

23rd September 2021

**Minutes of the
Community Projects Committee Meeting
Held at
The Parish Office, 126 Kingsfold, Bradville, MK13 7DX
at 10.30 am on 22nd Sep 2021**

Minutes

32/21	Present: Cllr C Northwood (CN) Cllr S Kennedy (SK) Cllr L Morgan (LM) Chairman Cllr P Kirkham (PK) Cllr A Anwar (AA) Cllr A Ronaldson (AR) Cllr S Agintas (SA) Cllr G Davison (GAD)- joined the meeting at 10.50 am after item 39/21 had been discussed). Mrs K Fane- (KF) Minute-Taker Mrs D Moore -Senior Administrator Mrs S Tozer-Senior Administrator 1 Member of Public	Actions
33/21	Apologies for Absence: None.	
34/21	Public forum for members of the public to speak: None.	
35/21	<p>Chairman's Remarks: Chairman to update committee on projects in pipeline, including latest on discussions with Parks Trust joint projects.</p> <p>a) Parks Trust Meeting Update- Chairman confirmed no meeting has taken place to date.</p> <p>b) McDonalds Meeting Update-Chairman confirmed she had a very good meeting with McDonalds. They are working towards an opening date of 17.11.21. They are very keen to get involved with our litter picks.</p> <p>c) MacMillan Coffee Morning- Chairman reminded of MacMillan Coffee Morning to be held at the Parish Office on 07.10.21 from 10.30 am. Advertising for event should be placed on social media. It was agreed for ST to organise a leaflet drop to the following areas: Hanover Court-</p>	<p>LM</p> <p>LM</p> <p>DM</p>

	Stantonbury, Heron Lodge-Stantonbury Fields, Crispin Road-Bradville, Harrowden-Bradville. Agreed by 7 votes for.	
36/21	Declarations of Interest: None.	
37/21	Minutes To approve and sign the Minutes of the Community Projects Committee Meeting held on 22nd June 2021. Agreed by 7 votes for.	
38/21	<p>Over 65's Christmas buffet lunch 2021 To discuss and agree:</p> <p>a) Location/s time and date. Location 1 - Christ Church, Purbeck, Stantonbury, Milton Keynes, Buckinghamshire, MK14 6BN. Agreed by 7 votes for. Location 2 – Roman Park Residents Club, 1 Constantine Way, Bancroft Park, Milton Keynes MK13 0RA. Agreed by 7 votes for.</p> <p>It was agreed to limit the ticket numbers to 25 per venue. Agreed by 7 votes for.</p> <p>Times-It was agreed the lunch should start at 12pm and finish at 2pm with the venue being booked between 11.00am and 3.00pm to allow for set up and clear away. Agreed by 7 votes for.</p> <p>Dates-It was agreed each venue should have 2 dates:</p> <ol style="list-style-type: none"> 1. Tuesday 30th November 2021-Roman Park Residents Club, Bancroft Park. Agreed by 7 votes for. 2. Thursday 9th December 2021-Roman Park Residents Club, Bancroft Park. Agreed by 7 votes for. 3. Friday 3rd December 2021-Christ Church, Stantonbury (a change to the date printed in the Autumn Newsletter). Agreed by 8 votes for. 4. Tuesday 7th December 2021-Christ Church, Stantonbury. Agreed by 7 votes for. <p>b) Entertainment and raffle requirements. It was agreed to hold a raffle, Bingo and carol singing at no cost to residents. Raffle and bingo to have prizes. Staff to look into possible prize donations from local businesses. Agreed by 7 votes for.</p> <p>c) Agree total cost of £1250 in total for all lunches. Agreed by 7 votes for.</p> <p>The Chairman confirmed both venues were being provided free of charge. Noted.</p> <p>The Chairman confirmed this event is by booking only.</p>	Office

	<p>Transport provision will be considered nearer the time. Defer to CP 27.10.21.</p>	<p>CP 27.10.21</p>
<p>39/21</p>	<p>Christmas Market Coach Trip 2021-Deferred from CPM 08.06.21 To discuss and agree:</p> <p>a) Location-Birmingham-Agreed by 7 votes for. b) Date-Thursday 18th November 2021-Agreed by 7 votes for. c) Agree on how many coaches and if any should be suitable for wheelchair users. 2 coaches initially, with the agreement to book a 3rd coach if demand requires. Agreed by 7 votes for.</p> <p>Office to enquire into availability of disabled accessible coach/es.</p> <p>Cllr Davison joined the meeting at this point giving apologies.</p> <p>Member of public joined the meeting at this point and was welcomed by attending Council and staff.</p> <p>d) Time and locations of departure and return trips. Departure from Parish Office - 9.30 am Departure/Return time from Birmingham – 3.30pm.</p> <p>Cost per ticket for residents - £5 Agreed by 8 votes for. Cost per ticket for non-residents - £10 Agreed by 8 votes for. No cost to carers-Agreed by 8 votes for.</p> <p>Payments to be made by BACS or card.</p> <p>Volunteers to be coach leaders – AA/CN/SA</p>	<p>AA/CN/SA</p>
<p>40/21</p>	<p>Afternoon Tea for over 65's 2022 To decide whether to hold:</p> <p>a) Afternoon Teas in 2022. If yes, agree the location/s. Agreed by 8 votes for. b) Committee to decide the dates. Defer to future CP Meeting. c) Committee to decide the timings. Defer to future CP Meeting. d) Committee to decide how much to charge residents. Defer to future CP Meeting. e) Committee to decide if they wish to provide transport to and from the venues. Defer to future CP meeting. Deferred until next Community Projects Meeting. Agreed by 8 votes for to discuss further. Agreed to devote £2,000 budget allowance. Agreed by 8 votes for.</p>	<p>Office Future CP</p>

