

Minutes of the Meeting of the Neighbourhood Plan Committee/Steering Group  
Held on Tuesday 2<sup>nd</sup> March 2021

Using Zoom For the purpose of transacting the business as set out below.

	15-minute session for members of the public to speak	Action
1/20	<p><b>Present:</b> Cllr Abid Anwar (AA) Cllr Graham Davison (GAD) (Chair) Cllr Sandra Kennedy (SK) Mr David Kent (DK) Cllr Peter Kirkham (PK) Cllr Linda Morgan (LM) Mr John Mountford (JM) Cllr Carol Northwood (CN) Mrs Sue Tozer – Minute Taker</p> <p>Mr Gordon Lewis has technical issues and was unable to join the meeting</p>	
2/20	<p><b>Apologies for absence:</b> Cllr Malcolm Millen Cllr Ann Ronaldson</p>	
3/20	<p><b>Declaration of Interest</b> None</p>	
4/20	<p><b>Chairman's Remarks</b> None</p>	
5/20	<p><b>Minutes:</b> The Minutes of the Neighbourhood Plan Steering Group/Committee meeting held on 26<sup>th</sup> February 2020 we agreed as a correct record.</p>	
6/20	<p><b>To agree the publicity costs and promotion of the NP Referendum</b> GAD advised the meeting that the parish elections will be taking place on 6<sup>th</sup> May 2021 and that the NP Referendum will also take place on that date. The Committee and Steering Group have therefore been re-convened in order to target residents and to make them aware of the importance of this Referendum date.</p> <p>GAD referred to the Referendum flyer, the design and wording of which was agreed at the last NP SG/Comm meeting on 26.2.20. The flyer and letter have now been updated and circulated to members of the meeting. JM felt that some of the wording in the letter was a little obtuse and complicated – GAD asked JM to make changes and send to GAD/ST. However the general principle of the letter was agreed by all. GAD will make the changes to the letter.</p>	JM GAD/ ST

Signature .....

Date ..... 2/6/2021 .....

DK raised the question of those people who do not have access to the internet being able access the NP. GAD agreed this was a problem and suggested that additional information in the letter will include copies of the NP being available from the parish office on request.

GAD raised the question of the letters being sent to residents in blue envelopes as agreed at the last meeting, and whether this is still a good idea. It was agreed that ST to obtain costings for the blue envelopes.

GAD advised that some areas of NP has already been successfully applied in various developments, such as the construction and opening of Aldi.

GAD also advised the meeting that MKC Planning Legislation has changed and that some plans are being passed without any objections. GAD explained the changes that had been made and that five people from individual households need to request their objections for it to be referred to the Development Control Committee. Also that the Parish Council (all Councillors) is considered as only one objection.

An article on the changes to Planning has been written by GAD and included in SPC Spring Newsletter, which is due to be delivered to residents within the next couple of weeks.

To help our residents engage with the process of the plan, GAD suggested that a short video of each of the 7 areas be made and uploaded onto the website. This could show where the fly-tipping is taking place and how the NP will help with this. It was agreed that a test video be made as an example.

DK agreed that these videos would raise people's awareness and is a good idea. GAD raised the question as to whether we need to send further update letters to residents. It was agreed that Zoom meetings would be more beneficial for residence to attend.

JM – suggested 2-3 Zoom meetings per month depending on the public uptake. He also questioned whether SPC are experienced in managing a high uptake of attendees. The meetings will be less formal than the Steering/Committee meetings and more Q&A sessions. The meetings to be publicised on FB, in the e-newsletter and paper copy of the parish newsletter. GAD reminded the meeting that residents should be made aware that the NP cannot be changed.

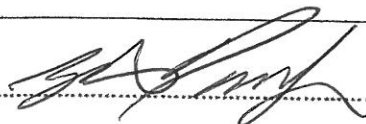
LM advised the meeting that she had been chasing MKC to request a sample copy of the ballot paper. GAD also raised concerns that the residents can now register for postal votes. LM asked the question to MKC: 'that although Blue Bridge and Bancroft Park are in the Wolverton Ward will residents be allowed to vote on the SPC NP Referendum'? the response was yes.

It was agreed that the A4 Referendum leaflet will be delivered in March to all households. The letter and an A5 leaflet will be delivered in an envelope (blue) mid-April.

GAD reassured the meeting that prior to the May 6<sup>th</sup>, advertising on websites and social media to remind residents to vote, will take place. LM suggested local radio be contacted such as MKFM. DK also suggested 3 Counties Radio.

ST

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Date ..... 2/6/2021 .....



7/20	<p><b>Printing</b>  The following costs were agreed:  Print and delivery of A4 Flyer (March 2021) = £406.21  Print and delivery of envelope containing letter and A5 flyer (mid-April 2021)  = £1,434.41 (however this may increase if a blue envelope is used).  It was agreed to use Sure2Door for both printing and delivery.  ST to a raise a PO and forward to RFO.</p> <p>Subsequent to this meeting the following dates were agreed and issued for the public to attend Zoom Q&amp;A sessions as follows:</p> <p>Tuesday 9<sup>th</sup> March at 7.00pm  Tuesday 16<sup>th</sup> March at 2.00pm  Wednesday 31st March at 6.30pm  Further dates for Q&amp;A sessions will be issued accordingly.</p>	ST  ST
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Date 2/6/2021 .....