

5 February 2020

Minutes of the Main Meeting held on  
**Wednesday 5 February 2020**  
At Stantonbury Parish Office, 126 Kingsfold, Bradville,  
For the purpose of transacting the business as set out below.

**MINUTES**

	<b>Chairman's Welcome and Introduction to meeting.</b>	
239/19	<p><b>Present:</b> Cllr G Davison (GAD) – Chairman Cllr L Morgan (LM) – Vice-Chairman Cllr M Millen (MM) Cllr S Kennedy (SK) Cllr S Agintas (SA) Cllr A Ronaldson (AR) Cllr C Northwood (CN)</p> <p>Ward Councillor M Petchey (MP) Ward Councillor H Minns (HM)</p> <p>K Fane – Minute-Taker</p> <p>10 Residents of the Parish</p>	
240/19	<p><b>Apologies for Absence:</b> Cllr A Anwar – <b>Accepted by 8 votes for</b></p>	
241/19	<p><b>Public Forum for members of the public to speak:</b></p> <p>The Chairman acknowledged and welcomed the several members of the public and the two Ward Councillors that had joined the meeting.</p> <p>He explained that each resident who wished to, would get a chance to speak to the Councillors. The Chairman asked who would like to speak first.</p> <p>Many residents had concerns regarding Milton Keynes Council's current Parking restrictions Consultation. They each explained in turn how it would affect them personally and asked how the consultation had come about. The Chairman confirmed that the proposals had been developed over many years, and was based on ongoing complaints from residents regarding parking and the pilot survey undertaken in Bradville -Cleveland, to establish what acceptable parking provisions to</p>	

	<p>apply and further comment through development of the Neighbourhood Plan survey, social media and noticeboards.</p> <p>The residents were informed the proposals were at the stage where if they had any comments, these would have to be made directly to Milton Keynes Council for consideration within their consultation. The Chairman guided those present to contact information forms and a collection box to the rear of the Chambers which could also be used to forward comments.</p> <p>The Chairman thanked the residents for coming and informed them he had to proceed with the remainder of the meeting.</p>	
242/19	<p><b>Presentations</b></p> <p>a) Presentation from The Director of Housing and Regeneration (or a team member). Mr Kelleher was unable to attend and gave his apologies. Item deferred until the next Main Meeting on 19.02.20.</p>	<p><b>Defer to MM 19.02.20</b></p>
243/19	<p><b>Declarations of Interest:</b> None.</p>	
244/19	<p><b>Chairman's Remarks:</b></p> <p>a) MK Citizen Newspaper 20-mph Speed Limits article featured on 23.01.20. <b>Chairman lead discussion. Councillors noted comments.</b></p> <p>b) Village Hotels change to planning Application. <b>The Chairman apologised to Council, confirming he had read the wrong planning application details and confirmed for this application, nothing had changed.</b></p> <p>c) Planning-Council to consider forming a working group to monitor planning applications and report back any changes to full council.</p> <p><b>Chairman suggested Council might consider forming a Planning Working Group who would be responsible for receiving all planning applications and suggest to full council whether comments should be issued.</b></p> <p><b>All agreed this was a good idea and Chairman took note of the volunteers who wanted to take part:</b></p>	<p><b>AR/PK/SK/CN/ LM/DM</b></p>

