

27th October 2021

**Minutes of the
Community Projects Committee Meeting
Held at 126 Kingsfold, Bradville, MK13 7DX
at 10.30 am on 27th October 2021**

Minutes

53/21	Present: Cllr L Morgan-Committee Chairman Cllr J Kite Cllr C Northwood Cllr P Kirkham Cllr G Davison Cllr E Seaborne Cllr A Ronaldson Cllr S Kennedy Cllr A Anwar K Fane-Minute-Taker D Moore S Tozer S Espey-RFO	Actions
54/21	Apologies for Absence: Cllr Agintas-Agreed by 9 votes for.	
55/21	Public forum for members of the public to speak:	
56/21	Chairman's Remarks: Chairman to update committee on projects in pipeline, including latest on discussions with Parks Trust joint projects. Chairman confirmed it had not been possible to meet. Will keep trying. a) MacMillan Coffee Morning- Chairman to update to committee the current total money raised is £171.55. Chairman gave a well done to all those Admin and Ranger staff, Councillors and volunteers who made the coffee morning the success it was.	
57/21	Declarations of Interest: None.	
58/21	Minutes To approve and sign the Minutes of the Community Projects Committee Meeting held on 22nd September 2021. Agreed by 9 votes for.	

59/21 a)	<p>Christmas Market Coach-Birmingham Trip-Thursday 18th November 2021</p> <p>Disabled accessible coach/es-Chairman to update committee unable to secure coaches with disabled access availability. DM was able to confirm none of the current coaches have disabled access. PK suggested St Johns might have a vehicle. Chairman asked him to make enquiries and report back. RFO advised, if any coaches cancelled the deadline to notify the coach company is 19/11/21.</p> <p>Other Councillors to look into getting word out.</p> <p>b) Administration update-</p> <ol style="list-style-type: none"> 1. Advertising already up on Website/social media and Noticeboards. Some councillors offered to help spread the word through alternative social media sites. 2. Tickets and payment methods in place. SE queried how admin staff providing evidence for sum up machine. Following discussion, it was resolved admin staff to note 'Coach Trip' on every payment reference. 3. Tickets go on sale from 10am on Monday 25th October. Noted. 	<p>a)PK</p> <p>SE&KF/ DM/ST</p>
60/21	<p>Over 65's Christmas buffet lunches 2021- Tuesday 30th November 2021/Thursday 9th December 2021-Roman Park Residents Club Friday 3rd December 2021/Tuesday 7th December 2021-Christ Church</p> <p>a) Entertainment Update:</p> <ol style="list-style-type: none"> 1. Raffle-Staff to look into possible prize donations from local businesses. Staff advised we may need to expand what shops we ask for donations. It was resolved LM to contact other local shops such as Co-Op, 2. Bingo-Staff to look into possible prize donations from local businesses. LM agreed to be caller. 3 prizes to be offered. Agreed. SK to ask Church if bingo allowed/if any restrictions to holding bingo and let committee know for 24.11.21. 3. Carol singing-Staff to prepare printed, laminated sheets to hand out at the lunch. Music to be downloaded and played. SK requested, following complaints from last year, could the singing be held at tables. Agreed. SK also advised Christ Church already have pre-printed carol sheets and offered to ask if the parish could borrow them. Agreed. Admin to prepare alternative sheets if unavailable. AR to ask friends if happy to lead singing. 	<p>A1)LM</p> <p>A2)LM/ SK/ Admin</p> <p>A3) SK/ AR/ Admin</p>

b)	<p>Venue updates:</p> <ol style="list-style-type: none"> 1. Roman Park Residents Club-Chairman to update committee of cost to hold the buffet lunch at event which is in contradiction to previous minutes 21.09.21. Admin informed committee that both venues will now be charging and requested funding allowance total be increased to £1500. Agreed by 9 votes for. It was also agreed to stick to 25 people per venue. Agreed by 9 votes for. 2. Christ Church-Chairman to update committee of cost to hold the buffet lunch at event. See above. <p>Bookings update:</p> <ol style="list-style-type: none"> 1. Bookings to be taken via email, over the phone or by visiting office. Office to start at taking bookings from 10 am on Monday 1st November 2021. Buffet lunch already up via social media, and noticeboards. <p>Transport - A discussion took place on how to proceed with the provision of transport to and from the venues. It was resolved to make decision if requests are received.</p>	
61/21	<p>Christmas Hampers 2021 Committee to discuss and agree the following:</p> <ol style="list-style-type: none"> How many hampers to provide. Deferred to next CPM 24.11.21 to allow more time for nominations. What eligibility criteria to use for hamper recipient nominations. Age 65 and over and vulnerable. Priority given to new applicants. What local store/s to contact for donations. LM confirmed she had already contacted Tesco's who had no more available funds. She also agreed to contact alternative stores such as the Co-op, Lidl's, John Lewis's etc. <p>LM also confirmed that Thames Valley Police (TVP) were looking into the possibility of adding vouchers to the hampers. She should be able to confirm this after meeting with PCSO Rogers at the Drop-In session at the parish office on 28.10.21.</p>	<p>a)CPM 24.11.21</p> <p>c)LM CPM 24.11.21</p>
62/21	<p>Silver Surfers 2022 Committee to discuss and agree the following:</p> <ol style="list-style-type: none"> RFO to advise if S106 funding could be potential source of funding for sessions, following October meeting. RFO clarified that any funding had to be put towards assets and not a service. GAD suggested additional cabling to be looked into. RFO to clarify options. 	<p>RFO CPM 17.11.21</p>

