

Minutes of the Meeting of the Neighbourhood Plan Committee/Steering Group
Held on **Wednesday 26th February 2020** at 2.00pm
At Stantonbury Parish Office, 126 Kingsfold, Bradville

	15-minute session for members of the public to speak	Action
29/19	<p>Present: Cllr S. Agintas (SA) Cllr G Davison (GAD) Chair Cllr S. Kennedy (SK) Mr D. Kent (DK) Cllr P. Kirkham (PK) Mr G. Lewis (GL) Cllr L. Morgan (LM) Mr J. Mountford (JM) Cllr C. Northwood (CN) Mr R. Wilde (RW) Lisa Emmanuel (LE) - Project Manager Sue Tozer - Minute Taker</p>	
30/19	<p>Apologies for absence: Cllr M. Millen Ms H. Nicolson Cllr. A Ronaldson</p>	
31/19	<p>Declarations of interest: None</p>	
32/19	<p>Chairman's Remarks: GAD updated the meeting on the recent attendance and presentation at SPC Main Meeting by Mr M. Kelleher, Director of Housing and Regeneration for MKC. Mr Kelleher advised the meeting that regeneration is now being extended beyond the five areas previously identified and is now being applied city-wide. An online consultation is now available on MKC website and will close on 14th April 2020. Mr Keller also advised the meeting there will be funds available for Parish Councils and Residents Associations for printing, publicity and mailshots.</p>	
33/19	<p>Minutes: To approve and sign the Minutes of the Neighbourhood Plan Committee/SG Meeting held on Monday 17th February 2020. The Minutes were agreed 5 Votes For</p>	

SignedCllr G.A Davison.....

Date2.03.21.....

34/19	<p>Updates to the Referendum Version of the Plan</p> <p>LE advised that the amendments to the Plan (4) have now been sent to the graphic designer and would be uploaded onto SPC website and Facebook.</p>	
35/29	<p>To agree the publicity and promotion of the Referendum</p> <p>GAD tabled a draft letter to be sent out to residents which would advise them of the forthcoming Referendum and the MKC Regeneration.</p> <p>The SPC draft letter to be sent to David Blandamer (MKC) for approval before sending out to residents.</p> <p>LE tabled a sample flyer for the Referendum – some amendments were suggested, and these will be taken into account.</p> <p>GAD confirmed that there was £5k remaining in the NP budget that would be put towards the publication, printing and delivering of the NP and that any additional costs would be met by SPC. It was agreed the letter and distribution provisional costs of £3500 +VAT.</p> <p>He also advised that it would be appropriate for the whole NP to be delivered to each resident.</p> <p>It was suggested that properties where access to deliver the letters is not possible, Sure2Door to note and advise SPC.</p> <p>Vote for the full NP Plan to be delivered to each resident.</p> <p>Agreed 7 for 3 abs.</p> <p>Vote for costings for printing and delivery.</p> <p>Agreed 7 for 3 abs.</p> <p>It was agreed that delivery of the NP Plan would commence on 7th April and the deadline for the last drop would be no later than 23rd April 2020.</p> <p>LE advised of additional forthcoming events where the Referendum could be marketed and asked the Committee for any other events that could be added for publicity.</p> <p>LE suggested that as a contingency plan for the office, it would be helpful if the staff had a crib sheet to answer any questions or queries from the residents.</p> <p>ST to contact MKC to establish what elections are happening in the SPC area on 7th May 2020.</p>	<p>ST</p> <p>ST</p> <p>LE</p> <p>ST</p>
	<p>Date of next Meeting</p> <p>No future meeting date was booked, unless it is required. GAD thanked all those attending, especially the Steering Group, for their attendance and commitment over the past few year.</p>	

SignedCllr G.A Davison.....

Date2.03.21.....