

16 January 2020

Minutes of the Main Meeting held on  
**Wednesday 15 January 2020**  
 At Stantonbury Parish Office, 126 Kingsfold, Bradville,  
 For the purpose of transacting the business as set out below.

### MINUTES

	<b>Chairman's Welcome and Introduction to meeting.</b>	
217/19	<b>Present:</b> Cllr G Davison - GAD - Chairman Cllr L Morgan - LM – Vice-Chairman Cllr A Anwar - AA Cllr S Agintas - SA Cllr S Kennedy - SK Cllr P Kirkham - PK Cllr M Millen - MM Cllr C Northwood - CN Cllr A Ronaldson - AR  Mrs K Fane – KF - Minute-Taker Mr R Fairclough – RF - RFO	
218/19	<b>Apologies for Absence:</b> None.	
219/19	<b>Public Forum for members of the public to speak:</b> None.	
232/19	<b>Taxi Fares</b> It was Proposed by LM, Seconded by AR to bring item 232/19-Taxi Fares forward to this point.  The Chairman began the discussion by confirming the RFO had asked for clarity on taxi journeys taken by the Councillors. Some Councillors confirmed, on occasion their return journeys had changed due to over-running meetings clashing with other personal commitments.  Following a frank discussion, it was decided any Councillor who had attended an over-running committee meeting who's return journey was different to their home, would need to provide an explanation for the RFO. This explanation would be placed with the taxi receipt to provide clarity for audit purposes.	<b>RFO</b>

	It was further decided that a draft proposal be drawn up and presented to Council at a future Main Meeting.	<b>RFO</b>
220/19	<p><b>Presentations</b></p> <p>a) <b>Budget Presentation</b>-The Chairman confirmed the RFO will give an electronic presentation regarding the draft budget and handed over to the RFO.</p> <p>RF opened by confirming this was a draft budget and figures could be discussed and changed if required and gave an overview of what the presentation aimed to show.</p> <p>He went on to explain each slide in detail, asking if Council had questions. Some questions were asked to which RF provided explanations.</p> <p>A request was made to increase the draft Councillor Expenses figure to £2,500 in total for all Councillors. This was agreed to by full Council. RFO to alter.</p> <p>A further request was made to increase the Councillor Training figure to £1,000. This was agreed to by full Council. RFO to alter.</p> <p>Chairman thanked RF for his thorough budget presentation.</p>	<p><b>RF</b></p> <p><b>RF</b></p>
221/19	<b>Declarations of Interest:</b> None.	
222/19	<p><b>Chairman's Remarks:</b></p> <ol style="list-style-type: none"> <li><b>SPC Neighbourhood Plan Examiner Confirmation Email</b> – Chairman confirmed our choice of examiner had been confirmed by the Neighbourhood Plan Project Manager. Noted by Council.</li> <li><b>Aldi building update email</b> – Chairman read email confirming proposed work commencement dates. Noted by Council.</li> <li><b>Resident of Bancroft grit bin Email</b> – Chairman gave Council background on the situation to date. It was decided, for this situation, an explanatory letter would be sent to the resident. The letter would request the resident</li> </ol>	<b>P/Rangers</b>

	contact the office should weather conditions possibly require gritting. A Parish Ranger would then be issued to assess the situation and make the appropriate decision.	
4.	<b>Email requesting use of Parish Office for group – LM</b> read Council email. A discussion followed, after which it was decided the parish was unable to offer the facilities/commitment required. Chairman requested a response email be sent to the group offering alternatives.	<b>KF</b>
223/19	<p><b>Reports:</b></p> <p>a) <b>Parish Rangers’ Report</b>-Chairman confirmed all Cllrs had read the report. He then suggested Council consider tasking the Parish Rangers with preparing a flood report detailing local areas prone to flooding, along with potentially problematic drains. Council agreed to this and Chair requested a first draft be organised.</p> <p>b) <b>Environmental Officer’s Report</b>-Noted.</p> <p>c) <b>Fire Safety Risk Assessment</b>-update on progress-Noted.</p>	<b>P/Rangers</b>
224/19	<p><b>Minutes:</b></p> <p>To approve and sign the Minutes of the Main Meeting held on <b>4 December 2019. Agreed by 9 votes for.</b></p>	
225/19	<p><b>Finance-</b></p> <p>a) Cash and reserves list-<b>Agreed by 9 votes for.</b></p> <p>b) Budget variance list-<b>Agreed by 9 votes for.</b></p> <p>c) Payments made list-<b>Agreed by 9 votes for.</b></p> <p>d) Payments due list-<b>Agreed by 9 votes for.</b></p> <p>e) CIF funding – Agree project(s) to be proposed for CIF funding. <b>Chairman asked Council to offer suggestions of possible use for projects funding. Three suggestions were made by LM and GAD respectively.</b></p> <ol style="list-style-type: none"> <li><b>1. Provide free skips for carport clearance in nominated streets in Bradville.</b></li> <li><b>2. Provide a shelter for heavily used Skate Park in Stantonbury as currently no shelter at all.</b></li> <li><b>3. Provide an electric charging point at the parish office for public use.</b></li> </ol> <p><b>The RFO clarified the restrictions of funding confirming it had to be for infrastructure use. This</b></p>	<b>RFO</b>

