

19th February 2020

Minutes of the Main Meeting held on
Wednesday 4th March 2020
At Stantonbury Parish Office, 126 Kingsfold, Bradville,
For the purpose of transacting the business as set out below.

MINUTES

	Chairman's Welcome and Introduction to meeting.	
273/19	Present: Cllr G Davison (GD) – Chairman Cllr L Morgan (LM) – Vice Chairman Cllr S Kennedy (SK) Cllr P Kirkham (PK) Cllr A Ronaldson (AR) Cllr S Agintas (SA) Cllr C Northwood (CN) R Fairclough (RF) RFO K Fane (KF) – Minute-Taker	
274/19	Apologies for Absence: Cllr A Anwar – Agreed by 7 votes for Cllr M Millen – Agreed by 7 votes for	
275/19	Public Forum for members of the public to speak: No members of the public attended.	
276/19	Presentations None.	
277/19	Declarations of Interest: None.	
278/19	Chairman's Remarks: 1) Email offering Spring/Autumn/Winter briefings with Council Rep. – Council agreed good idea. 2) Planning Update-App no: 20/00064/FUL-Cllr Morgan gave update on 27.01.20. She confirmed that the outcome was 'refused'. Noted. 3) GDPR Training- Chairman confirmed spaces left on GDPR training and offered to Councillors. No-one was available	

279/19	<p>Reports: Cllr L Morgan gave verbal updates on the following three reports she had attended. These reports were also provided in written form to all Councillors present.</p> <ol style="list-style-type: none"> 1) Redeeming our Communities (ROC) Meeting 25.02.20- Noted. 2) Dementia Friendly Communities Meeting 26.02.20- Noted. 3) Parks Trust Meeting 12.02.20. – Noted. 	
280/19	<p>Minutes: To approve and sign the Minutes of the Main Meeting held on 19 February 2020. Agreed by 7 votes for.</p>	
281/19	<p>Finance-</p> <ol style="list-style-type: none"> a) Payments made/Received-Agree and sign. Agreed by 6 votes for, 1 abs. b) Payments Due-Agree and sign. Agreed by 6 votes for, 1 abs. c) Agree electricity and gas supplier(s) for 2020/1 from revised procurement sheet (in light of new costings). Deferred from MM 19.02.20. Agreed unanimously to opt for Supplier D. d) Banking-Council to agree changes to current banking arrangements. RFO explained to Council his suggested movements to current Council funds and asked Council to consider them. The Chairman asked the Council to vote for the proposed movement of funds. Agreed by 7 votes for. e) Council to agree to change the bank account into which the precept is paid from Co-op xxxx4664 to Santander xxxx6190. RFO requested the precept is paid into the Santander account and asked Council to consider. The Chairman asked the Council to vote to accept their approval to pay the precept into the Santander account. Agreed by 7 votes for. 	
282/19	<p>Risk Management Council to discuss any items concerning risk management.</p> <ol style="list-style-type: none"> a) Chairman was given a verbal update on the current status of the Electrical Installation Condition Report for the Wylie Drop In Centre. The Committee were advised the electrical repairs were carried out and a 'Satisfactory' report has now been issued. The Chairman confirmed, for insurance purposes, a Part-P should be requested urgently. <p>RFO asked to be given an email notifying of any financial changes.</p>	

283/19	<p>Grants</p> <p>Council to if they wish to agree to Christ Church using the remaining funds of £182.99 from their 2 previous grants to purchase further musical instruments. Chairman updated Council on why there was money left over and asked Council to decide whether they wished to allow them to purchase further musical instruments or whether the money had to be returned. The Council decided that the money should be returned. A letter should be sent to Christ Church requesting the money back. It was also Council's wish the letter invites them to apply for another grant.</p>	
284/19	<p>Parish Office</p> <p>a) Council to consider if they wish to allow a room at the Parish Office to be allocated solely for Thames Valley Police use. Chairman asked Council to vote on whether happy allow a room for TVP use. Agreed by 7 votes for.</p> <p>b) Council to consider if they wish to allow the closure of the Parish office for 2 days, to allow staff to carry out their room relocations. Chairman updated Council this was no longer being considered at present.</p>	TVP
285/19	<p>Neighbourhood Plan and Regeneration Letter</p> <p>Council to discuss and agree Stantonbury Parish's Neighbourhood Plan and Regeneration letter for circulation to our parish residents. Chairman showed Council the draft letter, made sure Council had seen it, and asked for comments. This had been previously reviewed and agreed by the NP Steering Group.</p> <p>Given the constant complaints from residents asserting they were not aware of council activities it had been decided to use distinctive bespoke blue envelopes for the distribution of any future Parish information.</p> <p>Heated discussion followed concerning the costs of what was proposed. RFO made Council aware of the remaining Neighbourhood Plan funds of approximately £1700.00 Chairman advised regarding the split of the proposed expenditure</p> <p>a) any expenditure regarding envelopes would be borne by stationery expenditure costs. the costs (£9950) of printing and distribution of the letter, flyer and full colour copy of the Neighbourhood plan would fall under the Neighbourhood Plan monies with a short fall being topped up from reserves.</p>	

	<p>The RFO wanted it noted that he was personally not happy with the expenditure.</p> <p>The Council discussed alternative ways of distributing the Neighbourhood Plan without incurring the costs of printing and a list of proposed changes were made which the Chairman advised will go through with the office.</p> <p>The adoption of the Blue envelopes and draft letter were discussed in detail. This matter is still ongoing.</p> <p>b) Neighbourhood Plan Steering Group Thank you Council to agree to pay £200 in total to the group in the event the referendum is a 'yes'. It was proposed by Cllr Kennedy, seconded by Cllr Morgan to revise the wording on the agenda to read "Council to agree to pay £200 to the group, regardless of the outcome". Agreed by 6 votes for, 1 abs.</p>	
286/19	<p>Allotment Committee Member Addition Councillor S Kennedy has requested to join the Allotment Committee. First meeting will be 25.03.20. Agreed by 7 votes for to accept on to committee.</p>	ST/ SK
287/19	<p>LED Lighting-Deferred from MM 04.03.20-Item 253/19 Council to consider installing new LED lighting at the Parish Office which is to be paid for through the application for S106 Environmentals fund. Upon Council approval, the RFO is to obtain quotations. RFO wanted it noted that the fund is S106 Carbon Neutrality Fund, and not S106 Environmentals as stated. Agreed by 7 votes for.</p>	
288/19	<p>Proposal – Dishwasher for SPC Kitchen Proposed by Cllr L Morgan, Seconded by Cllr S Kennedy. Council to discuss and agree the purchase of a Kenwood KDW60S16 Full-sized dishwasher at a cost of £209.00. Due to the increased number of events being held at the Parish Office. Agreed by 7 votes for to purchase a dishwasher.</p> <p>Chairman presented Council a quotation for installation and plumbing works. It was decided to ask the office to look into alternatives. Council voted to agree that the maximum amount allowed for installation and plumbing works should be £150.</p>	<p>ST</p> <p>ST</p>

289/19

292/19	<p>Vote to Agree to hold a confidential Part 2 of the meeting at which press, and the public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</p> <p>Chairman asked for Council to vote for a confidential Part 2 of the meeting. Agreed by 7 votes for.</p>	
	<p>RF left the meeting at 8.50 pm KF left the meeting at 8.50 pm</p>	
<p>a)</p> <p>b)</p>	<p>Confidential Consideration of matters related to the following confidential matters: -</p> <p>Christmas Staff Training</p>	
	Confidential meeting Part 2 closed at 9.25pm	