

20th May 2021

Minutes of the Annual Meeting of Stantonbury Parish Council
Held at **6.00 pm** on **Wednesday 19th May 2021.**
At Roman Park Residents Club, Constantine Way, Milton Keynes, MK13 0RA

MINUTES

1	<p>Present: Cllr Graham Davison (GAD) Cllr Linda Morgan (LM) Cllr Carol Northwood (CN) Cllr Ann Ronaldson (AR) Cllr Malcolm Millen (MM) Cllr Sara Agintas (SA) Cllr Peter Kirkham (PK) Cllr Sandra Kennedy (SK) Cllr Abid Anwar (AA)-arrived 6.04pm</p> <p>Sarah Espey-RFO Kerry Fane-Minute-Taker Sue Tozer-Senior Administrator</p> <p>PCSO Rogers and PCSO Barry</p> <p>3 Members of the Public</p>	
2	<p>Apologies: None</p>	
3	<p>Elect a Chairman of the Council Nominations were received for Councillors Davison and Morgan. When asked, Councillor Morgan declined to stand. It was therefore resolved that Councillor Davison be elected as Chairman for 2021/2022 by 9 votes for.</p>	
4	<p>Receive the Chairman's Declaration of Acceptance Councillor Davison signed the Declaration of Acceptance.</p>	
5	<p>Elect a Vice Chairman of the Council Nominations were only received for Councillor Morgan. When asked Councillor Morgan agreed to stand. It was resolved that Councillor Morgan be elected as the Vice Chairman for 2020-2021 by 9 votes for.</p>	

11	Review and Accept the Standing Orders The review of the Standing Orders for 2021 is still ongoing. Once complete, the revised Standing Orders will be presented to the next available Main Meeting for adoption. Noted by Council.	Future MM
12	Review and Accept the Financial Regulations To adopt V5.1 with no changes, as recommended at the Finance Committee on 7.5.21. Council were advised Version 6 would be presented at the Main Meeting of 2.6.21. The RFO requested it noted she had not reviewed Version 6. It was resolved to agree V5.1.	MM 2.6.21
13	Review and Accept Risk Register & Assessment V1 To accept the Risk Register & Assessment. The RFO requested it noted her updates were not included. It was resolved to deferred to future Main Meeting once reviewed.	Future MM
14	Financial Reserves Policy V2 To adopt the Financial Reserves Policy as recommended by the Finance Committee on 7.5.21. Adopted by 9 votes for.	All Cllrs & Staff
15	Appointment to the Council's Committees (if you are unable to attend a meeting you must find a replacement and let the Parish Office know):	
15.1	To appoint four Councillors to the Allotment Committee . The meetings are held at least three times a year on a Wednesday at 7.00 pm. Councillors who volunteered were: AA/LM/CN/GAD.	Allot- AA/LM/CN/GAD
15.2	To confirm all Councillors are members of the Community Projects Committee . These meetings are held as and when required as decided by the Committee Chairman during a weekday at 10.30am. All noted. MM confirmed his attendance would depend on the date due to workload.	Com Projects- All Cllrs-work permitting.
15.3	To appoint five Councillors to the Devolved Services Committee . These meetings are held a minimum of four times a year, or as decided by the Committee Chairman. Councillors who volunteered were: LM/PK/SA/AA/GAD.	Dev. Services- LM/PK/SA/AA/ GAD
15.4	To appoint five Councillors to the Finance Committee . These meetings are held a minimum of four times a year, or as decided by the Committee Chairman. Councillors who volunteered were: CN/LM/AR/GAD. As 4 Councillors volunteered, the Terms of Reference must be updated to reflect this change.	Fin- CN/LM/AR/GAD

15.5	To appoint five Councillors to the General Purposes Committee . These meetings are held a minimum of four times a year, or as decided by the Committee Chairman. Councillors who volunteered were: PK/SA/AA/LM/GAD.	Gen Purposes- PK/SA/AA/LM/ GAD
15.6	To appoint five Councillors to the Human Resources Committee . This meeting will be held as and when required as decided by the Proper Officer. The Committee Chairman to be decided at the first HR meeting held following the annual meeting as per the Standing Orders. Councillors who volunteered were: CN/SK/LM/AR/GAD.	HR- CN/SK/LM/AR/ GAD
15.7	Council to confirm if they wish to dissolve the Neighbourhood Plan Committee now the Referendum has taken place and the plan voted through. Agreed to dissolve committee by 9 votes for.	N/Plan Cttee- All Cllrs & Staff
15.8	To appoint 2 Councillors to monitor the Neighbourhood Plan and report any items of interest to Main Council. The 2 Councillors who volunteered were: CN/PK.	CN/PK
15.9	All Councillors are members of the Newsletter Committee . These meetings will be held as and when required as decided by the Committee Chairman. Noted.	Newsletter: All Councillors
16	Appointment of Members to represent the Council at the following: All members are required to provide a written report to the Parish Office for the Full Council within 14 days of representing the Council at a meeting. Members should send their apologies (via the Parish Office if they are unable to attend a meeting):	
16.1	Bradwell Windmill – 2 volunteers-AA/CN	16.1=AA/CN
16.2	Bus Users Group – 2 volunteers – SK/SA	16.2=SK/SA
16.3	Education Representatives – 2 volunteers – SK/LM	16.3=SK/LM
16.4	MK Association of Local Councils (MKALC) – 2 volunteers-GAD/CN	16.4=GAD/CN
16.5	MK Canalside Forum – 1 volunteer - SK	16.5=SK
16.6	National Association of Local Councils (NALC) – 2 volunteers-GAD/LM	16.6=GAD/LM
16.7	Oakridge Park Medical Centre – PPG – 2 volunteers-PK/AA	16.7=PK/AA
16.8	Parishes Forum – 2 volunteers LM/SK	16.8=LM/SK

16.9	Parks Trust – 1 volunteer-CN	16.9=CN
16.10	Planning – 2 volunteers-LM/GAD	16.10=LM/GAD
16.11	Purbeck Health Centre – PPG – 1 volunteer-AR	16.11=AR
17	Schedule of Main Meetings for 2021-2022 Council to agree the Schedule of Council Meetings for 2021-2022. See backing paper. Agreed by 9 votes for.	All Cllrs & Staff
18	Register of Members Interests To review the Members Interests and to amend if necessary. Those Councillors who were yet to complete and send their forms were reminded to do so. Forms are to be re-sent to those who require them. Noted.	SK/SA/CN/AA KF
19	To agree that the next Annual Meeting of Stantonbury Parish Council will be held on: Wednesday 18th May 2022 – 6.00 pm at the Parish Office, 126 Kingsfold, Bradville, MK13 7DX, unless current regulations dictate otherwise. Agreed by 9 votes for.	DM
20	TVP Working Together Report-deferred from APM-20.04.21. The Chairman is to read out report provided by SPC's Thames Valley Police Community Support Officers Rogers & Barry. See backing paper. LM read out the report on the PCSO's behalf after which Council was asked if they had any questions. There were none.	DM

Meeting Finished at 6.36pm