

22<sup>nd</sup> November 2021

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on **Wednesday 1<sup>st</sup> December 2021 at 7pm at The Parish Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

*L Morgan*

**Temporary Clerk  
Stantonbury Parish Council**

**Legislation changes now mean Council meetings are to be held physically. Although covid restrictions are now lifted, the Parish Council still recommend masks are worn whilst attending a meeting. Due to space limitations, Public are advised to register their physical attendance and space will be allocated on a 'first come first served basis'. Registration can be made either by emailing [info@stantonburyparishcouncil.org.uk](mailto:info@stantonburyparishcouncil.org.uk) or by calling 01908 227201. Registration requests must be made by 3pm on the day of the meeting.**

**Please note these meetings may be recorded.**

#### **AGENDA**

	<b>Chairman's Welcome and Introduction to meeting</b>	<b>Actions</b>
179/21	<b>Present:</b>	
180/21	<b>Apologies for Absence:</b>	
181/21	<b>Declarations of Interest:</b>	
182/21	<b>Public Forum for members of the public to speak:</b>	
183/21	<b>Chairman's Remarks:</b>	
184/21	<b>Minutes:</b> To approve and sign the Minutes of the <b>Main Meeting</b> held on <b>Wednesday 17<sup>th</sup> November 2021</b> .	
185/21	<b>Reports</b> <b>a) Parish Rangers Report – PH (See attached paper).</b> <b>b) Environmental Officer Report-DB (See backing paper).</b> <b>c) TSID Report-DM (See backing paper).</b> <b>d) Crimewave report - (See backing paper).</b>	

	<p><b>e)</b> Internal Audit report  <b>f)</b> Crimewave meeting Report (verbal) from ES.  <b>g)</b> Home-working expenses - LM</p>	<p><b>f-ES</b>  <b>g-LM</b></p>
186/21	<p><b>Purchase of Staff Laptop</b></p> <p>I Approve the purchase of a laptop and associated IT Support/Licence for a staff member at a total cost of £750. See attachment.</p> <p>II Note that the 2021/2022 budget of £7,500 for computer equipment has now been exceeded by £1587.50.</p>	
187/21	<p><b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</b></p> <p>a) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</b></p> <p>b)</p>	
188/21	<p><b>Confidential - Part 2</b>  Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> <li>• EMW</li> <li>• Staff Matters</li> <li>• Asset Transfer Update</li> <li>• DM verbal update</li> <li>• Continuation of Budget Review &amp; Reserves Presentation for 2022/2023.</li> </ul>	
	<p>Next Main Meeting on <b>Wednesday 15<sup>th</sup> December 2021 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.</b></p>	

### Committee Meetings Table

Committee	Location	Date	Time	Council/Admin Members
General Purposes	Parish Office	08.12.21	10.30am	GAD-Chairman+LM/SA/PK/AA/SK
Finance	Parish Office	21.01.22	10.30am	LM-Chairman+CN/GAD/AR
Community Projects	Parish Office	26.01.22	10.30am	LM-Chairman + All Councillors
Newsletter	Parish Office	Jan 2022 t.b.c.	10.30am	LM-Chairman+ All Councillors
Devolved Services	Parish Office	23.02.22	10.30am	GAD-Chairman+PK/AA/AR/SK/LM
General Purposes	Parish Office	09.03.22	10.30am	GAD-Chairman+LM/SA/PK/AA/SK KF/RFO
Allotment	Parish Office	24.03.22	7.00pm	LM-Chairman+CN/PK/GAD
Finance	Parish Office	22.04.22	10.30am	LM-Chairman+CN/GAD/AR
HR	Parish Office	t.b.c.	t.b.c.	LM-Chairman+CN/PK/AR/SK

### Main Council Meetings 2021

Date	Time	Location	Attendees
01.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker
15.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
<b>05.01.22</b>	<b>NO</b>	<b>MEETING</b>	
12.01.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker
20.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
04.05.22	7.00pm	Parish Office	All Councillors/Minute-Taker
18.05.22	6.00pm	Parish Office	All Councillors/Minute-Taker/RFO
18.05.22	7.30pm	Parish Office	All Councillors/Minute-Taker/RFO