	<p>b) Maximum number allowed in sessions, not including trainer. It was agreed to check with trainer. Defer to next meeting 17.11.21.</p> <p>c) To use the Training room for the sessions. Agreed to trial in Training Room at Parish Office by 9 votes for.</p> <p>d) Age range to be 50 plus. Agreed by 9 votes for.</p> <p>e) Update on system to help those who are visually/audially impaired. Suggested to use large zoom unit and Roger Pen system. It was pointed out the Roger Pen system only works in chambers. Defer to 24.11.21 to allow discussion with trainer.</p>	
63/21	<p>Additional Coach Trips 2022</p> <p>a) Update on outcome of survey to ask residents where they would like to go. Defer to 17.11.21 to allow for survey results to be received.</p> <p>b) Update on Parish Guardian involvement. DM confirmed it was good to see so many guardians at the MacMillan event. Discussion followed about litter picks the guardians attend. SE advised of community group called 'communteams' and suggested parish might look into. LM advised will be looking into all schools in area.</p> <p>Admin advised that the demand for tickets had been much slower than usual with 26 being sold to date. A discussion followed on whether to reduce the bookings from four to two (holding one lunch at each venue). It was resolved to defer this decision to allow admin to get deadline for cancellation from the food suppliers. Agreed to defer to 24.11.21.</p> <p>ES asked if we have an award for individuals/groups that do good things for the community?-LM advised not at present. SK requested the Reg Griffiths Memorial shield could be considered for use. Office to locate for next meeting consideration. Suggestion to be placed for further discussion at next meeting on 24.11.21.</p>	<p>a)DM</p> <p>b)LM</p> <p>24/11/21</p>
64/21	<p>School Holiday Activities 2022</p> <p>a) Football Skills Sessions-KF advised current providers have quoted their fees will remain the same. (£30 per trainer, per session).</p> <p>b) Dancing Sessions-KF to look into getting quotations.</p> <p>c) Tennis& Basketball-See 64/21 a as same provider.</p>	<p>a)KF</p> <p>b)KF</p>

d)	MKPA-KF to look into alternative providers due to issues experienced in 2021.	d)KF
e)	Circus Skills-KF to contact the providers to ask for 2022 providers.	e)KF
f)	Other suggestions	
	1. ES-suggested he knew someone who might be willing to offer kids yoga. LM asked to ES to approach for quotation.	f1)ES
	2. Pilates. LM to look into suggestions.	f2)LM
	3. Parks Trust-LM to look into further.	f3)LM
	4. Hedgehog Awareness-ES to look into further.	f4)ES
65/21	Residents Suggestions for Parish funded sessions 2022 Residents to provide suggestions on sessions they would like to suggest the parish hold. See item 63/21 (survey). Defer to future meeting.	
66/21	Additional ideas for sessions 2022 Committee to decide if they wish to consider the following: a) Update on First Aid for school children. PK to look into further for a future meeting. b) First Aid for Parents. See 66/21 a). c) Exercise classes for the less mobile. AR to look into further for a future meeting. Additional item 1 Pop-up farm-it was advised not doing at the moment. Additional item 2 Glow-in-the-dark exercise classes. CN to look into further for a future meeting. Additional item 3 TVP sessions on how to identify and deal with scams. LM to look into further for a future meeting.	a)PK b)PK c)AR) AI2)CN AI3)LM
67/21	Contracts: To discuss and review and recommend to main council. a) Current printing provider-CKN. b) Current internet providers-Heart.	

<p>c) d) e)</p>	<p>Current website providers-Netwise. Current delivery providers-S2D. Current graphic designers-HBD.</p> <p>Following discussion, it was confirmed that items 67/21 a) CKN, 67/21 d) S2D and 67/21 e) HBD should be considered as one by a Working Group. The members of which are: JK/CN/PK/LM and ST.</p> <p>Items 67/21 b Heart, 67/21 c) Netwise were to be considered as one by the IT Working Group. The members of which are: AR/ES/JK/SE/DM.</p>	<p>a/d/e: JK/CN/PK/ ST</p> <p>b/c: AR/ES/JK/ SE/DM</p>
<p>68/21</p>	<p>Queens Platinum Jubilee Committee to decide what, if anything they wish to recommend to council to mark the Queens Platinum Jubilee. LM gave options-either help residents plan for street parties or hold in a hall. RFO informed there had been no provision in budget to pay for anything. DM advised she could add to the residents survey to see if residents wanted to sort themselves. RFO suggested the Parish Guardians could be asked to help out with litter picks.</p> <p>A Party in the Park Working Group was formed. The members of which were: AR/CN/LM/PK/JK/GAD & ST</p> <p>Following discussion, it was resolved to defer until next CPM 24.11.21.</p>	<p>CPM 24.11.21</p> <p>PITP Wkg Group: AR/CN/LM/ PK/JK/GAD/ ST</p>
	<p>At this point, both ES & AA left the meeting at-12.10pm.</p>	
<p>69/21</p>	<p>Houses of Parliament Update from office to recommend to hold trip in autumn of 2022. ST to check date availability. ST advised due to ongoing Covid restrictions, to defer until Autumn 2023. Noted.</p>	
<p>70/21</p>	<p>Future committee meeting date and time: Next Meeting to be Wednesday 24th November 2021 at 10.30 am in the Parish Office. Meeting was agreed with a 2-hour limit to allow for the HR meeting to follow immediately after. Agreed by 7 votes for.</p>	<p>2-hour limit</p>

Meeting closed at 12.15pm