	<p>meant that it would not be possible to take the skips suggestion any further.</p> <p>Following discussion, it was decided that the Council should go ahead with enquiries on the shelter and charging point projects. Agreed by 9 votes for. RFO to initiate enquiries.</p>	RF
226/19	<p><b>Agree Precept for 20/21</b> Agreed by 9 votes for.</p>	RFO
227/19	<p><b>Agree Budget for 20/21</b> Agreed by 9 votes for with changes.</p> <ol style="list-style-type: none"> <li>1. Increase the draft Councillor Expenditure figure to £2,500 in total for all Councillors. Change agreed by 9 votes for.</li> <li>2. Increase the Councillor Training figure to £1,000. Agreed by 9 votes for.</li> </ol>	<p>RFO</p> <p>RFO</p>
228/19	<p><b>Risk Management</b> Discuss any matters arising regarding risk management.</p> <ol style="list-style-type: none"> <li>a) RFO to discuss future fire risk management plans. <b>GAD gave verbal update regarding ongoing fire risk management arrangements. Noted by Council</b></li> <li>b) Agree to become the Charity Bank Account signatories on the Council's behalf. <b>RFO explained two Councillors were required. The two volunteers were:</b> <ol style="list-style-type: none"> <li>1. Cllr Ann Ronaldson</li> <li>2. Cllr Sandra Kennedy</li> </ol> </li> </ol>	<p>GAD/P-Rangers</p> <p>RFO/AR/SK</p>
229/19	<p><b>Parking Restriction Proposals Update</b></p> <ol style="list-style-type: none"> <li>a) Chairman to give update on Parking Restriction Proposals progression. <b>GAD confirmed to Council that Phase 1 was going ahead and no new requests could be added. He re-confirmed timelines.</b></li> </ol>	
230/19	<p><b>Grants – Budget for 2019/2020-Curent Level-£6,582.13</b></p> <ol style="list-style-type: none"> <li>a) Letter from Bradville Allotment Group for Grant decision explanation. Deferred from MM 04.12.19. <b>It was Proposed by Councillor Morgan and Seconded by</b></li> </ol>	

b)	<p><b>Councillor Ronaldson to move this item to the confidential Part 2 Section of the meeting.</b></p> <p>To propose a limit on grants offered to a maximum of £400, unless otherwise agreed by the Council to an overall maximum of £1,000. <b>Proposed by Cllr Northwood and Seconded by Councillor Morgan for Council to decrease the amount offered for Grants to £400. A discussion followed at which point it was suggested the amount should be £500. After further discussion, the final agreed amount was £500. Agreed by 9 votes for.</b></p> <p><b>It was further agreed that the Grant Policy should be changed to reflect this decision. Cllr Morgan was tasked with bringing the Grant Policy in line with the new changes.</b></p>	<p><b>DM/RFO</b></p> <p><b>LM</b></p>
231/19	<p><b>Grit Bin Proposal – Proposed by Cllr Morgan and Seconded by Cllr Millen</b></p> <p>Council to agree to purchase of 2 further grit bins located at:</p> <p>a) 1 x grit bin @ Blue Bridge – Blackwood Crescent-<b>Agreed by 9 votes for.</b></p> <p>b) 1 x grit bin @ Bancroft Park-Constantine Way-<b>Agreed by 9 votes for.</b></p> <p>c) Instruct the RFO to source a company to supply and re-fill the grit bins. -<b>Agreed by 9 votes for.</b></p>	<p><b>DM/P-Rangers</b></p> <p><b>DM/P-Rangers</b></p> <p><b>RFO</b></p>
232/19	<p><b>Taxi Fares</b></p> <p>To discuss and agree the payment of taxi fares for Councillors external meetings/events on behalf of the Parish. <b>Item moved to start of meeting. See Page 1 for full details.</b></p>	<p><b>RFO</b></p>
233/19	<p><b>Joint working – Neighbourhood Officers – Housing and Regeneration (Stantonbury and Bradville areas)</b></p> <p>Council to discuss if they wish to agree for Milton Keynes Council's Stantonbury &amp; Bradville representatives to meet with residents at the Parish office to discuss local issues. Preferred day is Wednesday. <b>Chairman updated Council on the Neighbourhood Officers' request to use the</b></p>	<p><b>Office.</b></p>

