22nd October 2021

You are summoned to attend a meeting of the **Finance Committee**, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, **on Friday 29th October 2021** at **10:30am** at **The Parish Office**, **126 Kingsfold**, **Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

L Morgan

Temporary Clerk
Stantonbury Parish Council

Legislation changes now mean Council meetings are to be held physically. Covid restrictions, such as social distancing and wearing masks unless exempt, need to be adhered to. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. Registration can be made either by emailing info@stantonburyparishcouncil.org.uk or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.

Please note these meetings may be recorded.

Committee Members:	
Cllr Linda Morgan-Chairman	Cllr Graham Davison
Cllr Ann Ronaldson	Cllr Carol Northwood

AGENDA

	Chairman's Welcome and Introduction to Finance Committee meeting.	**Actions**
17/21	**Present:**	
18/21	**Apologies for Absence:**	
19/21	**Public Forum for members of the public to speak:**	
20/21	**Declarations of Interest:**	
21/21	**Minutes:** To approve and sign the Minutes of the Finance Committee meeting held on **30th July 2021.**	
22/21	**Items from previous minutes – require update:** • **Training dates**-RFO to provide update on schedule for training dates for councillors.	

	• **Bank payment process**-Cllr Ronaldson to give update on the training of Cllr Kennedy on dual authority banking. • **Audit changes**-Update on audit changes implemented since FC Meeting of 30.07.21.	
23/21	**Contracts: To discuss and review and recommend to Main Council** • **Internal Auditor Service Review**-RFO to update. • **Office staff mobile phones contracts – expired 30.09.21** RFO to advise new 1 year contract agreed at same rate with existing supplier. Next review July 2022-contract ends 31.08.22. • **Van Insurance-**Toyota-YM70 HSJ (due Jan 2022) • **Van Insurance-**Nissan**-**BN15 YJE (due end Nov 2021)	
24/21	**Grant & Donations Policy V9** To discuss V9 of the Grant & Donations Policy with a view to recommending to the Main Council for adoption on 03.11.21.	
25/21	**Budget** To note YTD budget variance relevant to committee – **See backing paper** Review and discuss draft 2022/23 budget figures – **See backing paper**	
26/21	**Next Finance Committee Meeting** Discuss and agree the next meeting date. Suggested next date **Friday 21st January 2022 at 10.30 am.**	
27/21	**a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).** **b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.** • **Unity Bank-GAD to update** • **Current Account-RFO to update** • **Savings Account-RFO to update**	