

AGENDA

10th January 2022

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, as per the Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on **Wednesday 19th January 2022 at 7pm at The Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

L Morgan

**Temporary Clerk
Stantonbury Parish Council**

Legislation means Council meetings must continue to be held physically.

Due to the ongoing impact of coronavirus, Councillors and staff attending are required to wear a face covering (unless exempt) and encouraged to consider the following guidelines for the meeting: If you or anyone in your household have any symptoms (i.e., high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.

Please sanitise your hands on arrival at the meeting and note your attendance by using the track and trace app. Please also note that windows/openings may be open throughout the meeting and dress accordingly.

Members of the public are welcome to watch proceedings via zoom link (below). On joining and throughout, members of the public are requested to keep their microphones on 'mute' unless invited to speak by the Chairman. Due to current regulations, any Council member attending via zoom link can make comments but is not able to vote. Please note these meetings may be recorded and microphones are live at all times.

Stantonbury Parish Council is inviting members of public to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82933223476?pwd=cS9haWtNTEpWeEIHSUhvNE5zdk55UT09>

Meeting ID: 829 3322 3476

Passcode: 383071

AGENDA

	Chairman's Welcome and Introduction to meeting	Actions
199/21	Present:	
200/21	Apologies for Absence:	
201/21	Declarations of Interest:	
202/21	Public Forum for members of the public to speak:	
203/21	<p>Chairman's Remarks:</p> <ul style="list-style-type: none"> a) Welcome to Parish Ranger Supervisor. b) Notification of Change of title from Chairman to Chair. c) Bradville Drop-In Sessions-Sessions to gather views on Bradville Renewal-2 dates-Monday 24th Jan. and Friday 28th Jan. both at Pepper Hill School. See backing paper. 	
204/21	<p>Minutes:</p> <ul style="list-style-type: none"> a) Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 15th December 2021. Attending Cllrs were: GAD/LM/AR/ES. b) General Purposes Committee (if quorate) to approve and sign the Minutes of the General Purposes Meeting held on 8th September 2021. Attending Cllrs were: GAD/AA/PK/SK. c) Newsletter Committee (if quorate) to approve and sign the minutes of the Newsletter Committee meeting on 	<p>Attending Cllrs at PO:</p> <ul style="list-style-type: none"> a)GAD/LM /AR/ES b)GAD/AA /PK/SK c)LM/SK/ JK (on site) GAD/CN via Zoom
205/21	<p>Reports</p> <ul style="list-style-type: none"> a) Environmental Officer Report-DB (See backing paper). b) Bradville Hall verbal update-Chairman/Cllr Morgan 	<ul style="list-style-type: none"> a)DB b)GAD/LM
206/21	<p>Planning-Request for consideration by Cllr A Ronaldson</p> <p>Location: 2 Mercers Drive, Bradville, Milton Keynes, MK13 7AY</p> <p>Proposal: The erection of a front garden boundary enclosure of a low brick wall with piers and railings, a vehicular entrance with motorised gate and a manual opening pedestrian gate.</p> <p>Comments by: 2nd February 2022</p> <p>SPC to decide how they wish to proceed with comments.</p>	

207/21	<p>Finance</p> <p>a) Payments Made December 2021 – See backing paper</p> <p>b) Payments Due January 2022 – See backing paper</p> <p>c) Quarterly Income and Expenditure Report – see backing paper</p> <p>d) Quarterly Budget Variance Report – see backing paper</p> <p>e) Quarterly Payments over £500 for website – see backing paper</p> <p>f) Approve invoice for £761.00 from Microsmiths for Telephone System/Support which will run from 01/02/22 – 31/01/23 (unable to pro-rata) – see backing paper.</p> <p>g) Retrospectively approve vehicle insurance renewal for YM70 HSJ of £925.87 (named drivers only-including Parish Ranger Supervisor.) Note- a saving of £116.90 was obtained off the first renewal price of £1042.77.</p>	RFO
208/21	<p>Budget</p> <p>Approve Draft Budget 2022/23 – see backing paper.</p>	RFO
209/21	<p>Precept</p> <p>Approve Precept 2022/23 – see backing paper.</p>	RFO
210/21	<p>Zoom Licence</p> <p>SPC to consider and agree to the purchase of a Zoom Room licence upgrade at the cost of £399 per annum. (This is in addition to our current £119.90 annual Zoom plan. 30-day free trial included.</p>	
211/21	<p>Initial Costings for Bradville Hall</p> <p>Alarm-£1,300+VAT(excluding cameras-to be fitted later date). To agree.</p>	
212/21	<p>Proposal – Proposed by Cllr J Kite, Seconded by Cllr L Morgan</p> <p>Purchase and Installation of Defibrillator located at Meeting Place, Bancroft</p> <p>SPC to consider and agree to the purchase and installation of a defibrillator, safe and associated items. See backing papers.</p>	
213/21	<p>Annual Meeting of the Parish (Meet Your Councillors)</p> <p>SPC to agree a date for the Annual Meeting of the Parish (Meet Your Councillors) meeting. Suggested date of Tuesday 26th April 2022 at 6pm (current regulations permitting).</p>	
214/21	<p>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).</p> <p>a) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</p>	
215/21	<p>Confidential - Part 2</p> <p>Consideration of matters related to the following items:</p> <p>a) Overtime</p> <p>b) Payroll Reports</p> <p>c) Monthly Bank Summary</p>	

<ul style="list-style-type: none"> d) e) f) g) h) 	<p>To approve and sign the minutes from the confidential part 2 of the meeting held on 15th December 2021.</p> <p>FOI Update by Chairman.</p> <p>Review and discuss Smith Jenkins Planning fee proposal and agree if there are any services Council would like to proceed with, and if these are likely to exceed £5000, two further comparative quotations will be required (GAD).</p> <p>Councillor matters.</p> <p>Ongoing legal issues.</p>	
	<p>Next Main Meeting on Wednesday 2nd February 2022 at 7pm at The Parish Office, 126 Kingsfold, Bradville, MK13 7DX.</p>	

Committee	Location	Date	Time	Council/Admin Members
Finance	Parish Office	26.01.22* t.b.c.	10.30am	LM-Chairman+CN/GAD/AR
Community Projects	Parish Office	t.b.c.	10.30am	LM-Chairman + All Councillors
Devolved Services	Parish Office	23.02.22	10.30am	GAD-Chairman+PK/AA/AR/SK/LM
General Purposes	Parish Office	09.03.22	10.30am	GAD-Chairman+LM/SA/PK/AA/SK KF/RFO
Allotment	Parish Office	24.03.22	7.00pm	LM-Chairman+CN/PK/GAD
Finance	Parish Office	22.04.22	10.30am	LM-Chairman+CN/GAD/AR
HR	Parish Office	t.b.c.	t.b.c.	LM-Chairman+CN/PK/AR/SK
Newsletter	Parish Office	t.b.c.	t.b.c.	LM-Chairman + All Councillors

Main Council Meetings 2021

Date	Time	Location	Attendees
02.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.02.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
02.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker
16.03.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
06.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker
20.04.22	7.00pm	Parish Office	All Councillors/Minute-Taker/RFO
26.04.22 t.b.c.	6.00pm Meet Your Cllrs	t.b.c.	All Councillors/Note taker/RFO
04.05.22	7.00pm	Parish Office	All Councillors/Minute-Taker
18.05.22	6.00pm (Annual)	Parish Office	All Councillors/Minute-Taker/RFO
18.05.22	7.30pm	Parish Office	All Councillors/Minute-Taker/RFO