

7th September 2021

You are summoned to attend a meeting of the **Full Council of Stantonbury Parish Council**, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, **on Wednesday 15<sup>th</sup> September 2021 at 7pm at The Parish Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

*L Morgan*

**Temporary Clerk  
Stantonbury Parish Council**

Legislation changes now mean Council meetings are to be held physically. Although covid restrictions are now lifted, the Parish Council still recommend masks are worn whilst attending a meeting. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. Registration can be made either by emailing [info@stantonburyparishcouncil.org.uk](mailto:info@stantonburyparishcouncil.org.uk) or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.

Please note these meetings may be recorded.

#### AGENDA

	Chairman's Welcome and Introduction to meeting	Actions
111/21	<b>Present:</b>	
112/21	<b>Apologies for Absence:</b>	
113/21	<b>Declarations of Interest:</b>	
114/21	<b>Candidate Questions</b> Council to ask Councillor Candidate questions on their submitted summaries. <b>Cllr papers.</b>	
115/21	<b>Public Forum for members of the public to speak:</b>	
116/21	<b>Chairman's Remarks:</b> a) Underpass under V6 Grafton Street from Bradville to Bancroft-Update from Chairman on investigation and subsequent works. b) <b>Van repair update YK70-</b> Update from Chairman-Mechanical works completed 07.09.21. c) Emails of thanks from Bradville residents for Parish Rangers bush clearance work in Minstrel Court.	

117/21	<p><b>Minutes:</b> To approve and sign the Minutes of the Main Meeting held on <b>Wednesday 1<sup>st</sup> September 2021.</b></p>	
118/21 a)	<p><b>Deferred/Continued items from previous meetings:</b> <b>MM 01.09.21 - Play Park adjacent to 18 Westhill-Stantonbury-Request to review/update</b></p> <p>Chairman to advise Council of response from MK Council representative (PS). Play Park lists within Parish will be reviewed and updated when staff availability allows due to covid sickness.</p> <p>Request made from representative to provide any suggested changes to them. Cllrs Northwood &amp; Kirkham to provide report. See Item 119/21 d).</p>	
119/21	<p><b>Reports</b></p> <p>a) Enforcement Officer Report-<b>See backing paper.</b> b) Parish Ranger Report-<b>See backing paper.</b> c) TSID Report-Blue Bridge 4.8.21-3.9.21. Council to discuss if they wish to forward the findings to TVP. <b>See backing paper.</b> d) SPC Parish Play Park suggested alterations-Cllrs Northwood &amp; Kirkham. <b>See backing paper.</b> e) General Purposes Meeting Report-see backing paper. <b>See backing paper.</b></p>	
120/21	<p><b>Speed Limit Reduction</b> Council to consider if they wish to request MK Council reduce speed limit to 20 mph in problem areas (as highlighted by the TSID) and provide a list of streets.</p>	
121/21	<p><b>Risk Register and Assessment</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <p>a) Council to monitor potential for fire break in Milton Keynes due to rising Covid numbers in October.</p>	
122/21	<p><b>Finance</b></p> <p>a) Payments Made August 2021 – <b>See backing paper.</b> b) Payments Due September 2021 – <b>See backing paper.</b> c) <b>Ward Budget Allocation-H Minns-Purchase of bulbs</b> Council to discuss and agree to submit an application for the release of Ward Budget Allocation from Ward Cllr Hannah Minns for the sum of £150 to put towards the purchase of bulbs within the parish as offered by Ward Cllr Minns at the MM 01.09.21. <b>Cllr Paper.</b> d) <b>Ward Budget Allocation-H Minns-Stantonbury Skips Amnesty</b> Council to discuss and agree to submit an application for the release of Ward Budget Allocation from Ward Cllr Hannah Minns for the sum of</p>	

	<p>£350 to put towards the planned Stantonbury Skips Amnesty as offered by Ward Cllr Minns at the MM 01.09.21. <b>Cllr Paper</b></p> <p>e) Retrospectively agree to pay MKPA invoice £2088 for services provided to summer events for children around the Parish which includes the £100 credit note 8144 dated 8<sup>th</sup> September 2021.</p> <p>f) Agree to a contribution of £1000 to Roman Park Management Ltd for the fireworks event on 6<sup>th</sup> November 2021.</p>	
123/21	<p><b>Planning</b> Council to discuss and agree on how they wish to proceed with the following planning items:</p> <p>a) <b>Pre-planning consultation request - Proposed Base Station Installation Upgrade at Oakridge Park SW, Adj.to Saxon Street, MK14 6GL. NGR E: 483872, N: 241765.</b> Council to decide if they wish to meet with the infrastructure Services Company to discuss proposed changes. See backing paper.</p> <p>b) <b>Address: 92 Crosslands Stantonbury</b> <b>Application no: 21/02462/FUL</b> <b>Proposal: Conversion of garage into a habitual use with the insert of a window to the front.</b> <b>Closing date: 1<sup>st</sup> October 2021.</b> See backing paper.</p> <p>c) <b>Address:3 Constantine Way Bancroft Park</b> <b>Application No: 21/02526/FUL</b> <b>Proposal: Conversion of existing garage</b> <b>Closing date: 6<sup>th</sup> October 2021.</b> See backing paper.</p>	
124/21	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</b></p> <p>b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</b></p>	
	<p><b>Confidential - Part 2</b> Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> <li>• <b>Overtime</b></li> <li>• <b>Payroll Reports</b></li> <li>• <b>Monthly Bank Summary</b></li> <li>• <b>FSCS Update</b></li> </ul> <p><b>Confidential minutes are taken by the Proper Officer and the signed copies held securely.</b></p>	
	<p>Next Main Meeting on <b>Wednesday 6th October 2021 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX</b></p>	

### Committee Meetings Table

Committee	Location	Date	Time	Council/Admin Members
Devolved Services	Parish Office	10.11.21	10.30am	GAD-Chairman+LM/PK/AA/SK/AR DM/RFO
HR	Parish Office	16.09.21	10.30am	LM-Chairman+CN/PK/AR/GAD
Community Projects	Parish Office	22.09.21	10.00am	LM-Chairman+All Cllrs KF/DM/ST/RFO
General Purposes	Parish Office	08.09.21	10.30am	GAD-Chairman+LM/SA/PK/AA/SK DM/RFO
Allotment	Parish Office	22.09.21	7.00pm	LM-Chairman+CN/PK/GAD ST/RFO
Finance	Parish Office	29.10.21	10.30am	LM-Chairman+CN/AR/GAD
Newsletter	Parish Office	t.b.c.	10.30am	LM-Chairman+ All Councillors

### Main Council Meetings 2021

Date	Time	Location	Attendees
15.09.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.10.21	7.00pm	Parish Office	All Councillors/Minute-Taker
20.10.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
03.11.21	7.00pm	Parish Office	All Councillors/Minute-Taker
17.11.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
01.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker
15.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
05.01.22	NO	MEETING	
12.01.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker
20.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
04.05.22	7.00pm	Parish Office	All Councillors/Minute-Taker
<b>18.05.22</b>	<b>6.00pm</b>	<b>Parish Office</b>	<b>All Councillors/Minute-Taker/RFO</b>
18.05.22	<b>7.30pm</b>	Parish Office	All Councillors/Minute-Taker/RFO