

AGENDA

2nd December 2021

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on **Wednesday 15th December 2021 at 7pm at The Parish Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

L Morgan

**Temporary Clerk
Stantonbury Parish Council**

Legislation changes now mean Council meetings are to be held physically.

Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting: If you or anyone in your household have any symptoms (i.e., high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.

Please sanitise your hands on arrival at the meeting and note your attendance by using the track and trace app. Please also note that windows/openings may be open throughout the meeting and dress accordingly.

Members of the public are welcome to watch proceedings via zoom link (below). On joining and throughout, members of the public are requested to keep their microphones on 'mute' unless invited to speak by the Chairman. Due to current regulations, any Council member attending via zoom link can make comments but is not able to vote. Please note these meetings may be recorded and microphones are live at all times.

Stantonbury Parish Council is inviting members of public to a scheduled Zoom meeting.

Zoom Link:

<https://us02web.zoom.us/j/85274122781?pwd=ajR4T0Fic0xiczBMMEIkRG1rTVRPUT09>

Meeting ID: 852 7412 2781

Passcode: 010684

AGENDA

	Chairman's Welcome and Introduction to meeting	Actions
189/21	Present:	
190/21	Apologies for Absence:	
191/21	Declarations of Interest:	
192/21	Public Forum for members of the public to speak:	
193/21	Chairman's Remarks:	
a)	Transformation Update-GAD	
194/21	Minutes:	Attending Cllrs:
a)	Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th November 2021 .	a)All apart from JK.
b)	General Purposes Committee (if quorate) to approve and sign the Minutes of the General Purposes Meeting held on 8th September 2021 .	b)GAD/AA /PK/SK
195/21	Reports	
a)	Parish Rangers Report – PH (See backing paper).	
b)	Environmental Officer Report-DB (See backing paper).	
c)	TSID Report-DM (See backing paper).	
d)	Devolved Services Meeting (WCC)- GAD. (See backing paper).	d)GAD
e)	Internal Audit verbal update (SE/GAD).	e)SE/GAD
196/21	Finance	
a)	Purchase of Staff Laptop-deferred from item 186/21 MM 01.12.21 Approve the purchase of a laptop and associated IT Support/Licence for a staff member at a total cost of £750 (Insurance claim).	a)RFO
b)	To note that vehicle insurance renewed for Nissan Van insurance reg BN15 YJX, (any driver over 30) at a total cost of £684.57 (Original renewal price was £801.79, a saving of £117.22).	
c)	Payments Made November 2021 – See backing paper	c)RFO
d)	Payments Due December 2021 – See backing paper	d)RFO
197/21	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).	
a)		

b)	Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.	
198/21	<p>Confidential - Part 2</p> <p>Consideration of matters related to the following items:</p> <ul style="list-style-type: none"> a) To approve and sign the minutes from the confidential part 2 of the meeting held on 17th November 2021. b) EMW c) Staff Matters d) Asset Transfer Update e) Overtime f) Payroll Reports g) Monthly Bank Summary h) DM verbal update i) Continuation of Budget Review & Reserves Presentation for 2022/2023. 	
	Next Main Meeting on Wednesday 12th January 2022 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.	

Committee	Location	Date	Time	Council/Admin Members
Finance	Parish Office	21.01.22	10.30am	LM-Chairman+CN/GAD/AR
Community Projects	Parish Office	26.01.22	10.30am	LM-Chairman + All Councillors
Newsletter	Parish Office	Jan 2022 t.b.c.	10.30am	LM-Chairman+ All Councillors
Devolved Services	Parish Office	23.02.22	10.30am	GAD-Chairman+PK/AA/AR/SK/LM
General Purposes	Parish Office	09.03.22	10.30am	GAD-Chairman+LM/SA/PK/AA/SK KF/RFO
Allotment	Parish Office	24.03.22	7.00pm	LM-Chairman+CN/PK/GAD
Finance	Parish Office	22.04.22	10.30am	LM-Chairman+CN/GAD/AR
HR	Parish Office	t.b.c.	t.b.c.	LM-Chairman+CN/PK/AR/SK

Main Council Meetings 2021

Date	Time	Location	Attendees
15.12.21	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
05.01.22	NO	MEETING	
12.01.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker
20.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
04.05.22	7.00pm	Parish Office	All Councillors/Minute-Taker
18.05.22	6.00pm (Annual)	Parish Office	All Councillors/Minute-Taker/RFO
18.05.22	7.30pm	Parish Office	All Councillors/Minute-Taker/RFO