tidy area, he has contacted the contractor and asked for him to leave the area tidy. All help appreciated. 	
A12/19	<p>Site Inspections Update</p> <p>ST advised inspections have started but weather was unkind and will be completed in the forthcoming weeks.</p>	
A13/19	<p>Waiting List</p> <p>ST updated the meeting - 11 people are currently waiting with 2 being offered a plot.</p>	
A14/19	<p>Lock Code Change</p> <p>ST advised that a letter will be sent this week to all allotment holder to advise of the new lock code. JK asked if a BATs communication could be included with the letters.</p>	
A15/19	<p>Notice Boards</p> <p>SPC to provide 2 new notice boards, which will be relocated from the parish. One board for SPC and one for BATs.</p>	
A16/20	<p>Future Meetings</p> <p>Wednesday 26th June 2019</p> <p>Wednesday 25th September 2019</p>	

The meeting finished at 8.05pm