

11th May 2022

You are summoned to attend a meeting of the **Parish Council Annual Meeting** of Stantonbury Parish Council, on **Wednesday 18th May 2022 at 6pm** at **The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

Temporary Acting Proper Officer
Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Stantonbury Parish Council is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87866185747?pwd=K3ZEai83cGtVnZ0VHo4U0txVXRRUT09>

Meeting ID: 878 6618 5747

Passcode: 414081

AGENDA

	Chair's Welcome and Introduction to meeting
1/22	Present:
2/22	Apologies for Absence:
3/22	Elect a Chair of the Council
4/22	Receive the Chair Declaration of Acceptance
5/22	Elect a Vice Chair of the Council
6/22	Receive the Vice Chair Declaration of Acceptance
7/22	Public Forum for members of the public to speak:
8/22	Declarations of Interest:
9/22	Chair Report 2021-2022
10/22	Finance:
a)	To agree the basic allowance amount to be paid to the elected Councillors, the maximum allowed per councillor is £837 per annum and the maximum allowance for the Chair is £1675 per annum.
b)	Does the Chair wish to claim the basic allowance?

	c)	Does the Chair wish to claim the Chair allowance ?																																																				
	d)	Do the elected Councillors wish to claim their basic allowances?																																																				
	e)	Council to discuss and vote on special responsibility allowance for certain councillor/s.																																																				
	f)	To agree to release the 2022 payment of £2603.43 being the 3rd year of a 3-year long-term undertaking (LTU) Local Councils Insurance Policy. These payments include all SPC's assets, excluding vehicle insurance/s which are separate policies.																																																				
11/22	Standing Orders To discuss and vote weather to adopt the Standing Orders V4 as recommended at the General Purposes Committee on 12.05.22.																																																					
12/22	Financial Regulations To discuss and vote weather to adopt the Financial Regulations V5.1, as recommended at the Finance Committee on 7.5.21.																																																					
13/22	Review and Accept Risk Register & Assessment V2 To discuss and vote weather to adopt the Risk Register & Assessment.																																																					
14/22	Council's Committees a) Council to discuss and agree how often they should meet b) Council to discuss and agree how many members on each Committee c) Councillors to indicate which Committees they would like to be on d) Council to discuss and agree AM / PM meeting times																																																					
		<table><tr><th>Committees</th><th>How often to meet per year</th><th>How many councillors per committee</th><th>Councillors request to be on committee</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Allotment Committee</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Community Projects Committee</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Devolved Services Committee</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Finance Committee</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>General Purposes Committee</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Human Resources Committee</td><td></td><td></td><td></td></tr></table>	Committees	How often to meet per year	How many councillors per committee	Councillors request to be on committee					Allotment Committee								Community Projects Committee								Devolved Services Committee								Finance Committee								General Purposes Committee								Human Resources Committee			
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15/22	Internal Scrutineer A member of Finance Committee to volunteer for Internal Scrutineer
16/22	Appointment of Members to represent the Council at the following: <ul style="list-style-type: none"> a) MK Association of Local Councils (MKALC) – 2 b) National Association of Local Councils (NALC) – 2 c) Parishes Forum – 2 d) Planning – 5
17/22	Schedule of Main Meetings for 2022-2023 Council to agree the Schedule of Council Meetings for 2022-2023. As agreed at Main Meeting 6.4.22. to hold 1 Main Meeting per month. See backing paper.
18/22	Register of Members Interests To review the Members Interests and to amend if necessary.
19/22	The Code of Conduct for Members and Co-opted Members Councillors to agree and sign the Code of Conduct Form for 2022.
20/22	Annual Meeting of the Council 2023 Council to agree the 2023 Annual Meeting of the Council date of Wednesday 17th May 2023.