

9th July 2021

You are summoned to attend a meeting of the **Full Council of Stantonbury Parish Council**, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, **on Wednesday 18th August 2021 at 7pm at The Parish Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

L Morgan

**Temporary Clerk
Stantonbury Parish Council**

Legislation changes now mean Council meetings are to be held physically. Although covid restrictions are now lifted, the Parish Council still recommend masks are worn whilst attending a meeting. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. Registration can be made either by emailing info@stantonburyparishcouncil.org.uk or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.

Please note these meetings may be recorded.

AGENDA

	Chairman's Welcome and Introduction to meeting
81/21	Present:
82/21	Apologies for Absence:
83/21	Public Forum for members of the public to speak:
84/21	Declarations of Interest:
85/21	<p>Chairman's Remarks:</p> <ul style="list-style-type: none"> a) Council to discuss and agree which New Councillor enquiries they wish to proceed with/Chairman to update Council on the 2 applications received to date for additional Parish Councillors. b) Chairman to confirm the plan for Bradville Hall has been submitted. c) Tip bookings – Chairman to update Council on enquiries made with current booking system.

86/21	<p>Minutes: To approve and sign the Minutes of the Main Meeting held on Wednesday 4th August 2021.</p>
87/21	<p>Deferred/Continued items from previous meetings:</p> <p>a) Play Park adjacent to 18 Westhill-Stantonbury-Request to review/update MM- 21.07.21. Attending residents asked SPC to advise what can be done with park which has now fallen into disrepair. The Chairman advised he would organise Cllr Northwood and a Parish Ranger (PH) to visit and forward report to Council. See Parish Ranger Report-PH.</p> <p>b) Limited Scope Community Governance Review SPC's response received from Milton Keynes Council Electoral Services Manager, (PT) confirmed no need to conduct an online petition to gather support/signatories for a CGR as they are now committed to including our request in their review. They will write to the parish and potentially to all residents when they get to the consultation stage of the review and will write to the parish with the timetable of the review once this has been finalised.</p>
88/21	<p>Reports:</p> <p>a) Enforcement Officer Report-See backing paper.</p> <p>b) Parish Rangers Report/s-See backing papers.</p> <p>c) Assessment report from Cllr Northwood & Parish Ranger-Play Park adj. 18 Westhill. Stantonbury. See P.H. Parish Ranger Report.</p> <p>d) TSID report. See backing paper.</p> <p>e) Update from RFO/SK regarding Electra – see backing papers.</p> <p>f) Chairman to give report on Joint Parishes Meeting held on 29.07.21.</p> <p>g) Chairman to give a general update on the Proposed Options Meeting- (Landscaping Contract Framework 2023) held on 27.07.21.</p> <p>h) Chairman to read update from resident of Stantonbury (DC) regarding commemorative bench and plaque. See backing paper.</p>
89/21	<p>Risk Register and Assessment Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <p>a) Council to note update to amendment to risk register and its next review in respect of keyholders and panic devices. Request from Chairman to defer to next General Purposes Meeting on 08.09.21 to discuss.</p> <p>b) Chairman to advise Council of full height crack on wall of Parish Office and discuss how best to proceed.</p> <p>c) Discuss and agree how to proceed with any visiting organisations.</p>
90/21	<p>Finance</p> <p>a) To note that A-Plan Insurance kindly waived their admin fees of £60.00 in relation to updates to our vehicle insurances. Amount payable £125.29 (Included on payments due list).</p> <p>b) To discuss and vote on the purchase of a laptop and associated items for Cllr Davison to a maximum cost of £1000.00 plus VAT.</p>

<p>c) d) e)</p>	<p>To note Rubbish Amnesty (Skips) Costing Review – see backing paper. Payments Made July 2021 – see backing paper. Payments Due August 2021 – see backing paper.</p>
<p>91/21</p>	<p>Finance Committee Terms of Reference-Version 2021-2022 Chairman to sign and date to adopt version 2021-2022 agreed by the Finance Committee meeting on 30.07.21. See backing papers.</p>
<p>92/21 a) b) c) d)</p>	<p>Planning 21/02024/FUL-Having reviewed the planning application we find no substantial grounds to object.</p> <p>New Premises Licence McDonalds Restaurant, Breckland, Linford Wood, Milton Keynes Ref 159596. See backing paper.</p> <p>Council to establish a Working Group Planning Consultant to use interview prospective Planning Consultants.</p> <p>2 Mercers Drive- 21/02409/CLUP Proposal- Certificate of lawfulness to remove existing 1.8m high side elevation boundary fence and replace with a 1.8m high masonry wall. See backing paper.</p>
<p>93/21</p>	<p>Repair works for the Parish Council Vans Council to discuss and agree, in principle, moving forward on additional works and paint works to the vans.</p>
<p>94/21 a) b)</p>	<p>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</p> <p>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</p>
	<p>Confidential - Part 2 Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> • Payroll Reports • Monthly Bank Summary • Overtime • Freedom of Information • Staff Issues • Allowing organisations/public back in the office.
	<p>Next Main Meeting on Wednesday 1st September 2021 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.</p>

Committee Meetings Table 1/2

Committee	Location	Date	Time	Council/Admin Members
Devolved Services	Parish Office	25.08.21	10.30am	GAD-Chairman+LM/PK/AA/SK/AR DM/RFO
General Purposes	Parish Office	08.09.21	10.30am	GAD-Chairman+LM/SA/PK/AA DM/RFO
Allotment	Parish Office	22.09.21	7.00pm	LM-Chairman+CN/PK/GAD ST/RFO
Finance	Parish Office	29.10.21	10.30am	LM-Chairman+CN/AR/GAD
Community Projects	Parish Office	t.b.c.	10.00am	LM-Chairman+All Cllrs KF/DM/ST/RFO

Main Council Meetings 2021

Date	Time	Location	Attendees
18.08.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
01.09.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
15.09.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
06.10.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
20.10.21	7.00pm	Parish Office	All Councillors /Minute-Taker/RFO
03.11.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
17.11.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
01.12.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO
15.12.21	7.00pm	Parish Office	All Councillors/ Minute-Taker/RFO