	<p><b>Parish Offices as a base to meet Stantonbury and Bradville residents. Discussion followed and it was agreed that both Officers would be allowed to have access for the afternoon only and to offer the Wylie Drop-In Centre as an option.</b></p> <p><b>Office to contact.</b></p>	
234/19	<p><b>Community Policing Awards</b></p> <p>To discuss and agree whether Council wish to nominate one or more Police Community Support Officer at Thames Valley Police's 2020 Community Policing Awards. Closing date for nominations is 24.02.20.</p> <p><b>Chairman confirmed that the Council had read the papers on the awards. A discussion followed regarding our local PCSO's and it was decided that PCSO Lesley Rogers should be nominated. Office to respond on behalf of Council.</b></p>	KF
235/19	<p><b>Communication from Residents</b></p> <p>To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process).</p> <p>a) Response from residents following the Over 65's Christmas Parties. <b>Chairman read out the several Christmas Cards of thanks received from residents who attended the Christmas Party at Roman Park Residents Club. Noted.</b></p> <p>b) Email from resident of Stantonbury – Request to consider adding Kents Road to our existing Parking Proposals. <b>As per update on item 229/19. It was confirmed, as Phase 1 is already in place, no further additions can be made. A response is to be sent to the resident to this affect and advising to look out for notifications of Phase 2.</b></p> <p>c) Resident of Stantonbury-update on meeting with Chairman - re: land-grabbing. <b>Chairman verbally updated Council. The matter is a civil issue between two house-owners and Milton Keynes Council.</b></p>	

	<b>Unfortunately, the Parish Council were not able to intercede.</b>																										
236/19	<b>Committee Meetings</b> Chairman to notify Council of all confirmed committee meetings and receive confirmation of attendance of apologies: <div><b>January Meetings</b><table><tr><th>Date</th><th>Title</th><th>Attendees Confirmed</th><th>Apols</th><th>Notes</th></tr><tr><td>13th</td><td>Newsletter</td><td>N/A</td><td>N/A</td><td>Mtg Passed</td></tr><tr><td>15th</td><td>Main</td><td>All Cllrs</td><td>N/A</td><td>N/A</td></tr><tr><td>20th</td><td>N/Plan Steering Group</td><td>N/A</td><td>N/A</td><td><b>Meeting Cancelled</b></td></tr><tr><td>22nd</td><td>Community Projects</td><td>LM/GAD/CN/SA/PK/SK</td><td>MM/AR/AA</td><td></td></tr></table></div>	Date	Title	Attendees Confirmed	Apols	Notes	13th	Newsletter	N/A	N/A	Mtg Passed	15th	Main	All Cllrs	N/A	N/A	20th	N/Plan Steering Group	N/A	N/A	<b>Meeting Cancelled</b>	22nd	Community Projects	LM/GAD/CN/SA/PK/SK	MM/AR/AA		
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237/19	<b>Annual Parish Meeting</b> To discuss and agree the date for Stantonbury Parish Council's Annual Parish Meeting for 2020. <b>The Chairman confirmed it was time to start planning the Annual Parish Meeting (Meet your Councillors). He gave a suggested date of Tuesday 21<sup>st</sup> April 2020. Agreed by 9 votes for.</b>  <b>It was also agreed that a working party be formed, to include a member of staff, to make the necessary arrangements.</b>  <b>The working party members are:</b>  Cllr Peter Kirkham (Leader) Cllr Graham Davison Cllr Linda Morgan Cllr Sara Agintas Cllr Sandra Kennedy Cllr Ann Ronaldson Kerry Fane	<b>PK/GAD/LM SA/SK/AR KF</b>																									
238/19	<b>Vote to Agree to hold a confidential Part 2 of the meeting at which press, and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</b>  It was agreed to hold a confidential part 2 or the meeting. Agreed by 9 votes for.																										

	<p><b>Part 1 of the Main Meeting closed at 9.24 pm.</b></p> <p><b>Staff members Kerry Fane and Rupert Fairclough left the meeting.</b></p>	
<p>a)</p> <p>b)</p>	<p><b>Confidential</b> Consideration of matters related to the following confidential matters: -</p> <p><b>Legal Matters</b></p> <p><b>Information regarding proposals for parking.</b></p> <p><b>The notes produced from the confidential part 2 of the Main Meeting are locked in the confidential box.</b></p>	

**Part 2 Closed at 9.50 pm**