

20<sup>th</sup> May 2022

Minutes of the **Main Meeting** for Stantonbury Parish Council held on  
**Wednesday 18<sup>th</sup> May 2022 at 7.00pm**  
at Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX  
For the purpose of transacting the business as set out below.

### MINUTES

	<b>Chair's Welcome and Introduction to meeting</b>	
01/22	<b>Present:</b> Cllr Abid Anwar (AA) Cllr Sara Agintas (SA) Cllr Graham Davison (GAD) Cllr Sandra Kennedy (SK) Cllr Peter Kirkham (PK) Cllr Judith Kite (JK) via Zoom link. Cllr Linda Morgan (LM)-Chair Cllr Carol Northwood (CN)-Vice-Chair Cllr Ann Ronaldson (AR) Cllr Edward Seaborne (ES)  Mrs Sarah Espey (RFO) Mrs Kerry Fane (KF) Minute-Taker Mrs Susan Tozer (ST) Senior Administrator  4 members of the public.	<b>Actions</b>
02/22	<b>Apologies for Absence:</b> None.	
03/22	<b>Declarations of Interest:</b> LM-Payments Due-8/22-g AR-Payments Due-8/22-g	
04/22	<b>Public Forum for members of the public to speak:</b> The members of the public attended the meeting on the invitation of Cllr Anwar and did not wish to make comments on any items featured.	
05/22	<b>Chair's Remarks:</b> Right of way improvement plan – See backing papers <b>The Chair asked Council if they had received and read the document.</b> <b>Confirmed by all Councillors present.</b>	
06/22	<b>Minutes:</b> <b>Full Council</b> to approve and sign the Minutes of the <b>Main Meeting</b> held on <b>Wednesday 20<sup>th</sup> April 2022.</b> <b>Agreed by 8 votes for, 1 abs.</b>	

07/22	<b>Risk Management</b> None.	
08/22	<p><b>Finance:</b> <b>External Auditor Report 2020/21</b> The RFO would like Council to retrospectively agree the following action we took in 2021. <b>Following clarification to SK that statement used in item 08/22 a of 'except for' was correct in this instance, she continued by explaining to Council items a, b c, and d were all linked and requested Council read and acknowledge each of these items for submission with the AGAR.</b></p> <p>a) On the 9<sup>th</sup> September 2021 the councillors and staff were informed by email of the completion of the AGAR, which included an except for comment from the external auditor "The AGAR was not accurately completed before submission for review. The smaller authority has not restated the 2019/20 figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners' Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability." (Backing paper attached – copy of emails and reports). <b>Read and acknowledged by Council.</b></p> <p>b) The notice of conclusion and the external auditor report were uploaded to the website on 9<sup>th</sup> September 2021 and the notice was displayed prior to 30<sup>th</sup> September 2021 on the notice boards for 14 days. <b>Read and acknowledged by Council.</b></p> <p>c) Up until November 2020 the asset register stated buildings at book value, rather than purchase price, and included depreciation and inventory items valued under £500. The Asset Register was updated as resolved at the main meeting held on 21<sup>st</sup> October 2020 item 139/20e), to only include items over £500 and the Asset Register was updated to record items at their purchase price and in accordance with the Practitioners Guide. <b>Read and acknowledged by Council.</b></p> <p>d) The restated value of the Assets as at 31<sup>st</sup> March 2020 was £128,914. The figure entered onto the AGAR was £727,992. No further action is required. <b>Acknowledged and agreed by Council.</b></p> <p>e) RFO Monthly Report – see backing paper. <b>Noted.</b> f) Payments Made April 2022 – see backing paper. <b>Agreed by 9 votes for.</b> g) Payments Due May 2022 – see backing paper. <b>Agreed by 7 votes for, 2 abs.</b></p>	
9/22	<p><b>Reports</b> a) Parish Ranger Supervisor Report-See backing paper. <b>Agreed by 9 votes for.</b> b) Enforcement Officer Report-See backing paper. <b>Agreed by 9 votes for.</b> c) Office Report – See backing paper. <b>Report Noted. The Chair asked Council to consider if they wished any further items featured on the report for next time.</b></p>	<b>DM/All Cllrs</b>

10/22 a)	<b>Policies &amp; Procedures</b> Council to discuss removing the classification from SPC policies as recommended by General Purpose Committee 12.5.22 item number 39/21. <b>The Chair explained current classification method used and asked if Council wished to consider removing this classification system altogether. Agreed to remove from all policies with immediate effect with those already classified to have removed at time of review.</b>	<b>KF/DM/ JH</b>
b)	Council to discuss and vote whether to adopt Publication Scheme. See backing paper. <b>The Chair checked Council had read and asked for vote. Agreed to adopt by 9 votes for.</b>	
11/22	<b>Village Green Registration at Ashfield Stantonbury</b> Council to discuss making an application to the MK Council to register the small area of unregistered land as a village green under the usual application process – See backing papers. <b>The Chair invited GAD to give detail on item following which a vote was held. Agreed by 9 votes for to apply to register the small area of unregistered land as a village green.</b>	
12/22	<b>Grant Application - Heron Lodge resident association</b> Council to discuss and vote whether to award funds to Heron Lodge Residents Association – See backing papers. <b>SK corrected name of Grant to Heron Lodge Sheltered Housing. Following discussion, a grant amount of £250 was agreed by 9 votes for.</b>	<b>RFO</b>
13/22	<b>Community infrastructure fund</b> Council to discuss ideas for using Community Infrastructure fund <ul style="list-style-type: none"> <li>• Play Park</li> <li>• Notice boards</li> <li>• Barrier for Community Hub</li> <li>• Kissing Gate for Blue Bridge</li> </ul> <b>Following discussion on all items, the RFO reminded Council of the match fund of £10,000 which could potentially mean £20,000 total. She also advised Council could only choose 1 thing. Resolved all Councillors to respond on their choices by the end of the month. Defer to meeting on 15<sup>th</sup> June 2022.</b>	<b>MM 15.6.22</b>
14/22	<b>Newsletter</b> Council to review and approve Summer Newsletter. <b>Agreed by 9 votes for.</b>	
	<b>Members of the Public left at 8.35pm</b>	
15/22 a)	<b>Planning</b> Application No: 22/01031/FUL– See backing Paper	

	<p>Proposal: The alteration of existing fence boundary line (resubmission of 22/00058/FUL) At: 22 Chalfont Close Bradville Milton Keynes MK13 7HS Council to vote if they wish to object to the planning application. <b>Following discussion, it was decided Council will not object. Agreed not to object by 9 votes for.</b></p> <p>b) Council to vote if they wish to make comment and volunteers to put objection letter together. <b>Council decided not to make any comments. Agreed by 9 votes for.</b></p>	
16/22	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</b> Agreed by 9 votes for.</p> <p>b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</b> Agreed to allow RFO to remain, all other staff members to leave meeting. Agreed by 9 votes for.</p>	
17/22	<p><b>Confidential - Part 2</b> Consideration of matters related to the following items:</p> <p>a) To approve and sign the <b>confidential minutes</b> from the <b>Main meeting</b> held on <b>20<sup>th</sup> April 2022</b>.</p> <p>b) Overtime</p> <p>c) Payroll Reports.</p> <p>d) Monthly Bank Summary.</p> <p>e) Reserves</p> <p>f) Update from meeting with MK Council</p> <p><b>All minutes from the confidential part 2 of the meeting are documented and held separately.</b></p>	

**Meeting Closed 7.40pm.**