

26 July 2021

**Bradwell Road Allotment Committee Meeting
Stantonbury Parish Council
Held on
Monday 28th June 2021 at 7.00pm**

Committee Members:

Cllr G A Davison
Cllr L Morgan
Cllr C Northwood
Cllr P Kirkham

Minutes

	15-minute session for members of the public to speak	Action
01/21	<p>Present: Cllr Graham Davison Cllr P Kirkham Cllr L Morgan Cllr C Northwood</p> <p>Cllr S Kennedy – non committee member Mrs S Tozer – Minute Taker</p> <p>5 members of the public were present</p>	
02/21	<p>Apologies: Paul Hyde</p>	
03/21	<p>Elect a Chairman to the Allotment Committee A verbal nomination for Cllr Linda Morgan as Chair was received. Accepted 3 Votes for</p>	
04/21	<p>Receive the Chairman's Declaration of Acceptance Cllr L Morgan verbally accepted the position of Chair.</p>	
05/21	<p>Declarations of interest None</p>	

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Signed 

Date 22/9/21

06/21	Chairs Remarks None	
07/21	Minutes: The Minutes of the Allotment Committee Meeting held on 24 th March 2021 were accepted as a correct record. Accepted 4 Votes for	
08/21	BATs Chair's Report The Chair of BATs confirmed that allotment tenants have been able to attend their allotment plots during the Pandemic and that this had been a great comfort to them during this unprecedented time. He also thanked both the Councillors and SPC staff for their good communications during the recent closure of the site. This he felt had resulted in a good relationship with SPC and the allotment tenants. Allotment Open Day Saturday 3rd July The BATs Chair advised the Committee Allotment Open Day is scheduled to take place on Saturday 2 nd July, and extended an invitation to all SPC Cllrs and staff to attend the Open Day.	
09/21	Incident at Allotment Site (resulting in closure) GAD updated the meeting on the reasons for the closure of the site and expressed his sincere apologies for the action that had to be taken by SPC. In compensation for the inconvenience the closure caused, GAD confirmed that SPC have provided the allotment tenants with three wheelbarrows and an additional trolley for use on the site. GAD proposed also that existing tenants would be compensated by a reduction of 3 months rent for the forthcoming year (2021-2022). Agreed by 4 votes for	
10/21	Breaks-ins on site/destruction of plot materials LM advised of the recent meeting between Crimewave and TVP at the allotment site, which highlighted the need to remove the undergrowth from outside of the perimeter fence. LM advised that the parks Trust would need to be contacted before any undergrowth is removed. DO also requested that the remaining external chain link fencing at the bottom of the site be removed as he felt this aided trespassers accessing the site. He suggested that volunteers from the allotment site together with the Parish Rangers arrange a date to carry out this work and suggested a weekend in September/October. LM agreed to liaise with DO on arranging a suitable date. It was also suggested that tenants remove rubbish and debris from against the fence at the end of their plots to reduce unauthorised access.	SPC LM

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	LM advised that unfortunately, CCTV cameras could not be installed at the site as there was no suitable place where they could be fixed to and no electricity.	
11/21	<p>Parish Ranger Report ST gave a verbal report as Paul Hyde was unable to attend the meeting.</p> <p>Plot Inspections During the lockdown over the past year plot inspections were cancelled, however ST confirmed that inspections have now recommenced, the latest one being completed on 9th June 2020. From this inspection letters have now been sent out to tenants who are in breach of the T&Cs.</p> <p>Water Troughs Update The water troughs have now been fitted with a non-returning valve and Anglian Water have issued a Certificate of Compliance. LM asked that a copy this certificate be placed in the allotment noticeboard. ST to arrange with PH.</p> <p>Removal of Bulk Waste ST advised the meeting that removal of bulky waste by the Parish Ranger has now stopped due to the amount and type of rubbish that was being left for collection, however if a tenant has a problem in removing waste from the site then they can contact PH to arrange to meet on site to discuss whether he can dispose of the waste. PH will put a notice in the noticeboard advising tenants of his direct number to contact him.</p>	<p>ST</p> <p>PH</p>
12/21	<p>Toilet Re-opening – COVID Compliance The toilet has now re-opened and will be cleaned once a week by SPC, in the meantime tenants will need to supply their own hand sanitiser and wipes.</p>	
13/21	<p>Waiting list and plot requests Currently 28 people on the waiting list</p>	
	<p>Date of Next Meeting Wednesday 22nd September 2021 – 7.00pm</p>	

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Signed 

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