	<p><b><u>Planning Working Group Members</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr A Ronaldson</li> <li>2. Cllr P Kirkham</li> <li>3. Cllr S Kennedy</li> <li>4. Cllr C Northwood</li> <li>5. Cllr L Morgan</li> <li>6. Office support Mrs Moore</li> </ol>	
	<p>d) Request from TVP to use room within Parish Office on Saturday mornings (once a month), to use for TVP business. <b>Following a short discussion, this was agreed to by full council.</b></p>	<b>TVP to be provided with key fob.</b>
	<p>e) Milton Keynes Council Safer &amp; Smarter Travel Survey <b>Chairman confirmed all Councillors had received copies and reminded of the importance of responding to the survey.</b></p>	<b>All Cllrs</b>
	<p>f) Milton Keynes Council Crime &amp; Community Survey <b>Chairman confirmed all Councillors had received copies and reminded of the importance of responding to the survey.</b></p>	<b>All Cllrs</b>
	<p>g) Mobility Strategy: Road Safety, Walking &amp; Cycling and Smarter Travel Position Paper <b>Chairman confirmed all Councillors had received copies and requested if anyone wished to attend, they should arrange directly.</b></p>	<b>All Cllrs</b>
245/19	<p><b>Reports:</b></p> <p>a) PPG Meeting Notes-as forwarded via Cllr P Kirkham. <b>Cllr Kirkham gave the Council a brief overview of the meetings content (as full meeting notes had already been circulated). He also requested the Council consider the Parish Office's 'lock-down' procedures in light of the recent incidents both at the surgery and at the Parish Office. Cllr Morgan confirmed there is already a lock-down system in place.</b></p> <p>b) Report from LM regarding Meeting with Representative of Stantonbury International School. <b>Cllr Morgan gave verbal update on meeting with Stantonbury International School Representative. Several suggestions/requests were made, and Cllr Morgan is awaiting response. Cllr Morgan will notify council when updates received.</b></p>	<b>LM</b>

c)	Report from LM regarding ANPR cameras. <b>Cllr Morgan gave a verbal update to Council following a meeting with an ANPR Supplier. Printed information had been supplied to each Councillor present. Chairman suggested this be discussed further under item 255/19.</b>	
d)	Parishes Forum Minutes. <b>Chairman made sure all Councillors had received a copy of the minutes and asked if any questions arising. No questions were raised.</b>	
246/19	<b>Minutes:</b> To approve and sign the Minutes of the Main Meeting held on <b>15 January 2020. Agreed by 8 votes for.</b>	
247/19	<b>Finance</b> a) Ongoing financial reporting- <b>Chairman informed the Councillors on how the RFO had updated the reporting system and what documents would be brought to the Main Meetings to be signed. All Councillors present took note of the information.</b>  b) Payments made/received. <b>Agreed by 8 votes for.</b> c) Payments due. <b>Agreed by 8 votes for.</b>  d) Agree electricity and gas supplier(s) for 2020/1. <b>The Chairman confirmed the Councillors had all received the procurement form listing anonymously a choice of 4 suppliers. The Chairman asked for a vote on each supplier in turn. Supplier C was chosen as the overall winner. RFO to arrange.</b>  e) Agree funds to be applied from the S106 Carbon Neutrality monies. <b>Agreed by 8 votes for.</b>  f) Request for Councillors Davison, Kennedy and Ronaldson, and RFO Fairclough to sign the Charity Bank Application Form. <b>Chairman signed the form and passed to Cllrs Kennedy and Ronaldson.</b>	<b>All Cllrs</b>    <b>RFO</b> <b>RFO</b>  <b>RFO</b>   <b>RFO</b>  <b>RFO</b>
248/19	<b>Risk Assessment</b>  a) Banking. <b>Chairman requested item to be deferred as the RFO was not present. Deferred to the next Main Meeting of 19.02.20.</b> b) Execution of Risk Assessment requirements update. <b>Discussion on how the requirements were progressing. Councillors noted. Ongoing.</b>	<b>MM 12.02.20</b>