41/21	<p>41/21 Budget Variance RFO to update Committee on current budget variance. The RFO advised all categories have underspent. Summer events for children used 50% of budget. Skips project overall was just within budget, but future events need to be monitored to ensure they stay within budget. Any budget not spent (such as the grants £10,000) will be offset against other areas of the Council budget that have overspent (IT) and will contribute to our overall reserves.</p>	RFO
42/21	<p>School Summer Holiday Trips 2022 a) Mead Open Farm b) Wicksteed Park c) Other suggestions</p> <p>The Chairman updated both Mead Open Farm and Wicksteed Park had raised their prices. It was suggested as an alternative to have a coast trip. Places suggested to visit were: Hunstanton, Brighton, Norfolk, Clacton, Bournemouth, Southend and Portsmouth. It was agreed to defer the location, date and times to a future meeting.</p> <p>It was agreed not to proceed with the organisation of the Mead Open Farm and Wicksteed Park due to their price rises. Agreed by 8 votes for not to proceed.</p> <p>It was agreed to change the School Summer Holiday Trip 2022 to a coast trip. Details to be agreed at a later meeting. Agreed by 8 votes for.</p> <p>It was agreed to book up to 5 coaches. Agreed by 8 votes for.</p> <p>It was agreed to allow £3,000 for the budget. Agreed by 8 votes for.</p>	DM
43/21	<p>Newsletter 2022 a) Committee to discuss and agree to increase the number of issues from 2 to 3. If yes. Agreed by 8 votes for, to increase to 3 issues. b) Agreed Spring issue to be March. Agreed by 8 votes for. c) Agree Summer issue to be June. Agreed by 8 votes for. d) Agree Winter issue to be October. Agreed by 8 votes for.</p>	ST
44/21	<p>Party in the Park 2022 a) To discuss and agree the theme for 2022. b) To discuss and agree the date of Saturday 25th June 2022. c) To discuss and agree timings. d) To discuss and agree the location. e) To organise volunteers for the working party.</p>	LM

	The Chairman advised Party in the Park 2021 was cancelled with some artists charging the parish. The RFO advised the monies allocated for 2021 would be carried over. Discussions took place on locations. Deferred to future meeting pending further enquiries. Agreed by 8 votes for.	
45/21	Houses of Parliament Coach Trip 2022 Committee to discuss and agree if they wish to consider as a coach trip for 2022. Agreed to go ahead by 8 votes for. a) Committee to decide which date to hold the trip out of: May/October. Deferred to future meeting to check date availability.	ST
46/21	Silver Surfers 2022 a) Committee to agree hold Silver Surfer sessions in 2022. A discussion followed after which it was resolved: <ul style="list-style-type: none"> • Agreed to hold sessions by 8 votes for. • If Parish office room not suitable/available. Office to look into other alternative available rooms. • Numbers to be limited to comply with current room regulations. • Age of those attending should be 50 plus. • The Chairman advised the trainer would be offering their services free of charge. • Refreshments to be offered during sessions. Agreed by 8 votes for. • Sessions to be in place from January 2022 where possible. • Office to look into system to assist those who are visually/hearing impaired. 	Office
	AR left the meeting at this point. 11.35am.	
47/21	Additional Coach Trips 2022 Committee to agree to ask residents for feedback on future community project ideas. Following a discussion, it was resolved that a survey should be put together to ask the residents where they would like to go. Agreed by 7 votes for. GAD also suggested it might be good to get the Parish Guardians involved. Noted.	Office Parish Guardians
48/21	School Holiday Activities 2022 a) Football Skills Sessions b) Dancing Sessions c) Tennis& Basketball d) MKPA e) Circus Skills f) Other suggestions	Future CPM

	Following a discussion, it was agreed to defer this item to allow costing and date enquiries to take place.	
49/21	<p>Residents Suggestions for Parish funded sessions 2022 Residents to provide suggestions on sessions they would like to suggest the parish hold. See item 47/21 (survey).</p> <p>Electra Waterways to be considered by committee for recommendation to council through grant process.</p>	Office
50/21	<p>Additional ideas for sessions 2022 Committee to decide if they wish to consider the following:</p> <p>a) First Aid for school children. Office to make enquiries into availability of local trainer.</p> <p>b) First Aid for Parents. As Item 50/21 a).</p> <p>c) Exercise classes for the less mobile. Agreed in principle, subject to costings. Office to source suitable trainers.</p>	Future CPM
51/21	<p>Contracts: To discuss and review and recommend to main council.</p> <p>a) Current printing provider.</p> <p>b) Current website providers.</p> <p>c) Current delivery provider.</p> <p>DM explained breakdown of item. Noted.</p> <p>ST/DM to form working group to source alternative providers for review.</p>	ST/DM
52/21	<p>Future committee meeting dates</p> <p>a) Committee to acknowledge future Community Project Committee Meeting dates. See backing paper. Paper of all booked Community Projects Meeting dates between the present and April 2022 were acknowledged by all those present. Noted.</p> <p>b) Next Meeting to be Wednesday 27th October 2021 at 10.30 am in the Parish Office. Noted.</p>	