

25th July 2022

Minutes of the **Main Meeting** for Stantonbury Parish Council held on  
**Wednesday 20th July 2022 at 7.00pm**  
at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX  
For the purpose of transacting the business as set out below.

## MINUTES

[illegible]

Signature:.....L Morgan..... Date:.....17/08/22.....

	<p>Chair made the council aware of 2 public communications we had received.</p> <p><b>First regarding anti-social behaviour at a car park in Stantonbury Fields, Chair informed the council she will report it to Crimewave.</b></p> <p><b>Second regarding a post box in Bradville that had been damaged and it is currently not in use. Chair informed the Council she will send a letter if the post box doesn't get repaired.</b></p> <p><b>Chair informed the council of a meeting she had with Milton Keynes Council Community Engagement Officer, and they are willing to help us look into National Lottery funding for the community. Proper Officer to set up a meeting.</b></p>	<p>LM</p> <p>LM</p> <p>DM</p>
41/22	<p><b>Minutes:</b></p> <p>Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 15<sup>th</sup> June 2022 at 7pm.</p> <p><b>Agreed 9 votes for.</b> <b>1 vote against.</b></p>	
42/22	<p><b>Risk Register and Assessment:</b></p> <p>Council to discuss the progression of previously identified risks and any new risks that may have arisen – <b>None.</b></p>	
43/22	<p><b>Reports</b></p> <p>a) Ranger Supervisor report – <b>Agreed 10 votes for, Cllr Seaborne made Council aware of a piece of land that the grass has not been cut recently, Proper Officer to ask the Parish Rangers to look into it.</b></p> <p>b) Crimewave report - <b>Agreed 10 votes for.</b></p> <p>c) Proper Officer report – <b>Agreed 10 votes for.</b></p>	DO
44/22	<p><b>Finance:</b></p> <p>a) Payments Made June 2022 - <b>Agreed 10 votes for.</b></p> <p>b) Payments Due July 2022 over £1,000 - <b>Agreed 10 votes for.</b></p> <p>c) Monthly Bank Summary - <b>Agreed 10 votes for.</b></p> <p>d) Quarterly Income and Expenditure Report - <b>Agreed 10 votes for.</b></p> <p>e) Quarterly Budget Variance Report - <b>Agreed 10 votes for.</b></p> <p>f) Quarterly Payments over £500 for website - <b>Agreed 10 votes for.</b></p>	RFO
45/22	<p><b>Defibrillators:</b></p> <p>Retrospectively approve the payment of £8478.00 paid to Community HeartBeat Trust for 3 defibrillators (This has already been agreed to purchase on agenda item 212/21 and 311/21) - <b>Agreed 10 votes for.</b></p>	RFO

46/22	<b>Residents Association for Stantonbury:</b>  a) Council to acknowledge the receipt of a donation from RAFS a total of £7639.40 - <b>Agreed 10 votes for.</b>  b) Council to consider how they wish to spend the money. <b>Cllr Davison made the council aware of a clause that was in the RAFS agreement for any funds left the money would be awarded to the Community Hub (Bradville Hall). Item got deferred till after the working group meeting on the 29<sup>th</sup> of July 2022 to plan on what to consider spending the money on.</b>	<b>RFO / DM</b>
47/22	<b>Village Green registration at Ashfield update:</b> Following on from agenda item 11/22 the Council to discuss and vote on below options –see backing papers.  <b>Chair asked the council have they read the backing paper provided and how do they wish to proceed, after a long discussion the council voted for option 3, Milton Keynes Council to submit the application form.</b>  a) <b>Option 1-Claim the slip of land as a village green</b> Claim the unregistered (slip of) land as a village green in its own right. <b>No Votes.</b>  b) <b>Option 2-Apply for a Right to Claim with HM Registry</b> If piece of land is not currently owned, contact HM Registry and apply for a Right to Claim. <b>No Votes.</b>  c) <b>Option 3-Do nothing</b> Milton Keynes have confirmed they will register it as a Village Green. <b>Agreed 10 votes for.</b>	<b>KF</b>
48/22	<b>Cllr Seaborne proposed to move agenda item 48/22 to the Private and Confidential section of the meeting, Seconded by Cllr Morgan.</b>	
49/22	<b>Policies:</b>  a) To discuss and vote to reword Prepaid debit cards policy current section 3.1 and 3.2 and amend it to say “All staff issued with debit cards must keep the card number and physical card secure. The cards should not be left unattended or given to any unauthorised person”. <b>Agreed 10 votes for.</b>  b) To discuss and vote to adopt the Prepaid debit cards policy document number PDCSPC290622 -See backing papers - <b>Agreed 10 votes for.</b>  c) To discuss and vote to adopt the Finance Committee Terms of Reference Document number FCTOR290622- agreed by the Finance Committee meeting on 29.06.22. See backing papers - <b>Agreed 10 votes for.</b>	<b>JH</b>

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d)	To discuss and vote to adopt the Community Projects Terms of Reference document number CPTOR06072022- agreed by the Community Projects committee meeting on 06.07.22. See backing papers - <b>Agreed 10 votes for.</b>	
e)	To discuss and vote to adopt the Allotment Terms of Reference document number ACTOR200622 - agreed by the Allotment committee meeting on 06.07.22. See backing papers - <b>Agreed 10 votes for.</b>	
f)	To discuss and vote to adopt the Human Resources Terms of Reference document number HRTOR260522- agreed by the HR committee meeting on 26.05.22. See backing papers - <b>Agreed 10 votes for.</b>	
g)	To discuss and vote to adopt the Financial reserves policy document number FRSSPC290622 agreed by the Finance Committee meeting on 29.06.22. See backing papers- <b>Agreed 10 votes for.</b>	
50/22	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2) - <b>Agreed 10 votes for.</b>	
a)		
b)	Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting - <b>Agreed 10 votes for.</b>	
51/22	<b>Confidential - Part 2</b> Consideration of matters related to the following items:	
a)	To approve and sign the confidential minutes from the Main meeting held on 18 <sup>th</sup> May 2022. <b>Proper Officer informed Chair the correct date is 15<sup>th</sup> June 2022.</b>	
b)	To review Milton Keynes Council complaint letter.	
c)	Update received on a ICO complaint.	
d)	EMW Update.	
e)	To approve the staff overtime.	
f)	To discuss and vote for the Co-option vacancy application received.	
48/22	<b>Fire Service Prevention Service:</b> Council to choose which option they wish to use. See backing paper.  Supplier A votes= Supplier B votes= Supplier C votes=	
<b>All minutes from the confidential part 2 of the meeting are documented and held separately.</b> Meeting closed 19:50pm.		