

10th November 2021

You are summoned to attend a meeting of the **Full Council of Stantonbury Parish Council**, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on **Wednesday 17th November 2021 at 7pm at The Parish Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

L Morgan

**Temporary Clerk
Stantonbury Parish Council**

Legislation changes now mean Council meetings are to be held physically. Although covid restrictions are now lifted, the Parish Council still recommend masks are worn whilst attending a meeting. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. **Registration can be made either by emailing info@stantonburyparishcouncil.org.uk or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.**

Please note these meetings may be recorded.

AGENDA

	Chairman's Welcome and Introduction to meeting	Actions
168/21	Present:	
169/21	Apologies for Absence:	
170/21	Declarations of Interest:	
171/21	Public Forum for members of the public to speak:	
172/21	Chairman's Remarks:	
a)	Email received from Great Linford Parish Council regarding Houses in Multiple Occupation Moratorium – (See backing paper)	
b)	Over 65's Christmas lunches: Update from Community Project Chairman.	
173/21	Minutes:	
a)	To approve and sign the Minutes of the Main Meeting held on Wednesday 20th October 2021.	
b)	To approve and sign the Minutes of the Main Meeting held on Wednesday 3rd November 2021.	

174/21	Grant and Donations policy: Council to discuss and adopt policy as recommended by Finance Committee– (See backing paper).	
175/21	Landscape Services Approach from 2023: Council to discuss and to vote expression of interest to Milton Keynes Council – (See backing paper).	
176/21	Finance: a) Quarterly Income and Expenditure Report Q2 – See Backing Paper b) Quarterly Payments over £500 for Website Q2 – See Backing Paper c) Agree to give notice for longstanding contract held with Mirus for the printer/photocopier. Replacement supplier to be recommended by the IT working group. d) Purchase of Cllr Laptops I. Approve retrospectively for the purchase of Lap-tops and associated IT Support/Licences for Cllr Kite and Cllr Seabourne costing a total of £1715.60 II. Note that the 2021/22 budget of £7500 for computer equipment has now been exceeded by £837.50. e) Decide whether to renew Nissan Van insurance reg BN15 YJX, with any driver over 30 as we have previously insured at a cost not exceeding £801.79 (last year was £776.79 inc fee to move to Wylie), OR change to named drivers only policy - cost not exceeding £550.00. Current policy expires 30 th November 2021. f) Payments made October 2021- See backing paper. g) Payments due November 2021- See backing paper.	
177/21	Home working expenses: Council to discuss and agree to pay staff the home working expenses payment, as per the Finance Committee recommendation, at £6 per week (£26 per month).	
178/21	a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2). b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.	
	Confidential - Part 2 Consideration of matters related to the following items: <ul style="list-style-type: none"> • Overtime See confidential papers to be handed out at meeting. • Payroll Reports See confidential papers to be handed out at meeting. 	

	<ul style="list-style-type: none"> • Monthly Bank Summary See confidential papers to be handed out at meeting. • Budget Review & Reserves Presentation for 2022/2023 – To be available to view from 6.30pm 	
	Next Main Meeting on Wednesday 1st December 2021 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.	

Committee Meetings Table

Committee	Location	Date	Time	Council/Admin Members
Community Project Meeting	Parish Office	24.11.21	10.30pm	LM-Chairman + All Councillors
HR	Parish Office	24.11.21	12.30pm	LM-Chairman+CN/PK/AR/SK
General Purposes	Parish Office	08.12.21	10.30am	GAD-Chairman+LM/SA/PK/AA/SK
Finance	Parish Office	21.01.22	10.30am	LM-Chairman+CN/GAD/AR
Newsletter	Parish Office	Jan 2022 t.b.c.	10.30am	LM-Chairman+ All Councillors
Devolved Services	Parish Office	23.02.22	10.30am	GAD-Chairman+PK/AA/AR/SK/LM
General Purposes	Parish Office	09.03.22	10.30am	GAD-Chairman+LM/SA/PK/AA/SK KF/RFO
Allotment	Parish Office	24.03.22	7.00pm	LM-Chairman+CN/PK/GAD
Finance	Parish Office	22.04.22	10.30am	LM-Chairman+CN/GAD/AR

Main Council Meetings 2021

Date	Time	Location	Attendees
01.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker
15.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
05.01.22	NO	MEETING	
12.01.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker
20.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
04.05.22	7.00pm	Parish Office	All Councillors/Minute-Taker
18.05.22	6.00pm	Parish Office	All Councillors/Minute-Taker/RFO
18.05.22	7.30pm	Parish Office	All Councillors/Minute-Taker/RFO