

Minutes of the Allotment Committee of Stantonbury Parish Council
Held on **Wednesday 26th June 2019 at 7.30 pm**
At Stantonbury Parish Office, 126 Kingsfold, Bradville

Committee Members

Cllr A Anwar
Cllr GA Davison (Chair)
Cllr M Millen
Cllr L Morgan

	15 Minute session for members of the public to speak.	
A17/19	<p>Present: Cllr GA Davison (Chair) (GAD) Cllr M Millen Cllr L Morgan</p> <p>Lee Shuttlewood – Parish Ranger (PR) Sue Tozer – Administrator (ST) notetaker</p>	
A18/19	<p>Apologies: Cllr A Anwar</p>	
A19/19	<p>Elect a Chairman to the Allotment Committee Nominations were received for Cllr G Davison. It was resolved that Cllr G Davison be elected as the Chairman for 2019-2020 Agreed by 2 votes for</p>	
A20/19	<p>Minutes from Previous Meeting A07/19 BATS Chair queried item A07/19 and raised the question as to whether the paths were also included in the measurements – GAD confirmed that they were not. The Minutes from 19th March 2019 were approved and signed. Agreed by 3 Votes for</p>	
A21/19	<p>BATs Chair Report</p> <ul style="list-style-type: none"> The BATs chair advised the meeting that the Allotment Open Day will be held on 17th August 2019. BATs would like to invite all Parish Councillors and staff to the event. 	

2-2019-2020ACM 26.6.19

Signed

Dated

	<ul style="list-style-type: none"> The Harvest & Craft show will take place in September – more details to follow. The Chair thanked the PC for the re-positioning of the woodchip area and painting the tyres and adding a barrier, there are just a few tyres left to be painted. 	LS
A22/19	<p>Financial Update</p> <ul style="list-style-type: none"> Cost of allotments to the PC GAD advised the meeting that the running costs of the allotment for 2018/19 was approx. £6,610.00. Rent received for 2018/19 was £1991.00 which left a shortfall of £4,169 to the Parish. GAD also advised the meeting that SPC would have to adjust the rental charges for 2020/2021 in light of these figures. LM updated the meeting on the water meter, the waterboard were charging SPC a domestic rate and not a commercial rate. GAD commented that SPC had changed supplier to WAVE from AWA, and SPC are unable to comment on water usage/costs at this time. BACS Transfers The preference is for allotment holders to pay SPC for their annual rent by BACS transfer. The RFO will be writing to tenants to introduce this procedure. Review of Rent increases for 2020 Cllrs LM/MM were asked to carry out a forensic check of the total allotment area and to submit a proposed increase for 2020/2021. 	LM/MM
A23/19	<p>Satisfaction Questionnaire</p> <p>GAD referred to the Questionnaire which was sent to all plot holders in May 2018 and suggested that SPC re-issue this questionnaire, with modifications and to include reference to water charges.</p> <p>Agreed by 3 votes for</p>	GAD/ST
A24/19	<p>D1 Community Plot</p> <p>No decision has yet been made regarding the renovation of this plot. LM had recently met with the Griffin Trust who were interested in acquiring a plot for their pupils to develop. It was agreed that they would have to go onto the waiting list and follow the SPC procedure for allocation of a plot.</p> <p>GAD asked the Parish Ranger to carry out a survey of the plot and to report back suggestions for future use.</p> <p>It was agreed that the greenhouse on plot D1 be measured by LS and priced up and then would be advertised on the allotment notice board for sale.</p>	LS LS

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A25/19	Parish Ranger's Report LS advised that no date has been agreed for removal of the rubbish. BATS Chair suggested once a month and it was agreed that LS would start this as from Monday 1 st July. Rubbish to be left by the cesspit window side of the toilet. GAD advised the meeting that SPC had appointed a second Parish Ranger who will be joining the parish on 30 th July 2019 and this will enable more parish maintenance work being undertaken. LS confirmed that he will undertake the completion of the painting the tyres. Cesspit has recently been emptied (21.6.19).	
A26/19	Site Inspections – Update LS/ST updated the meeting on the recent site inspection which have taken place and that letters for non-cultivation were being sent out to plot holders. Letter for non-cultivation and untidiness of a plot will be sent to 5 tenants and 3 tenants will receive a second letter. BATS Chair commented that there were 21 plots which are currently not being cultivated at the moment. He also commented that Plot 36 has a large hole in the plot and LS to investigate. It was agreed that the PR will reinstate the Friday afternoon inspections. Indicative photos of various plots in development/cultivated to be agreed by BATs	LS LS/ST
A27/19	Waiting List and Plot Requests ST advised that SPC currently have 13 people on the waiting list. We currently have one plot available at the time of the meeting and this will be offered to the next person at the top of the list. BATS Chair offered to show potential tenants around if it helped SPC staff.	
A28/19	Notice Boards SPC are currently surveying all the notice boards in the parish and will be looking to replace some. An update will be provided at the next meeting.	
A29/19	Date of Future Meetings Wednesday 25 th September 2019 at 7.30pm	

The meeting closed at 8.00pm

**The next meeting of the Allotment Committee will be held on
Wednesday 25th September 2019 at 7.30pm**

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Signed

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