15th June 2022

You are summoned to attend a meeting of the **Allotment Committee** of Stantonbury Parish Council, on **Monday 20th June 2022** at **7:00pm** at **Stantonbury Parish Council Office, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX** when the business set out in the following agenda will be transacted.

**D Moore**

**Acting Temporary Proper Officer**

**Stantonbury Parish Council**

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| **Committee Members:** |  |
| Cllr Linda Morgan - Chair | Cllr Carol Northwood |
| Cllr Peter Kirkham | Cllr Sandra Kennedy |

Join Zoom Meeting

<https://us02web.zoom.us/j/85779038966?pwd=d2Fqc3BXcllaeW9HYjlkV1NRSjJQUT09>

Meeting ID: 857 7903 8966

Passcode: 008179

**AGENDA**

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|  | Allotment Committee current Chair Welcomes and starts Introduction to the meeting. |
| 01/22 | **Present:** |
| 02/22 | **Apologies for Absence:** |
| 03/22 | **Elect a Chair for Allotment Committee:**  Committee to vote by show of hands |
| 04/22 | **Public Forum for members of the public to speak:**  *Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g)* |
| 05/22 | **Declarations of Interest:** |
| 06/22 | **Chairs Remarks:**  Public Liability insurance |
| 07/22 | **Minutes:** To approve and sign the Minutes of the Allotment Committee Meeting held on  21st March 2022. |
| 08/22 | **Terms of Reference**  To review and adopt the Terms of Reference Policy |
| 09/22  a) | **Risk Management**  Committee to discuss if they wish to introduce again the monthly rubbish collection. |
| 11/22 | **New Allotment Sites**  Committee to discuss potentially looking at a new allotment site, as we currently have 30 people on waiting list. |
| 12/22 | **App**  Council to consider using a mobile phone app to carry out the inspections on the allotment site. |
| 13/22 | **Allotment Tenant’s Survey**  Committee to discuss and review responses received |
| 14/22 | **Next Allotment Committee Meeting**  Committee to note the next meeting is to be on Monday 19th September at 7:00pm |
| 15/22  a)  b) | **Confidential Part 2**  Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1060 section (2).  Agree to allow staff member/s to stay for the confidential section. |
| 16/22  a)  b) | **Confidential - Part 2 Consideration of matters related to the following items:**  End of Tenancies  Terms and Conditions |