249/19	<p><b>First Aid Training</b> Agree to allow a maximum of 10 people to attend a First Aid Training session at the Parish Office on 11.03.20, at a cost of £600 in total. <b>Agreed by 8 votes for. Cllr Agintas requested a place if available.</b></p> <p><b>Cllr Agintas not now wishing to attend. Parish Guardians to be offered any remaining spaces.</b></p>	Office to arrange.
250/19	<p><b>Spring Newsletter Sign-Off</b> To agree and sign-off final draft of the Spring Newsletter. <b>Agreed by 8 votes for with amendments.</b></p>	Office to arrange.
251/19	<p><b>Newsletter Competitions</b></p> <p>a) Agree to a prize to the value of £10 to be allocated to each age group of the 2020 Newsletter competitions. <b>Agreed by 8 votes for.</b></p> <p>b) Agree to allow £250 in total within the budget to use as prize money for the Newsletter competitions. <b>Agreed by 8 votes for.</b></p>	<p>RFO/Office to arrange.</p> <p>RFO</p>
252/19	<p><b>Speed Limits</b> Council to consider seeking a 40-mph speed limit within the parish, following a number of road traffic accidents. The section in question is on the V8 from H3 Monks Way to its junction with V7 Saxon Street. <b>Agreed by 8 votes for to make further enquiries with Milton Keynes Council with a view to seeking a 40-mph speed limit for the section noted.</b></p>	Office to contact MKC
253/19	<p><b>Heat Source Boiler &amp; LED Lighting</b> Council to consider installing a new heat source boiler and LED lighting at the Parish Office which is to be paid for through the application for S106 Environmentals Fund. Upon Council approval, the RFO to obtain quotations.</p> <p><b>Chairman requested to defer LED lighting to future meeting to include the RFO. Agreed to defer.</b></p>	MM 04.03.20
254/19	<p><b>Benches</b> To discuss the repositioning of the memorial pond benches to Stantonbury Parish grounds once permission has been gained in an effort to reduce litter</p>	

	and crime from the area. <b>Chairman gave background to Council and included the second bench was too damaged to re-position. Agreed by 8 votes for.</b>																	
255/19	<b>ANPR Cameras-Proposal from Cllr Morgan, Seconded by Cllr Davison.</b>  a) Council to agree to using external ANPR Cameras. <b>Agreed by 8 votes for.</b>  b) Council to instruct the RFO to get formal tenders for the supply of this service. <b>Agreed by 8 votes for.</b>	<b>RFO</b>  <b>RFO</b>																
256/19	<b>Committee Meetings</b> Chairman to notify Council of all confirmed committee meetings and receive confirmation of attendance of apologies:  <b>February Meetings</b> <table><tr><th>Date</th><th>Title</th><th>Attendees</th><th>Apols</th></tr><tr><td>Wed 12th</td><td>Management</td><td>All Cllrs</td><td>AA</td></tr><tr><td>Thur 13<sup>th</sup></td><td>Com Projects</td><td>All Cllrs</td><td>AA</td></tr><tr><td>Wed 19<sup>th</sup></td><td>Main</td><td>All Cllrs</td><td>AA</td></tr></table> <b>Following discussion, the Councillors decided they were not able to agree to the meetings as there were no times provided. Office to contact Councillors directly with information.</b>	Date	Title	Attendees	Apols	Wed 12th	Management	All Cllrs	AA	Thur 13 <sup>th</sup>	Com Projects	All Cllrs	AA	Wed 19 <sup>th</sup>	Main	All Cllrs	AA	<b>Office to contact Councillors</b>
Date	Title	Attendees	Apols															
Wed 12th	Management	All Cllrs	AA															
Thur 13 <sup>th</sup>	Com Projects	All Cllrs	AA															
Wed 19 <sup>th</sup>	Main	All Cllrs	AA															
257/19	<b>Communication from Residents</b> To review and discuss all communication from residents. (Excluding comments related to the Neighborhood Plan which are dealt with under their own process). <b>None.</b>																	

**At this point, the Chairman asked the Councillors to consider adding a Part 2 confidential section to the meeting, although not part of the agenda. The minute-taker requested to speak to the Chairman and reminded this was not good practice. The Chairman and Councillors duly noted the comments and took a vote. The Councillors agreed by 8 votes for to add a confidential part 2 section.**

**Part 1 of the meeting closed at 9pm.**

**K Fane left the meeting.**